

## CORPORATE SERVICES

## Township Clerk's Department

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. LOTTERY LICENCES</b>									
Raffle or Bingo (prize less than \$250.00)	Per Licence		\$ 5.00	\$ 5.00	N	\$ 5.00	March 6, 2019	\$ -	0%
Raffle or Bingo (prize exceeding \$250.00)	Per Licence	3% of prize value per AGCO						N/A	N/A
<b>B. COMMISSIONING OF DOCUMENTS</b>									
Certifying True Copies - Resident	Per Document (up to 10 pages in length, max of 3 copies)		\$ 5.00	\$ 5.00	N	\$ 5.00	March 6, 2019	\$ -	0%
Certifying True Copies - Non-Resident	Per Document (up to 10 pages in length, max of 3 copies)		\$ 10.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ -	0%
Commissioner Fee - Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 10.00	\$ 10.00	Y	\$ 11.30	March 6, 2019	\$ -	0%
Commissioner Fee - Non-Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 15.00	\$ 15.00	Y	\$ 16.95	March 6, 2019	\$ -	0%
<b>C. TOWNSHIP DOCUMENTS, PHOTOCOPIES, BY-LAWS and AGREEMENTS</b>									
Extracts of Council, Committee Minutes or Reports, Miscellaneous Bylaws, deed agreements, etc	Per Page		\$ 1.00	\$ 1.06	Y	\$ 1.20	March 6, 2019	\$ 0.06	6%
Extracts of Council, Committee Minutes or Reports, Miscellaneous Bylaws, deed agreements, etc (certified by the Clerk)	Per Page		\$ 2.00	\$ 2.12	Y	\$ 2.40	March 6, 2019	\$ 0.12	6%
Maps									
a. 8.5" x 11"	Per Map		\$ 0.88	\$ 0.88	Y	\$ 1.00	March 6, 2019	\$ -	0%
b. 11" x 17"	Per Map		\$ 1.77	\$ 1.77	Y	\$ 2.00	March 6, 2019	\$ -	0%
c. 18" x 25"	Per Map		\$ 2.65	\$ 2.65	Y	\$ 2.99	March 6, 2019	\$ -	0%
d. E Scale	Per Map		\$ 4.42	\$ 4.42	Y	\$ 4.99	March 6, 2019	\$ -	0%
Photocopies/Printing									
Black and White	Per Page		\$ 0.18	0.22	Y	\$ 0.25	March 6, 2019	\$ 0.04	22%
Colour	Per Page		N/A	\$ 0.44	Y	\$ 0.50	March 6, 2019	\$ 0.44	100%
Preparation of Agreements	Per Incident	recoveries of all costs with a minimum charge of \$250							

## CORPORATE SERVICES (continued)

## Finance Department

## D. MISCELLANEOUS ITEMS

Municipal Memorabilia									
a. Municipal Pin	Per Pin		\$ 0.88	\$ 0.88	Y	\$ 1.00	March 6, 2019	\$ -	0%
b. Municipal Flag	Per Flag		\$ 72.25	\$ 75.22	Y	\$ 85.00	March 6, 2019	\$ 2.97	4%

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
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## A. PHOTOCOPIES

Photocopies/Printing									
Black and White	Per Page		\$ 0.18	\$ 0.22	Y	\$ 0.25	March 6, 2019	\$ 0.04	22%
Colour	Per Page		N/A	\$ 0.44	Y	\$ 0.50	March 6, 2019	\$ 0.44	100%

## B. PROPERTY TAXES

Tax Statement of Account	Per Roll/Property		5.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ 5.00	100%
Tax Certificate	Per Roll/Property		35.00	\$ 40.00	N	\$ 40.00	March 6, 2019	\$ 5.00	14%
Tax Status - Verbal Request	Per Roll/Property		20.00	\$ 25.00	N	\$ 25.00	March 6, 2019	\$ 5.00	25%
Compliance Letter	Per Roll/Property		100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
Reprint of Tax Bill	Per Bill/Request		5.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ 5.00	100%
Reprint of Receipts	Per Page		1.00	\$ 1.00	N	\$ 1.00	March 6, 2019	\$ -	0%
Tax Registration Administration (plus disbursements)	Per Property Plus Actual Costs		650.00	\$ 650.00	N	\$ 650.00	March 6, 2019	\$ -	0%
Interest on Accounts Receivable	Per Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Penalty on Unpaid Tax Installments	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Interest on Outstanding Property Taxes	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Taxes - Additions to the Roll			20.00	\$ 25.00	N	\$ 25.00	March 6, 2019	\$ 5.00	25%
Accounts Receivable	Per Addition		10.00	\$ 15.00	N	\$ 15.00	March 6, 2019	\$ 5.00	50%
Property Tax Account/Assessment Research	Per Hour		35.00	\$ 35.00	N	\$ 35.00	March 6, 2019	\$ -	0%

## C. OTHER RATES

Non-Sufficient Funds (Cheque or EFT)	Per Payment		30.00	\$ 30.00	N	\$ 30.00	March 6, 2019	\$ -	0%
Administration Charge - Incorrect account used	Per Account		10.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ -	0%
Proceeds from Land and/or Equipment Sales	Per Item	sale of land not to be less than assessed value plus recovery of all costs							
Road Closing Recoveries	Per Incident	\$750 application fee plus recovery of all costs							

**FIRE EMERGENCY SERVICES**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. FILE SEARCH</b>									
Letters of Compliance	Per Report		\$ 80.00	\$ 110.00	N	\$ 110.00	March 6, 2019	\$ 30.00	38%
Insurance Company Reports	Per Report		\$ 80.00	\$ 110.00	N	\$ 110.00	March 6, 2019	\$ 30.00	38%
LLBO Letters of Compliance	Per Report		\$ 80.00	\$ 110.00	Y	\$ 124.30	March 6, 2019	\$ 44.30	55%
<b>B. ON-SITE INSPECTIONS</b>									
Residential	Per Unit	2 Hour Minimum	\$ 80.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Multi-units(apartments, 1-4 units)	Per Unit	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Each unit after 4 units	Per additional unit	2 Hour Minimum	\$ 30.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Commercial and Industrial									
First 10,000 Sq Feet or any part thereof	Flat Fee		\$ 155.00	\$ 155.00	Y	\$ 175.15	March 6, 2019	\$ -	0%
Each additional 5,000 Sq Ft or part thereof	\$155 plus Fee times each additional 5,000 Sq Ft or part thereof		\$ 55.00	\$ 55.00	Y	\$ 62.15	March 6, 2019	\$ -	0%
Reinspections	Per visit	2 Hour Minimum	\$ 55.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	N/A	N/A
Multi-Units (Hotel/Motel)									
1 - 10 units	Per Inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Over 10 units	Per Inspection	2 Hour Minimum	\$ 30.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Private Home Day Care	Per Inspection	2 Hour Minimum	\$ 80.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Assembly	Per Inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
<b>C. ACCREDITATION INSPECTIONS</b>									
Day Care Centres	Per inspection	2 Hour Minimum	\$ 80.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Nursing Homes	Per inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Rest Homes	Per inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Old Age Homes	Per inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies

**NOTE 1: The above Accreditation Inspection Fees are not applicable to inspections required pursuant to Business Licensing By-laws.**

## FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>D. MISCELLANEOUS INSPECTIONS</b>									
Occupant Load Inspections and Approvals LLBO		2 Hour Minimum	\$ 80.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Fire Route Approvals and Letters		2 Hour Minimum	\$ 80.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Public Hall Inspections and Occupant Loads		2 Hour Minimum	\$ 80.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Fireworks Inspections and Approval									
a. Site Inspection (Display, shooting, clean-up)	Per Inspection	2 Hour Minimum	\$ 55.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
b. Site Inspection Sale and Storage	Per Inspection	2 Hour Minimum	\$ 55.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Bingo Hall Issuance of Licence Inspections	Yearly	2 Hour Minimum	\$ 230.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Storage Tank Inspections	Per Inspection	2 Hour Minimum	\$ 155.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
Request for LLBO Licence Inspections									
a. Premises	Per Inspection	2 Hour Minimum	\$ 105.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
b. Patios	Per Inspection	2 Hour Minimum	\$ 105.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
c. Special Occasion	Per Inspection	2 Hour Minimum	\$ 105.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
<b>E. FIRE SUPPRESSION</b>									
Fire Watch at Suspicious Fires	Per Hour		\$ 55.00	Current MTO rate per hour per truck + staff costs + 10 % administration costs			March 6, 2019	N/A	N/A
Clean up After a Fire (Not Overhaul)	Per Hour (4 man crew)		\$ 200.00	Current MTO rate per hour per truck + staff costs + 10 % administration costs			March 6, 2019	N/A	N/A
<b>F. SECURE BUILDINGS</b>									
Secure Building	Per Building		Actual Costs for Time and Materials	Current MTO rate per hour per truck + staff costs + 10 % administration costs			March 6, 2019	N/A	N/A

## FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)</b>									
<b>EMERGENCY RESPONSE ON PROVINCIAL HIGHWAYS to MTO-</b> Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident.	1 Hour Minimum, time accrued rounded up the nearest 1/2 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>EMERGENCY RESPONSE ON MUNICIPAL AND REGIONAL ROADS to NON-RESIDENTS-</b> Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>EMERGENCY RESPONSE ON REGIONAL &amp; CONSERVATION AUTHORITY LANDS - to NIAGARA REGION or NPCA -</b> Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>PROHIBITED/UNAUTHORIZED OPEN AIR BURNING-</b> Charges to be billed to the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>OUT OF CONTROL FIRES-</b> Charges to be billed to the Permit Holder or the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>GAS LINE LEAKS AND STRIKES-</b> Charges to be billed to the Utility Provider for Infrastructure failures (Leaks and spills). Charges to a property owner for strikes to a Distribution Line, where due diligence has not been taken causing an Emergency Response. (O.Reg.210/01)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies

## FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)</b>									
<b>ELECTRICAL UTILITIES-</b> (Power Lines down/arcing NO-FIRE creating a Public Hazard) Charges are for excessively long fire department "stand-bys" for "wires down" incidents - responses lasting in excess of one hour to be billed to the utility provider for any time past the first hour (no charge for first hour of service)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>HAZARDOUS MATERIALS &amp; MARIJUANA GROW-OPS/ CLANDESTINE DRUG LABS.-</b> Chagres may be billed to the Property owner or Carrier for The containment, elimination or amelioration of a spill or a pollutant. The containment, inspection and any services that may be required due to a Marijuana Grow-Op/ or Illicit Drug Lab operation.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>STANDBY</b> for Public Safety Purposes (Filming, Community and Social Events, Emergency Standby for Public Safety)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>STANDBY</b> for Fire Watch for Suspicious Fires or Occupancies requiring fire alarms	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					\$55.00/hr + staff costs + 10 % administration costs	March 6, 2019	varies	varies
<b>COST RECOVERY-</b> for materials, supplies, services or equipment (including personnel costs) not normally supplied by the Fire Dept. but deemed necessary for Emergency response, Fire control measures, or for Fire Investigation purposes (including costs to rent, contract, demolish, shore up, or to otherwise make the property/premises secure and/or safe)						Full Cost Recovery + 10% administration costs	March 6, 2019	N/A	N/A

## FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)</b>									
<b>INDEMNIFICATION TECHNOLOGY-</b> Recovery of costs related to emergency response (including damage or loss of equipment, consumables) from insurance carriers. Limits of policy coverage reflects partial cost recovery.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	N/A	N/A
<b>H. PERMITS</b>									
Single Permit	Per Permit		\$ 10.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ -	0%
Non-Recreational/Agricultural Permit	Per Permit		No Charge		No Charge		March 6, 2019	\$ -	0%
Commercial, Industrial, Institution	Annual		\$ 200.00	\$ 200.00	N	\$ 200.00	March 6, 2019	\$ -	0%
Firework Permit	Per Permit		\$ 10.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ -	0%
<b>I. MISCELLANEOUS</b>									
Fire Prevention Assistance	Per Hour plus Admin Fee	2 Hour Minimum	\$ 50.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Training Officers Assistance	Per Hour plus Admin Fee	2 Hour Minimum	\$ 50.00	\$ 55.00/hr	N	\$110.00 Min.	March 6, 2019	varies	varies
Fire Safety Training	Per Hour plus Admin Fee	2 Hour Minimum	\$ 50.00	\$ 55.00/hr	Y	\$124.30 Min.	March 6, 2019	varies	varies
False Fire Alarms - 1st Offence			N/A			Notice of By-Law Letter	March 6, 2019	N/A	N/A
False Fire Alarms - 2nd Offence			N/A			Warning Letter via- Registered Mail	March 6, 2019	N/A	N/A
False Fire Alarms - 3rd Offence or Subsequent within 12 month period	Per Offence		MTO Rate			Current MTO rate per hour per truck + staff costs + 10 % administration costs	March 6, 2019	varies	varies
Air Bottle Refills	Per Bottle		\$ 10.00	\$ 10.00	N	\$ 10.00	March 6, 2019	\$ -	0%
Provide and install Smoke and/or Carbon Monoxide and/or combination Smoke/Carbon Monoxide alarm	Alarm costs plus 10% administration costs					Alarm costs plus 10% administration costs	March 6, 2019	N/A	N/A

## BY-LAW ENFORCEMENT

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. BYLAW COMPLIANCE</b>									
Order of Non-compliance	Per Order		N/A	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ 150.00	100%
Certificate of Compliance	Per Item		\$ 100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
<del>Discharge of an Order Registered in the Land Registry Office (includes original registration of Order)</del>	<del>Per Item</del>		<del>\$ 450.00</del>	<del>\$ -</del>	<del>N</del>	<del>\$ -</del>	<del>March 6, 2019</del>	<del>-\$ 450.00</del>	<del>-100%</del>
File a Notice of Appeal	Per Item		\$ 200.00	\$ 250.00	N	\$ 250.00	March 6, 2019	\$ 50.00	25%
Re-inspection Fee (after two inspections)	Per Item		N/A	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ 100.00	100%
Works Undertaken by Township	Per Item		Actual Costs + 15% Admin. Charge	Actual Costs + 20% Admin. Charge			March 6, 2019	varies	varies
Works Undertaken by Contractor	Per Item		Actual Costs + 15% Admin. Charge	Actual Costs + 20% Admin. Charge			March 6, 2019	varies	varies
Officer Hearing Attendance	Per Hour		\$ 100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
<b>B. EXOTIC ANIMAL REGISTRATION AND CARE</b>									
Registration for Exotic or Dangerous Animals	Per Animal		\$ 25.00	\$ 25.00	N	\$ 25.00	March 6, 2019	\$ -	0%
Exotic Animal Bylaw - Impounding			Actual costs incurred					N/A	N/A
Exotic Animal Bylaw - Care of impounded or seized animals			Actual costs incurred					N/A	N/A



## BY-LAW ENFORCEMENT (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>C. ANIMAL CARE AND CONTROL FEES AND CHARGES</b>									
Early purchase discount rate (before January 1 of applicable year)									
a. Unspayed or unneutered dog	Per Tag		22.00	\$ 22.00	N	\$ 22.00	March 6, 2019	\$ -	0%
b. Spayed or neutered dog (production of a certificate of a veterinary surgeon shall be required to show proof)	Per Tag		14.00	\$ 14.00	N	\$ 14.00	March 6, 2019	\$ -	0%
c. Vicious dog	Per Tag		100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
January 1 to November 30 of each year									
a. Unspayed or unneutered dog	Per Tag		25.00	\$ 25.00	N	\$ 25.00	March 6, 2019	\$ -	0%
b. Spayed or neutered dog (production of a certificate of a veterinary surgeon shall be required to show proof)	Per Tag		17.00	\$ 17.00	N	\$ 17.00	March 6, 2019	\$ -	0%
c. Vicious dog	Per Tag		100.00	\$ 114.00	N	\$ 114.00	March 6, 2019	\$ 14.00	14%
Replacement of lost or destroyed dog tag	Per Tag		3.00	\$ 5.00	N	\$ 5.00	March 6, 2019	\$ 2.00	67%
Kennel Licence Fee	Per Kennel		100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
Application for Hearing - Fee (non-refundable)	Per Application		200.00	\$ 200.00	N	\$ 200.00	March 6, 2019	\$ -	0%

**DRAINAGE**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. APPORTIONMENT</b>									
Drainage apportionment Section 65(2) (per property/drain)	Per Parcel	Plus review by Drainage Advisory Committee.	\$ 50.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ 50.00	100%
Drainage apportionment Section 65 (2) (multiple property/drain)	Per Parcel	Plus review by Drainage Advisory Committee.	None	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ 100.00	100%
Drainage apportionment - Section 65 (1) by engineer (per property/drain)	Per Parcel		\$ 50.00	Actual costs incurred			March 6, 2019	varies	varies
<b>B. CULVERTS AND FARM CROSSINGS</b>									
Inspection and documentation of existing, non-report farm crossings and culverts	Per Request		No Charge					N/A	N/A
Providing specifications for, and inspection of new farm crossings and culverts on a municipal drain (when landowner does work) .	Per Request		No Charge					N/A	N/A
Providing specifications, installation and inspection of new farm crossings and culverts on a municipal drain (Township does work).	Per Request		Actual costs incurred					N/A	N/A
Temporary Culvert Agreements	Per Agreement		\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
<b>C. OTHER RATES</b>									
Technical Review of Plans for Severances, Consents, Subdivision Plans, or other planning applications	Per Hour	1 hour minimum	N/A	\$ 75.00	N	\$ 75.00	March 6, 2019	\$ 75.00	100%
Drainage Lawyer Certificate	Flat Fee		N/A	\$ 25.00	N	\$ 25.00	March 6, 2019	\$ 25.00	100%
Formulation of a Mutual Agreement Drain as per the Drainage Act	Per Agreement		N/A	\$ 200.00	N	\$ 200.00	March 6, 2019	\$ 200.00	100%
Billing/Maintenance Fee	Per Property		\$ 5.00	\$ 5.00	N	\$ 5.00	March 6, 2019	\$ -	0%

## PLANNING APPLICATION FEES

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. OFFICIAL PLAN AMENDMENTS</b>									
Amendment to the Official Plan	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants		\$ 4,257.00	\$ 4,342.00	N	\$ 4,342.00	March 6, 2019	\$ 85.00	2%
Adjournment of an Official Plan Amendment (Applicable as determined by Council)			\$ 319.00	\$ 325.00	N	\$ 325.00	March 6, 2019	\$ 6.00	2%
<b>B. ZONING BYLAW AMENDMENTS</b>									
Zoning Bylaw	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants		\$ 3,725.00	\$ 3,799.00	N	\$ 3,799.00	March 6, 2019	\$ 74.00	2%
Removal of Holding symbol	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 638.00	\$ 650.00	N	\$ 650.00	March 6, 2019	\$ 12.00	2%
Temporary Use Bylaw (includes preparation of agreement)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,596.00	\$ 3,799.00	N	\$ 3,799.00	March 6, 2019	\$ 2,203.00	138%
Extension of a Temporary Use Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,064.00	\$ 1,085.00	N	\$ 1,085.00	March 6, 2019	\$ 21.00	2%
Adjournment (Applicable as determined by Council)			\$ 319.00	\$ 325.00	N	\$ 325.00	March 6, 2019	\$ 6.00	2%

## PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>C. COMMITTEE OF ADJUSTMENT/MINOR VARIANCES &amp; CONSENTS</b>									
Minor Variances	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,170.00	\$ 1,193.00	N	\$ 1,193.00	March 6, 2019	\$ 23.00	2%
Adjournment (Applicable if requested by the Applicant)			\$ 212.00	\$ 216.00	N	\$ 216.00	March 6, 2019	\$ 4.00	2%
New Lot, Right-of-Way and/or Easement and Boundary Adjustments	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,170.00	\$ 1,193.00	N	\$ 1,193.00	March 6, 2019	\$ 23.00	2%
Final Certification	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 212.00	\$ 216.00	N	\$ 216.00	March 6, 2019	\$ 4.00	2%
Changes to Conditions (Includes administration and mailing fees required to process requests for change in conditions, under Section 53(23) of the Planning Act.)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 532.00	\$ 542.00	N	\$ 542.00	March 6, 2019	\$ 10.00	2%
Adjournment (Applicable if requested by Applicant)			\$ 212.00	\$ 216.00	N	\$ 216.00	March 6, 2019	\$ 4.00	2%
Validation of Title/ Validation Order Bylaw	Fee and/or all charges incurred by the Municipality from its Consultants		N/A	\$ 875.00	N	\$ 875.00	March 6, 2019	\$ 875.00	100%

## PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>D. DEVELOPMENT AGREEMENTS</b>									
Agreement Preparation	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 2,128.00	\$ 2,170.00	N	\$ 2,170.00	March 6, 2019	\$ 42.00	2%
Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,064.00	\$ 1,085.00	N	\$ 1,085.00	March 6, 2019	\$ 21.00	2%
Release or Partial Release Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 532.00	\$ 542.00	N	\$ 542.00	March 6, 2019	\$ 10.00	2%
Agreement as a Condition of Consent	Fee and/or all charges incurred by the Municipality from its Consultants		N/A	\$ 1,085.00	N	\$ 1,085.00	March 6, 2019	\$ 1,085.00	100%
<b>E. SITE PLAN CONTROL APPROVAL</b>									
Site Plan Control Agreement	Fee and/or all charges incurred by the Municipality from its Consultants	Level 1	\$ 3,624.00	\$ 3,696.00	N	\$ 3,696.00	March 6, 2019	\$ 72.00	2%
		Level 2	\$ 2,000.00	\$ 2,040.00	N	\$ 2,040.00	March 6, 2019	\$ 40.00	2%
		Level 3	\$ 1,000.00	\$ 1,020.00	N	\$ 1,020.00	March 6, 2019	\$ 20.00	2%
Site Plan Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants	Level 1	\$ 1,055.00	\$ 1,076.00	N	\$ 1,076.00	March 6, 2019	\$ 21.00	2%
		Level 2 and 3	\$ 500.00	\$ 510.00	N	\$ 510.00	March 6, 2019	\$ 10.00	2%
<del>Release or Partial Release Agreement</del> Discharge of Site Plan Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 368.87	\$ 376.00	N	\$ 376.00	March 6, 2019	\$ 7.13	2%

## PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>F. PLAN OF SUBDIVISION/CONDOMINIUM</b>									
Draft Plan of Subdivision/Condominium	Fee and/or all charges incurred by the Municipality from its Consultants		\$5,613 and \$26.61 per lot or block or unit to a maximum of \$2,660 plus the cost of any required peer reviews	\$5,725 and \$27 per lot or block or unit to a maximum of \$2,710 plus the cost of any required peer reviews			March 6, 2019	various	various
Modification to Draft Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,686.00	\$ 1,719.00	N	\$ 1,719.00	March 6, 2019	\$ 33.00	2%
Extension to Draft Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 838.00	\$ 854.00	N	\$ 854.00	March 6, 2019	\$ 16.00	2%
Subdivision or Condominium Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		N/A	\$ 3,500.00	N	\$ 3,500.00	March 6, 2019	\$ 3,500.00	100%
Discharge of Subdivision or Condominium Agreement	Fee and/or all charges incurred by the Municipality from its Consultants		N/A	\$ 376.00	N	\$ 376.00	March 6, 2019	\$ 376.00	100%
Agreement Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,064.00	\$ 1,085.00	N	\$ 1,085.00	March 6, 2019	\$ 21.00	2%
Condominium Conversion	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 4,257.00	\$ 4,342.00	N	\$ 4,342.00	March 6, 2019	\$ 85.00	2%

## PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
Final Approval	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,596.00	\$ 1,627.00	N	\$ 1,627.00	March 6, 2019	\$ 31.00	2%
Remove Part Lot Control	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 1,064.00	\$ 1,085.00	N	\$ 1,085.00	March 6, 2019	\$ 21.00	2%

**G. COMBINED APPLICATIONS**

Official Plan and Zoning Bylaw Amendments	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 7,450.00	\$ 7,599.00	N	\$ 7,599.00	March 6, 2019	\$ 149.00	2%
Zoning Bylaw Amendments and Site Plan Control	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 3,725.00	\$ 4,799.00	N	\$ 4,799.00	March 6, 2019	\$ 1,074.00	29%
Consent and Zoning Bylaw Amendment	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 4,257.00	\$ 4,342.00	N	\$ 4,342.00	March 6, 2019	\$ 85.00	2%
Consent and Minor Variance	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 2,128.00	\$ 2,170.00	N	\$ 2,170.00	March 6, 2019	\$ 42.00	2%

## PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>H. MISCELLANEOUS FEES</b>									
Permitted Use Letter (Zoning, Subdivision or Site Plan Compliance Letter) (Liquor License Clearance, other)	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 150.00	\$ 75.00	N	\$ 75.00	March 6, 2019	-\$ 75.00	-50%
Compliance Letter (Zoning, Subdivision, Site Plan)	Fee and/or all charges incurred by the Municipality from its Consultants		N/A	\$ 175.00	N	\$ 175.00	March 6, 2019	\$ 175.00	100%
<b>Copy of Official Plan</b>									
a. Electronic Copy on a USB	Administration fee and cost of USB		N/A	\$ 20.00	N	\$ 20.00	March 6, 2019	\$ 20.00	100%
b. Paper Copy	Administration fee and cost of printing		N/A	\$ 65.00	N	\$ 65.00	March 6, 2019	\$ 65.00	100%
<b>Copy of Zoning Bylaw</b>									
a. Electronic Copy on a USB	Administration fee and cost of USB		N/A	\$ 20.00	N	\$ 20.00	March 6, 2019	\$ 20.00	100%
b. Paper Copy	Administration fee and cost of printing		N/A	\$ 45.00	N	\$ 45.00	March 6, 2019	\$ 45.00	100%

## H. MISCELLANEOUS FEES (continued)

<b>Appeal to Ontario Municipal Board Subpoena</b>									
a. First Day	Fee and/or all charges incurred by the Municipality from its Consultants	1	\$ 851.00	\$ 868.00	N	\$ 868.00	March 6, 2019	\$ 17.00	2%
b. Second and each day thereafter	Fee and/or all charges incurred by the Municipality from its Consultants	1	\$ 425.00	\$ 433.00	N	\$ 433.00	March 6, 2019	\$ 8.00	2%
Deeming Bylaw	Fee and/or all charges incurred by the Municipality from its Consultants		\$ 532.00	\$ 542.00	N	\$ 542.00	March 6, 2019	\$ 10.00	2%

**NOTE 1 - Where a decision on a planning application is appealed to the Ontario Municipal Board the Township will require payment by the applicant of all charges incurred by the Township and its Consultants. To secure such charges, the Township will require an initial deposit of \$8,000, such amount to be increased by the Township in the event the nature of the application indicates the initial deposit may be inadequate to totally defray the costs incurred. Any deposit monies not required to pay municipal or consultant's costs incurred by the Township shall be refunded.**



**PLANNING APPLICATION FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
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**I. CONSULTING SERVICES**

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		N/A		Actual Costs		March 6, 2019	varies	varies
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**J. EXPLANATORY NOTES**

1. Additional fees charged by the Region of Niagara and the Niagara Peninsula Conservation Authority. Applicants should always confirm fees with the appropriate agency.																								
2. Be advised that the Planning Act requires Notice of Public Hearing be given no later than twenty (20) days before a scheduled public meeting for Official Plan and Zoning Bylaw Amendments, fourteen (20) days for Draft Plans of Subdivision and/or Condominium and Consent Applications and ten (10) days for Minor Variance applications. In order to allow sufficient review time for an application, all applications should be submitted at least fourteen (14) days before the last day for giving Notice of Public Hearing under the Planning Act.																								
3. While it is an objective of the Township of Wainfleet to process applications in an expeditious manner within the time frame established in the Planning Act, an applicant may wish to consider an accelerated application in the event processing is needed immediately and Township resources and/or notice requirements are limited. Fees for an accelerated application will be assessed based on overtime incurred by staff to process the application or fees charged by the Township's consultants at the hourly rates below: <table border="1" data-bbox="241 1056 1424 1367"> <tr> <td>Township Manager of Planning</td> <td>Per Hour</td> <td>\$ 150.00</td> </tr> <tr> <td>Township Clerical Staff</td> <td>Per Hour</td> <td>\$ 50.00</td> </tr> <tr> <td>Consulting Senior Planner</td> <td>Per Hour</td> <td>\$ 200.00</td> </tr> <tr> <td>Consulting Senior Engineer</td> <td>Per Hour</td> <td>\$ 250.00</td> </tr> <tr> <td>Consulting Planner</td> <td>Per Hour</td> <td>\$ 100.00</td> </tr> <tr> <td>Consulting Engineer</td> <td>Per Hour</td> <td>\$ 200.00</td> </tr> <tr> <td>Consulting Clerical Staff</td> <td>Per Hour</td> <td>\$ 90.00</td> </tr> <tr> <td>Consulting Graphics Staff</td> <td>Per Hour</td> <td>\$ 100.00</td> </tr> </table>	Township Manager of Planning	Per Hour	\$ 150.00	Township Clerical Staff	Per Hour	\$ 50.00	Consulting Senior Planner	Per Hour	\$ 200.00	Consulting Senior Engineer	Per Hour	\$ 250.00	Consulting Planner	Per Hour	\$ 100.00	Consulting Engineer	Per Hour	\$ 200.00	Consulting Clerical Staff	Per Hour	\$ 90.00	Consulting Graphics Staff	Per Hour	\$ 100.00
Township Manager of Planning	Per Hour	\$ 150.00																						
Township Clerical Staff	Per Hour	\$ 50.00																						
Consulting Senior Planner	Per Hour	\$ 200.00																						
Consulting Senior Engineer	Per Hour	\$ 250.00																						
Consulting Planner	Per Hour	\$ 100.00																						
Consulting Engineer	Per Hour	\$ 200.00																						
Consulting Clerical Staff	Per Hour	\$ 90.00																						
Consulting Graphics Staff	Per Hour	\$ 100.00																						
4. Any of the above-noted deposit monies not required to pay municipal or consultants' costs incurred by the Municipality shall be refunded forthwith to the applicant.																								
5. If an application is withdrawn before circulation to commenting agencies, ninety (90) percent of the fee less any consultant costs will be refunded; if withdrawn after circulation, but before notice of public meeting is given, fifty (50) percent of the fee less any consultant costs will be refunded and if withdrawn before any reports are prepared, twenty-five (25) percent of the fee less any consultant costs will be refunded.																								
6. Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.																								
7. The Conservation Authority may provide a refund directly to the applicant if it is found that an application charged at the "major" rate only required the level of review normally associated with the "minor" rate. In such cases, the minor rate will be retained and the difference refunded.																								
8. The Conservation Authority may charge a fee directly to the applicant if it is found that multiple revisions and reviews of technical studies are required at the hourly rate charged by the affected Conservation Authority.																								

