

Consent Application

Section 53 of the Planning Act, R.S.O 1990, As Amended

Township of Wainfleet
 Committee of Adjustment
 31940 Highway #3
 Wainfleet, ON L0S 1V0
 Tel: 905-899-3463 Fax: 905-899-2340



For Office Use Only	
Date Received:	Received By:
Application Deemed Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Deemed Complete:
Roll Number:	File No.:

Note: Prior to completing this form, the applicant should read the consent brochure. Please type or write clearly using blue or black ink.

SECTION 1 – CONTACT INFORMATION

Owner Information	
Registered Owner(s): (please indicate names exactly as shown on the Transfer Deed of Land)	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Solicitor Information (if applicable)	
Owner's Solicitor:	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Authorized Agent Information (if applicable)	
Owner's Authorized Agent:	
Mailing Address (Street address, unit number, city and postal code)	
Phone Number	Fax Number
Email Address	
Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input type="checkbox"/> Solicitor <input type="checkbox"/> Agent	

SECTION 2 – PURPOSE OF APPLICATION

Type and purpose of proposed transaction: <input type="checkbox"/> Creation of New Lot <input type="checkbox"/> Disposal of Surplus Farm Dwelling <input type="checkbox"/> Addition to Lot <input type="checkbox"/> Easement <input type="checkbox"/> Mortgage or Charge <input type="checkbox"/> Partial Discharge of Mortgage <input type="checkbox"/> Lease
If a lot addition, identify the lands to which the parcel will be added:
Name and address of person(s), if known, to whom land or interest in land is intended to be conveyed, leased or mortgaged:

SECTION 3 – LOCATION OF SUBJECT LAND

Legal Description (Street number & name of street, lot, concession, registered plan, etc.)

Are there any easements or restrictive covenants affecting the land?

 Yes (explain below) No

Date of acquisition of subject land by current Owner:

Zoning:

Township Official Plan Designation:

Regional Official Plan Designation:

SECTION 4 – SKETCH

An application must be accompanied by five (5) paper copies and one (1) digital copy of a preliminary drawing prepared in metric units, signed and dated by an Ontario Land Surveyor showing the following information:

- The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- The distance between the subject land and the nearest Township lot line or landmark, such as a bridge or railway crossing;
- The boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained, in metric units;
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- The location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells, fences, driveways and septic tanks that are located on the subject land and on the land that is adjacent to it and in the applicant's opinion, may affect the application);
- The current uses of land that is adjacent to the subject land (for example, residential, agricultural, commercial);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
- The location and nature of any easement affecting the subject land.

SECTION 5 – SUBJECT LAND INFORMATION

Part No. on Sketch:

Existing Land Use:

Proposed Land Use:

Frontage (m):

Depth (m):

Area (m² or ha):

Type of access to subject parcel:

 Provincial Highway Municipal Road maintained all year Water Access Regional Road Municipal Road maintained seasonally Right-of-Way Private Road Other Public Road

Type of water supply proposed for subject parcel:

 Publicly owned and operated piped water Cistern Well (private or communal) Other: _____

Type of sewage disposal proposed for subject parcel:

 Publicly owned and operated sanitary sewage system Other: _____ Septic system (private or communal)

Existing Structures

Proposed Structures

Is the subject property subject to any other applications under the Planning Act (ie. minor variance, zoning amendment)? Yes No

If yes, File Number & Application Status:

Has the subject property ever been part of an application for approval of a plan of subdivision or a consent under the Planning Act? Yes No

If yes, File Number & Decision:

Has the owner been granted previous consent to sever the subject land? Yes No

Purchaser:

Land Use:

File No.:

Date Transferred:

SECTION 6 – RETAINED LAND INFORMATION

Part No. on Sketch:	Existing Land Use:	Proposed Land Use:
Frontage (m):	Depth (m):	Area (m ² or ha):
Type of access to retained parcel: <input type="checkbox"/> Provincial Highway <input type="checkbox"/> Municipal Road maintained all year <input type="checkbox"/> Water Access <input type="checkbox"/> Regional Road <input type="checkbox"/> Municipal Road maintained seasonally <input type="checkbox"/> Right-of-Way <input type="checkbox"/> Private Road <input type="checkbox"/> Other Public Road		
Type of water supply proposed for retained parcel: <input type="checkbox"/> Publicly owned and operated piped water <input type="checkbox"/> Cistern <input type="checkbox"/> Well (private or communal) <input type="checkbox"/> Other: _____		
Type of sewage disposal proposed for retained parcel: <input type="checkbox"/> Publicly owned and operated sanitary sewage system <input type="checkbox"/> Other: _____ <input type="checkbox"/> Septic system (private or communal)		
Existing Structures	Proposed Structures	

