



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET
REGULAR MEETING OF COUNCIL MINUTES**

C12/17

June 20, 2017

7:00 p.m.

COUNCIL CHAMBERS

PRESENT:

A. Jeffs
B. Konc
R. Dykstra
T. Hessels

STAFF PRESENT:

S. Smith
R. Nan
M. Ciuffetelli
L. Gudgeon
K. Foster
A. Cross
A. Dashwood

1. Call to Order

Mayor Jeffs called the meeting to order at 7:00 p.m.

2. National Anthem

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures noted by members of Council.

4. Closed Session

Resolution No. C166-2017

Moved By Ted Hessels
Seconded By Betty Konc

"**THAT** Council now move into closed session to discuss:

- a) Item under Section 239 (2) (f) of the *Municipal Act, 2001*, advice subject to solicitor-client privilege – Update on Current Legal File (1 item)
- b) Item under Section 239 (2) (b) of the *Municipal Act, 2001*, personal matters about an identifiable individual – Committee of Council Application Review (1 item)
- c) Minutes of the closed meeting of Council held April 18, 2017, May 9, 2017 and June 6, 2017

Carried

Time: 7:05 p.m.

5. Rise & Report

Council rose from closed session at 7:14 p.m.

Mayor Jeffs advised that Council went into closed session to receive legal advice from the Township's solicitor relating to a current legal matter affecting the Township and review the qualifications of an application submitted for representation on the Fire Master Plan Implementation Committee.

Resolution No. C167-2017

Moved By Betty Konc
Seconded By Richard Dykstra

"**THAT** Council receive and approve the application submitted by Alfred Kiers for representation on the Fire Master Plan Implementation Committee;

AND THAT staff be directed to draft the necessary bylaws to appoint Mr. Kiers at the next regular meeting of Council July 18, 2017."

Carried

6. Delegations

- a. Cam Wilson Re: Highway of Heroes

Resolution No. C168-2017

Moved By Ted Hessels
Seconded By Richard Dykstra

"**THAT** Council receive the delegation presented by Cam Wilson Re: Highway of Heroes;

AND that Council approve the request to purchase a tree in the amount of \$150.00 to be planted along the Highway of Heroes."

Carried

- b. Chris Carrier, Fire Marque Re: Information Presentation

Resolution No. C169-2017

Moved By Richard Dykstra

Seconded By Ted Hessels

"**THAT** Council receive the delegation presented by Chris Carrier, Fire Marque Re: Information Presentation."

Carried

- c. Robert Creighton Re: Regulations for Kennel Licenses

Resolution No. C170-2017

Moved By Richard Dykstra

Seconded By Betty Konc

"**THAT** Council receive the delegation presented by Robert Creighton Re: Regulations for Kennel Licenses."

Carried

7. Presentations

None scheduled.

8. Public Hearings

- a. Application for a Zoning Bylaw Amendment File No. Z02-2017 (LAMBERT)

Mayor Jeffs advised that the purpose of the public meeting, held pursuant to Section 34 of the Planning Act, is to provide information respecting an application for rezoning, submitted to the Township by the Timothy, Rosemary & Elaine Lambert to amend the zoning on a property on the east side of Perry Road, south of Willford Road and known municipally as 53057 Perry Road.

Planner, S. Ivins stated that the proposed amendment is needed to comply with Township, Regional and Provincial policy regarding the disposal of surplus farm dwelling applications, where the retained agricultural land needs to be rezoned for "Agricultural Purposes Only" to prohibit the construction of a

dwelling. The property is the subject of an Application for Consent to Sever (File B08/2017W) which is scheduled to be heard by the Committee of Adjustment on June 21, 2017.

The application proposes to amend the zoning on the subject lands as follows:

Part 2 (22.63 Ha) is to be rezoned from "Agricultural – A2" to "Agricultural – A2-1" for "Agricultural Purposes Only".

S. Ivins stated that the Township Planning Department will prepare a report, for a subsequent Township Council meeting, providing detailed review of the application and recommendation to Council respecting the rezoning of this property. At that meeting, Council may approve the rezoning affecting the property.

Should Council pass a bylaw, "notice" of that passage will be given to those individuals and agencies specified by Section 34 of the Planning Act and Ontario Regulation 199/96. That "notice" will include explanation of the "appeal" procedure to the Ontario Municipal Board.

9. Mayor's Announcements & Remarks

A copy of the Mayor's announcements can be found in the Council folder for June 20, 2017.