## CEMETERY FEES

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. SALE OF BURIAL RIGHTS</b>									
Resident									
Single Grave Land Charge	Per Lot	1	\$ 513.27	\$ 780.00	Y	\$ 881.40	May 1, 2019	\$ 266.73	52%
Single Grave Care and Maintenance Charge	Per Lot	1	\$ 345.13	\$ 520.00	Y	\$ 587.60	May 1, 2019	\$ 174.87	51%
Single Cremation Land Charge	Per Lot	1 and 2	\$ 230.09	\$ 300.00	Y	\$ 339.00	May 1, 2019	\$ 69.91	30%
Single Cremation Care and Maintenance Charge	Per Lot	1 and 2	\$ 154.87	\$ 200.00	Y	\$ 226.00	May 1, 2019	\$ 45.13	29%
Youth or Baby (3.5' x 5') Under 10 years of age	Per Lot	1	\$ 285.00	\$ 315.00	Y	\$ 355.95	May 1, 2019	\$ 30.00	11%
Youth or Baby Care and Maintenance Charge	Per Lot	1	\$ 190.00	\$ 210.00	Y	\$ 237.30	May 1, 2019	\$ 20.00	11%
Non-Resident									
Single Grave Land Charge	Per Lot		\$ 920.35	\$ 1,080.00	Y	\$ 1,220.40	March 6, 2019	\$ 159.65	17%
Single Grave Care and Maintenance Charge	Per Lot		\$ 619.47	\$ 720.00	Y	\$ 813.60	March 6, 2019	\$ 100.53	16%
Single Cremation Land Charge	Per Lot	2	\$ 336.28	\$ 600.00	Y	\$ 678.00	March 6, 2019	\$ 263.72	78%
Single Cremation Care and Maintenance Charge	Per Lot	2	\$ 247.79	\$ 400.00	Y	\$ 452.00	March 6, 2019	\$ 152.21	61%
Youth or Baby (3.5' x 5') Under 10 years of age	Per Lot		\$ 510.00	\$ 660.00	Y	\$ 745.80	March 6, 2019	\$ 150.00	29%
Youth or Baby Care and Maintenance Charge	Per Lot		\$ 340.00	\$ 440.00	Y	\$ 497.20	March 6, 2019	\$ 100.00	29%

## CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>B. SALE OF COLUMBARIUM NICHE</b>									
<b>Resident</b>									
Columbarium Niche Rows A & F	Per Niche	3	N/A	\$ 1,105.00	Y	\$ 1,248.65	May 1, 2019	\$ 1,105.00	100%
Columbarium Niche Rows B & E	Per Niche	3	N/A	\$ 1,190.00	Y	\$ 1,344.70	May 1, 2019	\$ 1,190.00	100%
Columbarium Niche Rows C & D	Per Niche	3	N/A	\$ 1,275.00	Y	\$ 1,440.75	May 1, 2019	\$ 1,275.00	100%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	N/A	\$ 195.00	Y	\$ 220.35	May 1, 2019	\$ 195.00	100%
Columbarium Care and Maintenance Rows B & E	Per Niche	3	N/A	\$ 210.00	Y	\$ 237.30	May 1, 2019	\$ 210.00	100%
Columbarium Care and Maintenance Rows C & D	Per Niche	3	N/A	\$ 225.00	Y	\$ 254.25	May 1, 2019	\$ 225.00	100%
<b>Non-Resident</b>									
Columbarium Niche Rows A & F	Per Niche	3	N/A	\$ 1,530.00	Y	\$ 1,728.90	March 6, 2019	\$ 1,530.00	100%
Columbarium Niche Rows B & E	Per Niche	3	N/A	\$ 1,615.00	Y	\$ 1,824.95	March 6, 2019	\$ 1,615.00	100%
Columbarium Niche Rows C & D	Per Niche	3	N/A	\$ 1,700.00	Y	\$ 1,921.00	March 6, 2019	\$ 1,700.00	100%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	N/A	\$ 270.00	Y	\$ 305.10	March 6, 2019	\$ 270.00	100%

## CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>B. SALE OF COLUMBARIUM NICHE (continued)</b>									
Columbarium Care and Maintenance Rows B & E	Per Niche	3	N/A	\$ 285.00	Y	\$ 322.05	March 6, 2019	\$ 285.00	100%
Columbarium Care and Maintenance Rows C & D	Per Niche	3	N/A	\$ 300.00	Y	\$ 339.00	March 6, 2019	\$ 300.00	100%
Columbarium Niche	Per Niche	3	<del>1,020.00</del>		Y	<del>\$</del>	March 6, 2019	<del>\$ 1,020.00</del>	<del>-100%</del>
Columbarium Niche Care and Maintenance Charge	Per Niche	3	<del>680.00</del>		Y	<del>\$</del>	March 6, 2019	<del>\$ 680.00</del>	<del>-100%</del>

**NOTES:**

- 30 (Thirty) year Provision (persons who have resided in Wainfleet for over 30 years are eligible for the resident rate - a signed letter of confirmation submitted to the Township is required).
- Size of New Cremation plots are 2 feet x 3 feet each
- 2 (Two) urns are allowed in each Columbarium Niche (totalling the maximum size of 10" x 10" x 10")

**C. INTERMENTS:**

Resident									
Adult	Per Burial		\$ 743.36	\$ 930.00	Y	\$ 1,050.90	May 1, 2019	\$ 186.64	25%
Adult (winter rates December 15 - March 15 annually)	Per Burial		\$ 880.53	\$ 1,100.00	Y	\$ 1,243.00	May 1, 2019	\$ 219.47	25%
Child (1 - 16 years)	Per Burial		\$ 500.00	\$ 625.00	Y	\$ 706.25	May 1, 2019	\$ 125.00	25%
Stillborn or Infant (under 1 year) no vault	Per Burial		\$ 314.96	\$ 393.00	Y	\$ 444.09	May 1, 2019	\$ 78.04	25%
Stillborn or Infant (under 1 year) with vault	Per Burial		\$ 380.53	\$ 475.00	Y	\$ 536.75	May 1, 2019	\$ 94.47	25%
Cremated Remains (including opening & closing of Columbarium Niche)	Per Burial		\$ 362.83	\$ 450.00	Y	\$ 508.50	May 1, 2019	\$ 87.17	24%
Cremated Remains (winter rates December 15 - March 15 annually) (including opening & closing of Columbarium Niche)	Per Burial		\$ 433.63	\$ 542.00	Y	\$ 612.46	May 1, 2019	\$ 108.37	25%
Non-Resident									
Adult	Per Burial		\$ 743.36	\$ 1,162.00	Y	\$ 1,313.06	March 6, 2019	\$ 418.64	56%
Adult (winter rates December 15 - March 15 annually)	Per Burial		\$ 880.53	\$ 1,375.00	Y	\$ 1,553.75	March 6, 2019	\$ 494.47	56%
Child (1 - 16 years)	Per Burial		\$ 500.00	\$ 781.25	Y	\$ 882.81	March 6, 2019	\$ 281.25	56%
Stillborn or Infant (under 1 year) no vault	Per Burial		\$ 314.96	\$ 491.25	Y	\$ 555.11	March 6, 2019	\$ 176.29	56%
Stillborn or Infant (under 1 year) with vault	Per Burial		\$ 380.53	\$ 593.75	Y	\$ 670.94	March 6, 2019	\$ 213.22	56%

## CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>C. INTERMENTS:</b>									
Cremated Remains (including opening & closing of Columbarium Niche)	Per Burial		\$ 362.83	\$ 562.50	Y	\$ 635.63	March 6, 2019	\$ 199.67	55%
Cremated Remains (winter rates December 15 - March 15 annually) (including opening & closing of Columbarium Niche)	Per Burial		\$ 433.63	\$ 677.50	Y	\$ 765.58	March 6, 2019	\$ 243.87	56%
<b>D. EXTRA CHARGES</b>									
Interment of Regular Burials									
Late arrivals (after 3:00 - weekdays)	Per Burial		\$ 407.08	\$ 420.00	Y	\$ 474.60	March 6, 2019	\$ 12.92	3%
Saturday Morning (arriving before 12 noon)	Per Burial		\$ 407.08	\$ 420.00	Y	\$ 474.60	March 6, 2019	\$ 12.92	3%
Saturday Afternoon (arriving after 12 noon)	Per Burial		\$ 690.27	\$ 710.00	Y	\$ 802.30	March 6, 2019	\$ 19.73	3%
Sundays or Holidays	Per Burial		\$ 690.27	\$ 710.00	Y	\$ 802.30	March 6, 2019	\$ 19.73	3%
Non-resident interred in resident grave (apply to new purchased lots)	Per Burial		\$ 769.91	\$ 790.00	Y	\$ 892.70	March 6, 2019	\$ 20.09	3%
Interment of Cremated Remains									
Late arrivals (after 3:00 - weekdays)	Per Burial/Niche		\$ 247.79	\$ 277.00	Y	\$ 313.01	March 6, 2019	\$ 29.21	12%
Saturday Morning (arriving before 12 noon)	Per Burial/Niche		\$ 300.88	\$ 320.00	Y	\$ 361.60	March 6, 2019	\$ 19.12	6%
Saturday Afternoon (arriving after 12 noon)	Per Burial/Niche		\$ 389.38	\$ 409.00	Y	\$ 462.17	March 6, 2019	\$ 19.62	5%
Sundays or Holidays	Per Burial/Niche		\$ 389.38	\$ 409.00	Y	\$ 462.17	March 6, 2019	\$ 19.62	5%
Miscellaneous									
Genealogical Search Requests	Per Record/Name		N/A	\$ 30.00	Y	\$ 33.90	March 6, 2019	\$ 30.00	100%
Return Sales of Plot ( Administration Fee )			N/A	\$ 100.00	Y	\$ 113.00	March 6, 2019	\$ 100.00	100%

## CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>E. DISINTERMENTS</b>									
Disinterment fees are for opening and closing only - all other services and charges are provided by third parties, which may include funeral homes, transfer services, medical officer and additional cost for new internment rights and opening and closing fees of new location.			N/A	\$ 2,000.00	Y	\$ 2,260.00	March 6, 2019	\$ 2,000.00	100%
<del>Re-interred in Cemetery under Township's Jurisdiction</del>			<del>—3,243.36</del>		Y	<del>\$ —</del>	March 6, 2019	<del>-\$ 3,243.36</del>	<del>-100%</del>
<del>Re-interred in Cemetery outside Township's Jurisdiction</del>			<del>—2,163.72</del>		Y	<del>\$ —</del>	March 6, 2019	<del>-\$ 2,163.72</del>	<del>-100%</del>
<b>F. FOUNDATION, MARKER, BRONZE WREATH &amp; CORNER STONE SETTING:</b>									
Markers	Per Marker		\$ 137.17	\$ 137.17	Y	\$ 155.00	March 6, 2019	\$ -	0%
Foundations	Per Cubic Foot (Minimum \$300.00)		\$ 38.00	\$ 50.00	Y	\$ 56.50	March 6, 2019	\$ 12.00	32%
Corner Stones	Set of four installed		\$ 185.84	\$ 200.00	Y	\$ 226.00	March 6, 2019	\$ 14.16	8%
Bronze Wreath for Columbarium Niche (must be purchased through the Township of Wainfleet)	Per Wreath		\$ 442.48	\$ 625.00	Y	\$ 706.25	March 6, 2019	\$ 182.52	41%
<b>G. REMOVAL/RELOCATING OF FOUNDATION, MARKERS, &amp; CORNER STONES</b>									
Removal of existing flat markers	Per Marker		\$ 64.60	\$ 77.52	Y	\$ 87.60	March 6, 2019	\$ 12.92	20%
Removal of Corner Stones	Per Cornerstone		\$ 11.06	\$ 40.00	Y	\$ 45.20	March 6, 2019	\$ 28.94	262%
Relocation of Corner Stones	Per Cornerstone		\$ 22.12	\$ 40.00	Y	\$ 45.20	March 6, 2019	\$ 17.88	81%
Removal of existing foundations									
Existing foundation < 36" by 14"	Per Foundation		\$ 154.87	\$ 185.84	Y	\$ 210.00	March 6, 2019	\$ 30.97	20%
Existing foundation >= 36" by 14"	Per Foundation		\$ 203.54	\$ 244.25	Y	\$ 276.00	March 6, 2019	\$ 40.71	20%