SECTION 7 – CONSENT TO THE USE AND DISCLOSURE OR PERSONAL INFORMATION

All submission materials on file, including cover letters, application forms and plans will be made available to the public for viewing at the Township office, as required under Section 1.0.1 of the Planning Act, R.S.O. 1990 C.P.13. Personal information on file with the Planning Department is collected under the authority of the Planning Act and will be used to process the application.

I/We _____ am/are the owner(s) of the land that is the subject of this application for consent and for the purposes of the *Municipal Freedom of Information and Privacy Act*, I/We authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

Signature of Owner _____
Date

Signature of Owner _____
Date

SECTION 8 – POSTING OF PUBLIC HEARING SIGN

A public hearing sign is required to be posted by all applicants or agents on each property under application. A sign will be made available to you after review of your application(s) and you are directed to post each sign in a prominent location that will enable the public to observe the sign. The location of each sign will depend on the lot and location of structures on it, however, the sign should be placed so as to be legible from the roadway in order that the public can see the sign and make note of the contact information should they wish to make inquiries. In most cases, please post the sign on a stake. Please take a picture from the roadway and email it to the Secretary-Treasurer for confirmation of its location and it will be placed in the file as evidence of the requirement.

Each sign must remain posted a minimum of 14 days prior to the hearing, until the day following the hearing. Should a sign go missing or become damaged or illegible please contact the Secretary-Treasurer as soon as possible and a replacement sign will be provided. Failure to post the sign as required may result in deferral of your application(s).

I/We _____ am/are the owner(s) of the land that is the subject of this application for consent and I/We agree to post the required sign(s) a minimum of 14 days prior to the hearing and will remain posted, and replaced if necessary, until the day following the hearing.

Signature of Owner _____
Date

Signature of Owner _____
Date

SECTION 9 – PERMISSION TO ENTER

I/We _____ am/are the owner(s) of the land that is the subject of this application for consent and I/We authorize the members of the Committee of Adjustment and Township staff to enter onto the property for the purposes of evaluating the merits of the application(s).

Signature of Owner

Date

Signature of Owner

Date

SECTION 10 – AUTHORIZATION FOR AGENT (If applicable)

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed by the owner(s). All registered owners must complete the authorization form for it to be valid.

Please Note: if the owner is a Corporation, the application must be signed by an officer of the Corporation and the Corporation’s seal (if any) should be affixed or the words “I have the authority to bind the Corporation” may be printed under the signing officer’s name instead of affixing the Corporate seal.

I/We _____ am/are the owner(s) of the land that is the subject of this application for consent and I/We hereby authorize _____ as my/our agent for the purpose of submitting an application(s) to the Committee of Adjustment for consent to convey an interest in the lands in accordance with Subsection 1 of Section 53 of the Planning Act, R.S.O. 1990, as amended.

Signature of Owner

Date

Signature of Owner

Date

SECTION 11 – AFFIDAVIT OF OWNER(S) OR AUTHORIZED AGENT

The declaration below must be signed in the presence of a Commissioner for Taking Affidavits. This may be done when presenting your application at the Township office. Please make sure to bring your photo I.D. with a signature.

Please Note: if the owner is a Corporation, the application must be signed by an officer of the Corporation and the Corporation’s seal (if any) should be affixed or the words “I have the authority to bind the Corporation” may be printed under the signing officer’s name instead of affixing the Corporate seal.

I/We, _____ of the City/Town/Township of _____

in the County/Region of _____ do solemnly declare that all statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and virtue of the Canada Evidence Act.

SWORN before me at the City/Town/Township of _____)
_____ in the _____)
County/Region of _____)
this _____ day of _____ 20 _____)

Signature of Owner or Authorized Agent

Signature of Owner or Authorized Agent

A Commissioner etc.