10. Adoption of the Minutes

- a. Minutes of the regular meeting of Council held May 30, 2017
- b. Minutes of the special meeting of Council held June 6, 2017

Resolution No. C171-2017

Moved By Betty Konc
Seconded By Richard Dykstra

"**THAT** the minutes of the regular meeting of Council held May 30, 2017 and the minutes of the special meeting of Council held June 6, 2017 be adopted as circulated."

Carried

11. Staff Reports and Recommendations

- a. Administrative Staff Reports
 - 1. ASR-022-2017 Re: Strategic Plan Implementation Update

RECOMMENDATION(S):

THAT this report be received for information;

AND THAT the Strategic Leadership Team (SLT) be directed to report back to Council regularly on the status of the implementation of the Strategic Plan.

Resolution No. C172-2017

Moved By Richard Dykstra
Seconded By Betty Konc

"**THAT** Administrative Staff Report ASR-022-2017 Re: Strategic Plan Implementation Update and the recommendations contained therein be adopted as circulated."

Carried

- b. Building Staff Reports
 - 1. BSR-006-2017 Re: Building Permit Report, May 2017

RECOMMENDATION(S):

THAT this report be received.

Resolution No. C173-2017

Moved By Ted Hessels
Seconded By Betty Konc

"**THAT** Building Staff report BSR-006-2017 Re: Building Permit Report – May 2017 and the recommendations contained therein be adopted as circulated."

Carried

- c. Bylaw Enforcement Staff Reports
 - 1. BESR-004-2017 Re: Monthly Statistical Report, May 2017

RECOMMENDATION(S):

THAT this report be received.

Resolution No. C174-2017

Moved By Richard Dykstra
Seconded By Ted Hessels

"**THAT** Bylaw Enforcement Staff Report BESR-004-2017 Re: Monthly Statistical Report and the recommendations contained therein be adopted as circulated."

Carried

- d. Drainage Staff Reports
None submitted.
- e. Fire Staff Reports
 - 1. FSR-004-20017 Re: Fire Station Replacement Update

RECOMMENDATION(S):

THAT this report be received for information;

AND THAT the RFP be forwarded to the July 18, 2017 council meeting for review and approval to request proposals.

Resolution No. C175-2017

Moved By Richard Dykstra
Seconded By Betty Konc

"**THAT** Fire Staff Report FSR-004-2017 Re: Fire Station Replacement Update and the recommendations contained therein be adopted as circulated.

Carried

- 2. FSR-005-2017 Re: Mutual Aid Participation

RECOMMENDATION(S):

THAT this report be received for information;

AND THAT this report be forwarded to the Office of the Fire Marshal and Emergency Management as an update to the Action Plan for continued participation in the Mutual Aid Plan.

Resolution No. C176-2017

Moved By Betty Konc
Seconded By Richard Dykstra

"**THAT** Fire Staff Report FSR-005-2017 Re: Mutual Aid Participation and the recommendations contained therein be adopted as circulated."

Carried

- f. Planning Staff Reports
 - 1. PSR-006-2017 Re: Farm Help House Policies

RECOMMENDATION(S):

THAT PSR-006/2017 be received;

AND THAT the policies and provisions within the Township Official Plan and Zoning Bylaw regarding farm help-houses remain unchanged.

Resolution No. C177-2017

Moved By Ted Hessels
Seconded By Betty Konc

"THAT Planning Staff Report PSR-006-2017 Re: Farm Help House Policies and the recommendations contained therein be adopted as circulated."

Carried

Amendment:

Resolution No. C178-2017

Moved By Ted Hessels
Seconded By Betty Konc

"THAT Planning Staff Report PSR-006-2017 Re: Farm Help House Policies be received and that Council proceed with Option 2 "Initiate an Official Plan Amendment & Zoning Bylaw Amendment."

Carried

2. PSR-007-2017 Re: Revised Encroachment Policy

RECOMMENDATION(S):

THAT PSR-007/2017 be received;

AND THAT the revised Encroachment Policy, attached as Appendix "A", be adopted by Council.

Resolution No. C179-2017

Moved By Richard Dykstra
Seconded By Betty Konc

"THAT Planning Staff Report PSR-007-2017 Re: Revised Encroachment Policy and the recommendations contained therein be adopted as circulated."

Carried

g. Public Works Staff Reports

1. PWSR-011-2017 Re: Ice Allocation Policy

RECOMMENDATION(S):

THAT this report be received;

AND THAT Council approve the implementation of the ice allocation policy.