**CEMETERY FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>H. CONTRIBUTION TO CARE AND MAINTENANCE FUNDS FOR MONUMENTS</b>									
Flat Marker (Under 173 Sq Inches)			No Charge					N/A	N/A
Flat Marker (Over 173 Sq Inches)	Per Marker		\$ 50.00	\$ 50.00	Y	\$ 56.50	March 6, 2019	\$ -	0%
Upright Marker measuring 4 (four) feet in height & length or under (including base)	Per Marker		\$ 100.00	\$ 100.00	Y	\$ 113.00	March 6, 2019	\$ -	0%
Upright Marker measuring over 4 (four) feet in either height & length (including base)	Per Marker		\$ 200.00	\$ 200.00	Y	\$ 226.00	March 6, 2019	\$ -	0%
<b>I. ARCHAEOLOGICAL ASSESSMENT FEES</b>									
Adult					N/A				
Adult (winter rates December 15 - March 15 annually)					N/A				
Cremation Lot					N/A				
Cremation Lot (winter rates December 15 - March 15 annually)					N/A				
<b>J. MISCELLANEOUS</b>									
Transfer of Interment Rights	Per Transfer		\$ 110.62	\$ 125.00	Y	\$ 141.25	March 6, 2019	\$ 14.38	13%
Duplicate Certificate	Per Certificate		\$ 30.00	\$ 30.00	Y	\$ 33.90	March 6, 2019	\$ -	0%

**NOTE: Fees and charges are due at receipt of services or booking.**

## PARKS AND FACILITIES

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. ARENA</b>									
Arena Ice Rental									
a. Weekdays Prime (between 5pm and 11 pm)	Per Hour	1	\$ 150.44	\$ 159.29	Y	\$ 180.00	May 1, 2019	\$ 8.85	6%
b. Weekdays Prime (between 5pm and 11 pm)	Per 1.5 hours	1	\$ 203.55	\$ 216.81	Y	\$ 245.00	May 1, 2019	\$ 13.26	7%
c. Weekends	Per Hour	1	\$ 150.44	\$ 159.29	Y	\$ 180.00	May 1, 2019	\$ 8.85	6%
d. Weekends	Per 1.5 hours	1	\$ 203.55	\$ 216.81	Y	\$ 245.00	May 1, 2019	\$ 13.26	7%
e. Weekdays Non Prime	Per Hour	1	\$ 128.32	\$ 132.74	Y	\$ 150.00	May 1, 2019	\$ 4.42	3%
f. Weekdays prior to 8 a.m. Non Wainfleet Minor Hockey or Figure Skating	Per Hour	1	\$ 137.17	\$ 176.99	Y	\$ 200.00	May 1, 2019	\$ 39.82	29%
g. Student	Per Hour	1	\$ 57.52	\$ 61.95	Y	\$ 70.00	May 1, 2019	\$ 4.43	8%
h. Minor Hockey and Figure Skating	Per Hour	1	\$ 97.34	\$ 110.62	Y	\$ 125.00	May 1, 2019	\$ 13.28	14%
i. Spring School	Per Hour	1	\$ 97.34	\$ 110.62	Y	\$ 125.00	May 1, 2019	\$ 13.28	14%
j. Elementary Schools	Per Hour	1	\$ 26.55	\$ 30.97	Y	\$ 35.00	May 1, 2019	\$ 4.42	17%
k. Secondary Schools and Church Youth Groups	Per Hour	1	\$ 57.52	\$ 61.95	Y	\$ 70.00	May 1, 2019	\$ 4.43	8%
Arena Floor Rental							May 1, 2019		
a. First or One-Day Event	Per Day	3	\$ 685.84	\$ 685.84	Y	\$ 775.00	May 1, 2019	\$ -	0%
b. Second Additional Day	Per Day	2/3	\$ 676.99	\$ 676.99	Y	\$ 765.00	May 1, 2019	\$ -	0%
c. Third and Subsequent Days	Per Day	2/3	\$ 575.22	\$ 575.22	Y	\$ 650.00	May 1, 2019	\$ -	0%
d. Use of Canteen Facility in Arena during rental	Per Day	3	\$ 92.92	\$ 92.92	Y	\$ 105.00	May 1, 2019	\$ -	0%
e. Moore Room - with kitchen facility	Per Hour	3	\$ 26.55	\$ 53.10	Y	\$ 60.00	May 1, 2019	\$ 26.55	100%
	Per Day (more than 4 hours)	3	\$ 106.20	\$ 132.74	Y	\$ 150.00	May 1, 2019	\$ 26.54	25%
f. Moore Room - without kitchen facility	Per Hour	3	\$ 17.70	\$ 35.40	Y	\$ 40.00	May 1, 2019	\$ 17.70	100%
	Per Day (more than 4 hours)	3	\$ 70.80	\$ 106.19	Y	\$ 119.99	May 1, 2019	\$ 35.39	50%

**NOTE 1 - Arena Ice Rental Fees change September 1st of each calendar year**

**- All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.**

**NOTE 2 - For multi-day events, the renters will be subject to a water and hydro usage surcharge based on metered water and hydro consumption. Usage will be charged on**

**NOTE 3 -All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.**



## PARKS AND FACILITIES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. ARENA</b>									
Arena Advertising Sign									
a. 4 x 4 Sign	Per Year	4	\$ 123.89	\$ 123.89	Y	\$ 140.00	May 1, 2019	\$ -	0%
b. 4 x 8 Sign	Per Year	4	\$ 203.54	\$ 203.54	Y	\$ 230.00	May 1, 2019	\$ -	0%
c. Board Space	Per 3 Years	4	\$ 1,523.81	\$ 1,523.81	Y	\$ 1,721.91	May 1, 2019	\$ -	0%
d. 3x8 Sign	Per Year	4	\$ 176.99	\$ 176.99	Y	\$ 200.00	May 1, 2019	\$ -	0%
e. 3x4 Sign	Per Year	4	\$ 110.62	\$ 110.62	Y	\$ 125.00	May 1, 2019	\$ -	0%
f. 16x36 Sign	Per Year	4	\$ 88.50	\$ 88.50	Y	\$ 100.01	May 1, 2019	\$ -	0%
Public Skating	Per Person		\$ 3.10	\$ 3.10	Y	\$ 3.50	May 1, 2019	\$ -	0%

**NOTE 4 - Arena Advertising Sign Fees change September 1st of each calendar year**

**B. FIREFIGHTERS MEMORIAL COMMUNITY HALL**

Hall Rental	Per Hour	5	\$ 40.00	\$ 44.25	Y	\$ 50.00	May 1, 2019	\$ 4.25	11%
Hall Rental	Per Day	5	\$ 256.64	\$ 283.19	Y	\$ 320.00	May 1, 2019	\$ 26.55	10%
For Funeral Luncheons, Wainfleet Church Groups, Wainfleet Minor Sports Functions & Wainfleet School Groups	Per Day	5	\$ 128.32	\$ 141.59	Y	\$ 160.00	May 1, 2019	\$ 13.27	10%

**NOTE 5 -All Rentals must provide proof of insurance. Insurance can be purchased throught Township's Insurance Broker.**

**C. BALL DIAMONDS**

Ball Diamonds									
a. Minor Ball	Per Player/Per Year	6	\$ 8.85	\$ 8.85	Y	\$ 10.00	May 1, 2019	\$ -	0%
b. Adult	Per Game/Per Diamond	6	\$ 35.40	\$ 39.82	Y	\$ 45.00	May 1, 2019	\$ 4.42	12%
Tournament Rates									
a. Evenings 6 p.m. To 11 p.m.	Per Diamond	6	\$ 79.65	\$ 88.50	Y	\$ 100.01	May 1, 2019	\$ 8.85	11%
b. Saturdays and Sundays	Per Day/Per Diamond	6	\$ 221.24	\$ 221.24	Y	\$ 250.00	May 1, 2019	\$ -	0%
Ball Park Advertising									
a. Outfield and Bleacher Fence 4x8	Per Year		\$ 203.54	\$ 203.54	Y	\$ 230.00	May 1, 2019	\$ -	0%
b. Outfield and Bleacher Fence 4x4	Per Year		\$ 123.89	\$ 123.89	Y	\$ 140.00	May 1, 2019	\$ -	0%
c. Outfield and Bleacher Fence 16x4	Per Year		\$ 88.50	\$ 88.50	Y	\$ 100.01	May 1, 2019	\$ -	0%

**NOTE 6 -All Rentals must provide proof of insurance. Insurance can be purchased throught Township's Insurance Broker.**

PARKS AND FACILITIES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>D. SOCCER FIELDS</b>									
Minor League	Per Player/Per Year	7	\$ 8.85	\$ 8.85	Y	\$ 10.00	May 1, 2019	\$ -	0%
Field Rental	Per Field for Day	7	\$ 17.70	\$ 17.70	Y	\$ 20.00	May 1, 2019	\$ -	0%
<b>E. PARK PAVILION</b>									
Family events ( Non Licensed events)	Per Day	7	\$ 88.50	\$ 125.00	Y	\$ 141.25	May 1, 2019	\$ 36.50	41%
Large events including licensed events	Per Day	7	N/A	\$ 250.00	Y	\$ 282.50	May 1, 2019	\$ 250.00	100%

NOTE 7 -All Rentals must provide proof of insurance. Insurance can be purchased throught Township's Insurance Broker.

## PUBLIC WORKS DEPARTMENT

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. PERMITS</b>									
Entrance Permit	Per Permit		\$ 140.00	\$ 150.00	Y	\$ 169.50	March 6, 2019	\$ 10.00	7%
Inspection Fee	Per Hour	regular hours	Actual costs incurred				March 6, 2019	\$ -	0%
		overtime hours	Actual costs incurred				March 6, 2019	\$ -	0%
Oversize/Overweight Load Permits									
Single Day Trip Permit			\$ 50.00	\$ 50.00	N	\$ 50.00	March 6, 2019	\$ -	0%
Three-Month Period Permit			\$ 100.00	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ -	0%
One Year Period Permit			\$ 150.00	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ -	0%
Municipal Consent	Per Permit		N/A	\$ 100.00	N	\$ 100.00	March 6, 2019	\$ 100.00	100%
Road Occupancy Permit	Free		No Charge						
<b>B. CULVERT INSTALLATIONS</b>									
New culvert installations or alterations will be based on actual cost. The fee will be based on an estimate prepared by Township staff, that will reflect actual site conditions and must be prepaid. Should the actual cost be greater than the estimate, the property owner shall be invoiced for any additional costs incurred. Should the actual cost be less than the estimate, the property owner will be refunded the difference.	Per Culvert		Actual costs incurred					\$ -	0%
<b>C. EXCAVATING FEES</b>									
Excavating	Per Request		Actual costs incurred					\$ -	0%
<b>D. ADDRESSING</b>									
New Address/911 sign			\$ 130.00	\$ 140.00	N	\$ 140.00	March 6, 2019	\$ 10.00	8%
Change Address			\$ 130.00	\$ 140.00	N	\$ 140.00	March 6, 2019	\$ 10.00	8%
<b>E. TILE DRAINAGE</b>									
Tile Drainage Loan Application Fee			\$ 150.00	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ -	0%
Tile Drainage Township Inspection Fee			\$ 200.00	\$ 200.00	N	\$ 200.00	March 6, 2019	\$ -	0%

## PUBLIC WORKS DEPARTMENT (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>F. TREES</b>									
Removal of hazardous privately owned tree/limbs that are encroaching onto road allowances or public walkways	Per Hour		\$ 150.00	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ -	0%
Removal or trimming of Township owned trees/limbs to accommodate personal requests (e.g. Satellite services, etc)	Per Hour		\$ 150.00	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ -	0%
<b>G. SIGNS</b>									
Re-install various Township owned signs due to accidents / Farm machinery									
Regulatory Signs									
During regular business hours	Per Sign		\$ 250.00	\$ 250.00	N	\$ 250.00	March 6, 2019	\$ -	0%
After regular business hours			\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
Warning Signs									
During regular business hours			\$ 200.00	\$ 250.00	N	\$ 250.00	March 6, 2019	\$ 50.00	25%
After regular business hours			\$ 300.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ 50.00	17%
911 Signs									
During regular business hours			\$ 125.00	\$ 150.00	N	\$ 150.00	March 6, 2019	\$ 25.00	20%
<b>H. MISCELLANEOUS REPLACEMENTS</b>									
Replacements due to accidents, farm machinery or construction equipment									
Guard Rails	Per Meter		\$ 150.00	\$ 175.00	N	\$ 175.00	March 6, 2019	\$ 25.00	17%
Road Damage									
Asphalt repairs	Per Sq M		Actual costs incurred			March 6, 2019	N/A	N/A	
Surface treatment repairs	Per Sq M		Actual costs incurred			March 6, 2019	N/A	N/A	
Sidewalk Damage	Per Sq M		Actual costs incurred			March 6, 2019	N/A	N/A	
Street sweeping			Actual costs incurred			March 6, 2019	N/A	N/A	

**PUBLIC WORKS DEPARTMENT (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
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**H. MISCELLANEOUS REPLACEMENTS (continued)**

Ditches									
Reinstating ditches to original condition	Per Hour		\$ 180.00	\$ 180.00	N	\$ 180.00	March 6, 2019	\$ -	0%
Street Lights	Per Light	Actual costs incurred					March 6, 2019	\$ -	0%

**I. WEED REMOVAL**

Up to 600 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$140	Actual Costs			March 6, 2019	N/A	N/A
600 to 1,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$150	Actual Costs			March 6, 2019	N/A	N/A
1,000 to 1,1400 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$180	Actual Costs			March 6, 2019	N/A	N/A
1,400 to 2,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$190	Actual Costs			March 6, 2019	N/A	N/A
2,000 to 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$200	Actual Costs			March 6, 2019	N/A	N/A
Over 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$210	Actual Costs			March 6, 2019	N/A	N/A

**J. CONSULTING SERVICES**

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		N/A	Actual Costs		March 6, 2019	varies	varies
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**LIBRARY**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. FINES</b>									
Books									
a. New Books - Adult, Young Persons and Juvenile	Per Book Per Day Late	1	\$ 0.25	\$ 0.25	N	0.25	March 6, 2019	\$ -	0%
b. Adult Books (not new)	Per Book Per Day Late	1	\$ 0.20	\$ 0.20	N	0.20	March 6, 2019	\$ -	0%
c. Young Persons and Juvenile (not new)	Per Book Per Day Late	1	\$ 0.10	\$ 0.10	N	0.10	March 6, 2019	\$ -	0%
d. Holiday & Seasonal Books	Per Book Per Day Late	1	\$ 0.25	\$ 0.25	N	0.25	March 6, 2019	\$ -	0%
Audio									
a. New DVDS	Per DVD Per Day Late	1	\$ 2.00	\$ 2.00	N	2.00	March 6, 2019	\$ -	0%
b. DVDS (not New) and Videos	Per DVD/Video Per Day Late	1	\$ 1.00	\$ 1.00	N	1.00	March 6, 2019	\$ -	0%
c. Audio Tapes & CDS	Per Tape/CD Per Day Late	1	\$ 0.20	\$ 0.20	N	0.20	March 6, 2019	\$ -	0%
d. CD ROMs	Per CD ROM Per Day Late	1	\$ 0.20	\$ 0.20	N	0.20	March 6, 2019	\$ -	0%
e. Audio Books	Per Audio Book Per Day Late	1	\$ 0.20	\$ 0.20	N	0.20	March 6, 2019	\$ -	0%
Replacement Library Card			\$ 3.00	\$ 3.00	N	3.00	March 6, 2019	\$ -	0%
Other									
a. Magazines & Newspapers	Per Magazine /Newspaper Per Day Late	1	\$ 0.20	\$ 0.20	N	0.20	March 6, 2019	\$ -	0%
b. Reference Material			N/A Does Not Circulate					N/A	N/A
c. Interlibrary Loan			Overdue Fine Rate is Established by the Lending Library					N/A	N/A

**NOTE 1 - All fines are maximum of \$10.00 per Item**

## LIBRARY (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>B. PHOTOCOPYING (Black and White)</b>									
8 1/2 " X 11" (one-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.20	\$ 0.20	Y	\$ 0.23	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.15	\$ 0.15	Y	\$ 0.17	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.10	\$ 0.10	Y	\$ 0.11	March 6, 2019	\$ -	0%
8 1/2 " X 11" (two-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.25	\$ 0.25	Y	\$ 0.28	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.20	\$ 0.20	Y	\$ 0.23	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.15	\$ 0.15	Y	\$ 0.17	March 6, 2019	\$ -	0%
8 1/2 " X 14" (one-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.25	\$ 0.25	Y	\$ 0.28	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.20	\$ 0.20	Y	\$ 0.23	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.15	\$ 0.15	Y	\$ 0.17	March 6, 2019	\$ -	0%
8 1/2 " X 14" (two-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.30	\$ 0.30	Y	\$ 0.34	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.25	\$ 0.25	Y	\$ 0.28	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.20	\$ 0.20	Y	\$ 0.23	March 6, 2019	\$ -	0%
11" x 17" (one-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.35	\$ 0.35	Y	\$ 0.40	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.30	\$ 0.30	Y	\$ 0.34	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.25	\$ 0.25	Y	\$ 0.28	March 6, 2019	\$ -	0%
11" x 17" (two-sided)									
Less than 25 copies	Per Sheet	2	\$ 0.40	\$ 0.40	Y	\$ 0.45	March 6, 2019	\$ -	0%
25 to 99 copies	Per Sheet	2	\$ 0.35	\$ 0.35	Y	\$ 0.40	March 6, 2019	\$ -	0%
100 or more copies	Per Sheet	2	\$ 0.30	\$ 0.30	Y	\$ 0.34	March 6, 2019	\$ -	0%

**NOTE 2 - Photocopying charges are reduced to .08 per copy if patron supplies their own paper**

## LIBRARY (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>C. ADDITIONAL FEE-BASED SERVICES</b>									
Laminating									
Credit Card Size	Per Item		\$ 0.50	\$ 0.50	Y	\$ 0.57	March 6, 2019	\$ -	0%
11" x 9"	Per Item		\$ 1.50	\$ 1.50	Y	\$ 1.70	March 6, 2019	\$ -	0%
9' x 14"	Per Item		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%
Printing									
Black and White	Per Page		\$ 0.20	\$ 0.20	Y	\$ 0.23	March 6, 2019	\$ -	0%
Colour (predominantly text, plus some graphics)	Per Page		\$ 0.50	\$ 0.50	Y	\$ 0.57	March 6, 2019	\$ -	0%
Full Colour - half a page	Per Page		\$ 1.00	\$ 1.00	Y	\$ 1.13	March 6, 2019	\$ -	0%
Full Colour - full page	Per Page		\$ 1.00	\$ 1.00	Y	\$ 1.13	March 6, 2019	\$ -	0%
Facsimiles									
Sending and Receiving			\$2.00 plus applicable long distance charges				March 6, 2019	\$ -	0%
CDS (for downloading)	Per CD		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%
DVD/CD Repair & Cleaning									
Less than 3 disks	Each Disk		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%
Three Disks	For Three Disks		\$ 5.00	\$ 5.00	Y	\$ 5.65	March 6, 2019	\$ -	0%



## LIBRARY (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change	
<b>D. RENTALS</b>										
Meeting Room										
Non-Profit Groups										
Half - Day Rental (up to four hours)	Per Rental		\$ 15.00	\$ 15.00	Y	\$ 16.95	March 6, 2019	\$ -	0%	
Full-Day Rental	Per Day		\$ 25.00	\$ 25.00	Y	\$ 28.25	March 6, 2019	\$ -	0%	
All Other Groups										
Half - Day Rental (up to four hours)	Per Rental		\$ 30.00	\$ 30.00	Y	\$ 33.90	March 6, 2019	\$ -	0%	
Full-Day Rental	Per Day		\$ 50.00	\$ 50.00	Y	\$ 56.50	March 6, 2019	\$ -	0%	
Equipment										
a. Screens	Per Day		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%	
b. Easel & Flip Chart	Per Day		\$ 5.00	\$ 5.00	Y	\$ 5.65	March 6, 2019	\$ -	0%	
c. Overhead Projector	Per Day		\$ 5.00	\$ 5.00	Y	\$ 5.65	March 6, 2019	\$ -	0%	
d. LCD Projector	Per Day		\$ 50.00	\$ 50.00	Y	\$ 56.50	March 6, 2019	\$ -	0%	
e. DVD Player	Per Day		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%	
	Per 3 Days		\$ 5.00	\$ 5.00	Y	\$ 5.65	March 6, 2019	\$ -	0%	
	Per 5 Days		\$ 8.00	\$ 8.00	Y	\$ 9.04	March 6, 2019	\$ -	0%	
f. CD Player	Per Day		\$ 2.00	\$ 2.00	Y	\$ 2.26	March 6, 2019	\$ -	0%	
	Per 7 Days		\$ 10.00	\$ 10.00	Y	\$ 11.30	March 6, 2019	\$ -	0%	
g. TV/VCR/DVD Player	Per Day Plus Meeting Room Rental		\$ 10.00	\$ 10.00	Y	\$ 11.30	March 6, 2019	\$ -	0%	
h. Combo (in-house only)	3 hours		No Charge						N/A	N/A
i. Laptops (in-house only)	3 hours		No Charge						N/A	N/A

**NOTE 3: The Library will not be responsible for any loss or damages that may occur through the use of any piece of Library equipment**