Resolution No. C180-2017

Moved By Richard Dykstra
Seconded By Ted Hessels

"**THAT** Public Works Staff Report PWSR-011-2017 Re: Ice Allocation Policy and the recommendations contained therein be adopted as circulated"

Carried

2. PWSR-012-2017 Re: Award of Tender (2017 Road Rehabilitation Program)

RECOMMENDATION(S):

THAT this report be received;

AND THAT Council authorize the Manager of Operations to award the tender for the 2017 Road Rehabilitation program to Norjohn Contracting and Paving.

Resolution No. C181-2017

Moved By Richard Dykstra
Seconded By Betty Konc

"**THAT** Public Works Staff Report PWSR-012-2017 Re: Award of Tender (2017 Road Rehabilitation Program) and the recommendations contained therein be adopted as circulated"

Carried

h. Septic Department Staff Reports
None submitted.

12. Review of Correspondence - Refer to Council

Resolution No. C182-2017

Moved By Ted Hessels
Seconded By Richard Dykstra

"**THAT** Correspondence Np. C049-2017 received from Angela Alfieri-Maiolo, Reg. N. B.Sc.N., MPH - Director Clinical Services Re: Waiving of Rental Fee - Flu Clinic site be received and approved by Council."

Carried

Resolution No. C183-2017

Moved By Betty Konc
Seconded By Ted Hessels

"**THAT** Correspondence No. 052-2017 received by Laura Albanese, Minister from the Ministry of Citizenship and Immigration Re: Ontario Medal for Good Citizenship be received;

AND THAT staff be directed to investigate potential candidates and submit to the appropriate office by July 17, 2017."

Carried

13. Bylaws

Resolution No. C184-2017

Moved by Richard Dykstra
Seconded by Betty Konc

"**THAT** the following bylaws be now read a first, second and third time and finally passed this 20th day of June 2017:

- a) Bylaw No. 027-2017 being a bylaw to adopt a policy for encroachments on Township owned lands and repeal Bylaw 039-2015.
- b) Bylaw No. 028-2017 being a bylaw to repeal Bylaw No. 017-2016 & Bylaw No. 075-2016 being bylaws to appoint a Chief Administrative Officer and Clerk pursuant to Section 229 and Section 228 (1) of the *Municipal Act, 2001*, as amended.
- c) Bylaw No. 029-2017 being a bylaw to appoint Bylaw Enforcement Officers for the Corporation of the Township of Wainfleet.

Carried

14. Notices of Motion

None.

15. Proclamations

None.

16. Other Business

Safety Committee

Alderman Konc stated the Safety Committee feels that their purpose has been fulfilled and suggested that Council make a motion to disband them of their duties. Alderman Konc stated that she would like to see that Safety Day continues to be a priority without the Committee.

Resolution No. C185-2017

Moved By Betty Konc

Seconded By Richard Dykstra

"**THAT** the Safety Committee being a Committee of Council has fulfilled their purpose;

AND THAT Council for the Township of Wainfleet approves the dissolving of the Safety Committee."

*Alderman Konc withdrew her motion and advised Council that she would produce a statement from the Committee which states their intent to dissolve. At that time, Council agreed they would consider dissolving the Committee.

Parking Complaints

Alderman Konc stated that she had been getting complaints regarding parking along Quarry Road and had asked if we could have the police patrol the area. Mayor Jeffs and Bylaw Officer Mark Tardif agreed to look into this.

Dinner at the Dairy

Alderman Hessels advised of the Dinner at the Dairy event happening on July 14, 2017 located on the Marr Bros. Farm at 43484 Case Road in Wainfleet.

Fire Marque Presentation

Alderman Dykstra stated that he would like to see a report brought forward outlining recommendations based on the information provided during the delegation presented by Chris Carrier, Fire Marque.

Resolution No. C186-2017

Moved By Richard Dykstra
Seconded By Betty Konc

"**THAT** the Fire Chief be directed to report back to Council information regarding Fire Marque Program for the Township of Wainfleet."

Carried

17. Bylaw to Confirm the Proceeding of Council

Resolution No. C187-2017

Moved By Betty Konc
Seconded By Richard Dykstra

"**THAT** Bylaw No. 030-2017 being a bylaw to adopt, ratify and confirm the actions of the Council at its regular meeting held on the 20th day of June 2017 be read a first second and third time and finally passed this 20th day of June, 2017.

Carried

18. Adjournment of Meeting

Resolution No. C188-2017

Moved By Ted Hessels
Seconded By Richard Dykstra

"**THAT** Council for the Township of Wainfleet do now adjourn."

Carried

Council adjourned at 8:50 p.m.

A. Jeffs, MAYOR

M. Ciuffetelli, DEPUTY CLERK

Approved by Council July 18, 2017