## PRIVATE ON-SITE SEWAGE SYSTEMS

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. SEWAGE SYSTEM APPLICATIONS</b>									
New System	Per Application		\$ 1,050.00	\$ 1,165.68	N	\$ 1,165.68	March 6, 2019	\$ 115.68	11%
Holding Tank	Per Application		\$ 1,050.00	\$ 1,165.68	N	\$ 1,165.68	March 6, 2019	\$ 115.68	11%
Replacement Tank Only	Per Application		\$ 600.00	\$ 666.10	N	\$ 666.10	March 6, 2019	\$ 66.10	11%
Leaching Bed Repair Only	Per Application		\$ 575.00	\$ 638.35	N	\$ 638.35	March 6, 2019	\$ 63.35	11%
Other Minor Repair not listed above (e.g. Baffles, inlet, outlet, etc)			\$ 300.00	\$ 333.05	N	\$ 333.05	March 6, 2019	\$ 33.05	11%
<b>B. LAND SEVERANCE APPLICATION</b>									
Each Parcel Severed		1	\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
Parcel Retained		1	\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
<b>C. SUBDIVISION CONDOMINIUMS</b>									
Each Lot or Unit		1	\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
<b>D. MINOR VARIANCES/PLANNING APPLICATIONS</b>									
Each Lot		1	\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
<b>NOTE 1 The above fees apply only to those lots serviced by private sewage systems</b>									
<b>E. SPECIAL REQUESTS, MISC</b>									
For Preliminary site inspections related to proposed lot development where no other application has been made			\$ 350.00	\$ 350.00	N	\$ 350.00	March 6, 2019	\$ -	0%
File Searches	per half hour or part thereof	Includes up to 10 pages of letter size copies or scan files	\$ 30.00	\$ 30.00	N	\$ 30.00	March 6, 2019	\$ -	0%
Additional letter size copies or scan files not cover in File Searches above	per page		\$ 0.50	\$ 0.50	N	\$ 0.50	March 6, 2019	\$ -	0%

**PRIVATE ON-SITE SEWAGE SYSTEMS (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>F. REAL ESTATE INQUIRIES WHICH INCLUDE SITE INSPECTION VISITS</b>									
1. Initial Fee			\$ 400.00	\$ 400.00	Y	\$ 452.00	March 6, 2019	\$ —	0%
2. Each additional hour or part thereof over 2 hours			\$ 120.00	\$ 120.00	Y	\$ 135.60	March 6, 2019	\$ —	0%

<b>G. MANDATORY ONSITE SEWAGE SYSTEM INSPECTIONS</b>									
1. Inspection by EXP Services- Inc(includes two attempts)			\$ 114.00			\$ —	March 6, 2019	-\$ 114.00	-100%
2. Additional Site Inspections (after two attempts)	Each additional attempt	Fee + Actual Costs	76 + Actual Costs				March 6, 2019	N/A	N/A
3. To Expose Septic Tank Lid	Per Hour or part thereof		\$ 90.00			\$ —	March 6, 2019	-\$ 90.00	-100%
4. Exempt (Grandfathered) Properties			\$ 38.00			\$ —	March 6, 2019	-\$ 38.00	-100%
5. Other fees not described above			Actual Costs				March 6, 2019	N/A	N/A

**NOTE** If an invoice remains unpaid 30 days after the invoice date, the total invoice amount shall be applied to the related property tax account, accompanied by applicable transfer fees.

<b>F. REFUND OF PERMIT FEES</b>		Refund Amount
1. Where only administrative functions have been completed (application received and cost analysis complete)		90%
2. Where administrative, initial site visit and/or plans review have been started, but permit has not been issued		60%
3. Where the permit has been issued and no field inspections have been performed subsequent to permit issuance		50%
4. Refund of 50% less a 5% deduction for each field inspection performed subsequent to permit issuance		
5. No fees shall be refunded after twelve (12) months from the date of permit issuance		

PRIVATE ON-SITE SEWAGE SYSTEMS (continued)

G. CONSULTING SERVICES							
Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		N/A	Actual Costs	March 6, 2019	varies	varies

**BUILDING PERMIT APPLICATION FEES**

Note: Permit fees for construction of buildings and structures, listed by classification of major occupancy, are calculated on the basis of the Gross Floor Area of the building in square meters (square feet is provided for information only), multiplied by the corresponding figure shown below for each occupancy classification or class of permit unless shown otherwise.

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
A minimum permit fee of \$174 shall apply for all work unless otherwise indicated	Per Permit		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
<b>A. NEW CONSTRUCTION &amp; ADDITIONS</b>									
<b>1 Assembly Occupancies - Group A</b>									
School, Church, Restaurant, Theatre, Educational or Recreational Facility, and all other Group A Buildings and similar occupancies	m <sup>2</sup>		\$ 15.73	\$ 17.46	N	\$ 17.46	March 6, 2019	\$ 1.73	11%
	ft <sup>2</sup>		\$ 1.47	\$ 1.63	N	\$ 1.63	March 6, 2019	\$ 0.16	11%
<b>2 Institutional Occupancies - Group B</b>									
Hospital, Nursing Home, Reformatory, Prison and all other Group B Buildings and similar occupancies	m <sup>2</sup>		\$ 17.78	\$ 19.74	N	\$ 19.74	March 6, 2019	\$ 1.96	11%
	ft <sup>2</sup>		\$ 1.66	\$ 1.84	N	\$ 1.84	March 6, 2019	\$ 0.18	11%
<b>3 Residential Occupancies - Group C</b>									
a. Single Family Dwelling, Semi-detached dwelling & duplex dwelling, Multiple unit dwelling, apartment dwelling, townhouse dwelling, hotels, motels, other residential buildings or parts thereof									
For Dwelling units up to 117 m <sup>2</sup> (1,259 ft. <sup>2</sup> ) gross floor area	Per Dwelling Unit		\$ 1,533.16	\$ 1,702.07	N	\$ 1,702.07	March 6, 2019	\$ 168.91	11%
For dwelling units with gross floor area over 117 m <sup>2</sup> (1,259 ft. <sup>2</sup> )	m <sup>2</sup>		\$ 13.07	\$ 14.51	N	\$ 14.51	March 6, 2019	\$ 1.44	11%
	ft <sup>2</sup>		\$ 1.22	\$ 1.35	N	\$ 1.35	March 6, 2019	\$ 0.13	11%
b. Residential additions other than as noted in Section 7 (d) below.	m <sup>2</sup>		\$ 12.88	\$ 14.30	N	\$ 14.30	March 6, 2019	\$ 1.42	11%
	ft <sup>2</sup>		\$ 1.20	\$ 1.33	N	\$ 1.33	March 6, 2019	\$ 0.13	11%
<b>4 Business/Personal Services Occupancies - Group D</b>									
Office, Bank, Medical Office/Clinic, Fire Hall and similar occupancies	m <sup>2</sup>		\$ 14.79	\$ 16.42	N	\$ 16.42	March 6, 2019	\$ 1.63	11%
	ft <sup>2</sup>		\$ 1.38	\$ 1.53	N	\$ 1.53	March 6, 2019	\$ 0.15	11%

## BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. NEW CONSTRUCTION &amp; ADDITIONS (continued)</b>									
<b>5 Mercantile Occupancies - Group E</b>									
Store, Shopping Mall/Plaza, Shop, Market, Retail Outlet and similar occupancies	m <sup>2</sup>		\$ 12.89	\$ 14.31	N	\$ 14.31	March 6, 2019	\$ 1.42	11%
	ft <sup>2</sup>		\$ 1.20	\$ 1.33	N	\$ 1.33	March 6, 2019	\$ 0.13	11%
<b>6 Industrial Occupancies - Group F</b>									
Industrial Mall/Plaza/Garage, Plant, Factory, Warehouse, Manufacturing Building and similar occupancies.	m <sup>2</sup>		\$ 9.60	\$ 10.66	N	\$ 10.66	March 6, 2019	\$ 1.06	11%
	ft <sup>2</sup>		\$ 0.90	\$ 1.00	N	\$ 1.00	March 6, 2019	\$ 0.10	11%
<b>7 Special Occupancies/Categories</b>									
a. Farm Buildings									
i. New farm buildings (except as noted in ii.)									
Per farm buildings up to 230 m <sup>2</sup> (2,476 ft <sup>2</sup> ) gross floor area	Per Building		N/A	\$ 558.90	N	\$ 558.90	March 6, 2019	\$ 558.90	100%
Per farm buildings between 231 m <sup>2</sup> (2,476 ft <sup>2</sup> ) up to 463 m <sup>2</sup> (4,984 ft <sup>2</sup> ) gross floor area	Per Building		\$ 1,014.04	\$ 1,125.76	N	\$ 1,125.76	March 6, 2019	\$ 111.72	11%
For buildings over 463 m <sup>2</sup> (4,984 ft <sup>2</sup> ) gross floor area	m <sup>2</sup>		\$ 2.19	\$ 2.43	N	\$ 2.43	March 6, 2019	\$ 0.24	11%
	ft <sup>2</sup>		\$ 0.21	\$ 0.23	N	\$ 0.23	March 6, 2019	\$ 0.02	10%
ii. Additions or alterations for farm buildings									
Farm buildings up to 116 m <sup>2</sup> (1,248 ft <sup>2</sup> ) gross floor area	Per Building		\$ 255.53	\$ 283.68	N	\$ 283.68	March 6, 2019	\$ 28.15	11%
For buildings over 116 m <sup>2</sup> (1,248 ft <sup>2</sup> ) gross floor area	m <sup>2</sup>		\$ 2.19	\$ 2.43	N	\$ 2.43	March 6, 2019	\$ 0.24	11%
	ft <sup>2</sup>		\$ 0.21	\$ 0.23	N	\$ 0.23	March 6, 2019	\$ 0.02	10%
iii. New Silos and Grain Bins									
iv. Greenhouse									
Per farm greenhouse up to 463 m <sup>2</sup> (4,984 ft <sup>2</sup> ) gross floor area	Per Building		\$ 1,014.04	\$ 1,125.76	N	\$ 1,125.76	March 6, 2019	\$ 111.72	11%
Additional (m <sup>2</sup> /ft <sup>2</sup> ) charge per farm greenhouse with gross floor area exceeding 463 m <sup>2</sup> (4,984 ft <sup>2</sup> )	m <sup>2</sup>	Per Building	\$ 2.19	\$ 1.40	N	\$ 1.40	March 6, 2019	-\$ 0.79	-36%
	ft <sup>2</sup>	Per Building	\$ 0.21	\$ 0.13	N	\$ 0.13	March 6, 2019	-\$ 0.08	-38%
b. Tents									
c. Park model trailer, mobile home, air supported structure and similar buildings									
	Per Tent		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
	Per Unit		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%

**BUILDING PERMIT APPLICATION FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>A. NEW CONSTRUCTION &amp; ADDITIONS (continued)</b>									
d. Accessory Buildings/Structures: Garage/carport, deck/porch/patio, sunroom/solarium, shed or other accessory building									
For buildings or additions up to 31m <sup>2</sup> (337 ft <sup>2</sup> ) gross floor area.	Per Building		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
For buildings or additions over 31 m <sup>2</sup> (337 ft <sup>2</sup> ) gross floor area.	m <sup>2</sup>		\$ 4.98	\$ 5.53	N	\$ 5.53	March 6, 2019	\$ 0.55	11%
	ft <sup>2</sup>		\$ 0.47	\$ 0.52	N	\$ 0.52	March 6, 2019	\$ 0.05	11%
e. Communication tower, retaining wall, pedestrian bridge, wind turbine, crane runway and similar buildings/structures			\$15.32 for each \$1,000 of estimated value of	\$17.54 for each \$1,000 of estimated value of construction with a minimum of \$511			March 6, 2019	\$ 2.22	14%
<b>B. ALTERATIONS &amp; REPAIRS:</b>									
1 Interior Alterations/Repairs/Tenant Improvements									
a. Assembly Occupancies	m <sup>2</sup>		\$ 4.69	\$ 5.21	N	\$ 5.21	March 6, 2019	\$ 0.52	11%
	ft <sup>2</sup>		\$ 0.44	\$ 0.49	N	\$ 0.49	March 6, 2019	\$ 0.05	11%
b. Institutional, Business/Personal Service and Mercantile Occupancies	m <sup>2</sup>		\$ 5.32	\$ 5.91	N	\$ 5.91	March 6, 2019	\$ 0.59	11%
	ft <sup>2</sup>		\$ 0.50	\$ 0.56	N	\$ 0.56	March 6, 2019	\$ 0.06	12%
c. Residential Occupancies	m <sup>2</sup>		\$ 3.26	\$ 3.62	N	\$ 3.62	March 6, 2019	\$ 0.36	11%
	ft <sup>2</sup>		\$ 0.30	\$ 0.33	N	\$ 0.33	March 6, 2019	\$ 0.03	10%
d. Business/Personal Service Occupancies	m <sup>2</sup>		\$ 4.43	\$ 4.92	N	\$ 4.92	March 6, 2019	\$ 0.49	11%
	ft <sup>2</sup>		\$ 0.42	\$ 0.47	N	\$ 0.47	March 6, 2019	\$ 0.05	12%
e. Mercantile Occupancies	m <sup>2</sup>		\$ 3.86	\$ 4.29	N	\$ 4.29	March 6, 2019	\$ 0.43	11%
	ft <sup>2</sup>		\$ 0.36	\$ 0.40	N	\$ 0.40	March 6, 2019	\$ 0.04	11%
f. Industrial Occupancies	m <sup>2</sup>		\$ 2.87	\$ 3.19	N	\$ 3.19	March 6, 2019	\$ 0.32	11%
	ft <sup>2</sup>		\$ 0.27	\$ 0.30	N	\$ 0.30	March 6, 2019	\$ 0.03	11%
2 Alter/replace Roof Structure	m <sup>2</sup>		\$ 2.40	\$ 2.66	N	\$ 2.66	March 6, 2019	\$ 0.26	11%
	ft <sup>2</sup>		\$ 0.23	\$ 0.26	N	\$ 0.26	March 6, 2019	\$ 0.03	13%
3 Hot Surface Applications	m <sup>2</sup>		\$ 2.40	\$ 2.66	N	\$ 2.66	March 6, 2019	\$ 0.26	11%
	ft <sup>2</sup>		\$ 0.23	\$ 0.26	N	\$ 0.26	March 6, 2019	\$ 0.03	13%
4 Fireplace, Woodstove, Insert, Chimney, or similar	Per unit		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%

**BUILDING PERMIT APPLICATION FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>B. ALTERATIONS &amp; REPAIRS:</b>									
5 Construction of barrier free accessibility facilities for existing dwellings									
For buildings or additions up to 31m <sup>2</sup> (337 ft <sup>2</sup> ) gross floor area.	Per Building or Addition		\$ 137.98	\$ 174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
For buildings or additions over 31 m <sup>2</sup> (337 ft <sup>2</sup> ) gross floor area.	m <sup>2</sup>		\$ 4.98	\$ 5.53	N	\$ 5.53	March 6, 2019	\$ 0.55	11%
	ft <sup>2</sup>		\$ 0.47	\$ 0.52	N	\$ 0.52	March 6, 2019	\$ 0.05	11%
<b>C. DEMOLITION:</b>									
1 Buildings/structures up to and including 100 m <sup>2</sup> (1,075 ft <sup>2</sup> ) in building area	Per Building or Structure		\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
2 Buildings/structures greater than 100 m <sup>2</sup> (1,075 ft <sup>2</sup> ) in building area	Per 100 m2 (1,075 ft2) in building area or part thereof		\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
<b>D. MISCELLANEOUS:</b>									
1 Permit for partial occupancy of a building prior to being fully completed (does not apply to single family dwellings)	Per suite/unit		\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
2 Permit for the change of use of a building or part thereof (no construction required)			\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
3 Transfer of a permit to a new owner			\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
4 Request for deferral of permit revocation			\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
5 Permit to move a building/structure			\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
6 Conditional Permit			\$766.58	\$851.04	N	\$ 851.04	March 6, 2019	\$ 84.46	11%
7 Non-Routine inspections or special inspections	Per Hour or part thereof		\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
8 Additional plans examination fee (once permit is issued)	Per Hour or part thereof		\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
9 One year extension of permit			\$137.98	\$174.00	N	\$ 174.00	March 6, 2019	\$ 36.02	26%
10 Re-Inspection Fee ( Due to improper work, not ready or similar) Flat fee			N/A	\$174.00	N	\$ 174.00	March 6, 2019	\$ 174.00	100%



**BUILDING PERMIT APPLICATION FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
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**E. PARTIAL PERMIT/STAGED CONSTRUCTION:**

1 Building Foundation - complete to grade level (plus plumbing)	15% of applicable class above								
2 Building shell	75% of applicable class above								
3 Building completion	10% of applicable class above								

**F. PLUMBING**

For plumbing work not included in any of the above classes of permit.			\$137.98 for any plumbing	\$174.00 for any plumbing	N	\$174.00 for any plumbing	March 6, 2019	36.02	26%
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**G. REFUND OF PERMIT FEES**

	Refund Amount
1 Where only administrative functions have been completed (application received and cost analysis complete)	90%
2 Where only administrative and zoning functions have been completed	80%
3 Where administrative, zoning and plans examination functions have been performed	60%
4 Where the permit has been issued and no field inspections have been performed subsequent to permit issuance	50%
5 Refund of 50% less a 5% deduction for each field inspection performed subsequent to permit issuance	
6 No fees shall be refunded after twelve (12) months from the date of permit issuance	

**BUILDING PERMIT APPLICATION FEES (continued)**

Description	Unit of Measure	Notes	2016 Base Fee	2019 Base Fee	HST Applicable (Y/N)	Total 2019 Fee	Effective Date	\$ change	% change
<b>H. CONSTRUCTION PRIOR TO PERMIT ISSUANCE:</b>									
Where construction has commenced prior to the issuance of a permit for any class of permit described herein.		All applicable permit fees shall be doubled and the minimum permit fee shall be \$271.88		All applicable permit fees shall be doubled and the minimum permit fee shall be \$348.00			March 6, 2019	76.12	28%

**I. EXPLANATORY NOTES**

1 m <sup>2</sup> is the gross area of all floors at or above grade measured from the outer face of exterior walls, outer limits of other supporting structure, and as noted otherwise and includes mezzanines, lofts and habitable attics. (Imperial equivalents have been provided for information purposes.)
2 Major occupancy classifications are based on the Ontario Building Code.
3 Plumbing fees are normally included with the permit fees for the applicable class of permit. Fees for plumbing work only are listed in "F" above.
4 If, in the opinion of the Chief Building Official, the construction cannot be categorized or classed as described in the above schedule, the permit fee shall be (\$17.01) for each \$1,000 of estimated value of construction.
5 Moving permit authorizes moving only. A separate permit is required for the foundation and other applicable construction.
6 Notwithstanding the refund provision, no refund shall be made of any amount less than (\$174.00)
7 Permit Fee Increases are indexed based on the Consumer Price Index, Ontario Series, and are adjusted annually on the first of March.

**J. DEPOSITS**

In addition to fees payable to the above, the following amounts shall be paid at the time of permit issue and shall be held as security by the Township of Wainfleet until completion of the work for which the permit was issued.
a. Residential Accessory Buildings to be removed as a condition of the issuance of the building permit - \$
b. All other Buildings, including dwellings and mobile homes, to be removed as a condition of the issuance of the building permit - \$10,000
c. For all other building and demolition permits: <ul style="list-style-type: none"> <li>(i) \$300 - permit fee up to \$200</li> <li>(ii) \$500 - permit fee from \$201 to \$500</li> <li>(iii) \$750 - permit fee from \$501 to \$1000</li> <li>(iv) \$1000 - permit fee over \$1000</li> </ul>
The property owner shall be responsible for any damage to municipal property during construction and shall be further responsible to ensure construction is carried out and completed as required by the Ontario Building Code.
The property owner shall be responsible for any and all costs associated with the cleanup in the event building materials, waste or soil is spilled or tracked onto public streets by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition.

**BUILDING PERMIT APPLICATION FEES (continued)**

**J. DEPOSITS**

d. Tracking of Construction Debris Deposit  
 (i) \$500 for all categories of construction with permit fees exceeding \$1,000.00  
 The property owner shall be responsible for any and all costs for Works required to repair damage to roads or right of way by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition.  
 e. Damage Deposit  
 (ii) \$1,200 for all categories of construction with permit fees exceeding \$1,000.00

**K. PHOTOCOPYING and/or PRINTING**

All documents required to be submitted as a condition of the permit application are the responsibility of the applicant. The following fees are required to be paid prior to the issuance of the permit should printing be required due to omission and/or electronic submission.

Description	Unit of Measure	B & W	Colour	HST Applicable (Y/N)
8 1/2" x 11"	per page	\$0.20	\$0.50	Y
8 1/2" x 14"	per page	\$0.25	\$0.63	Y
11" x 17"	per page	\$0.35	\$1.00	Y
Arch A	per page	\$1.19	\$2.09	Y
Arch B	per page	\$1.49	\$2.39	Y
Arch C	per page	\$1.69	\$2.89	Y
Arch D	per page	\$3.39	\$5.78	Y
Arch E1	per page	\$4.99	\$8.79	Y
Arch E	per page	\$7.19	\$11.69	Y

**L. CONSULTING SERVICES**

Where any application requires the Township to hire a consultant to review supporting technical studies on behalf of the Township, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Township.	Per study/document		N/A	Actual Costs	March 6, 2019	varies	varies
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