



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C16/17  
August 22, 2017  
7:00 p.m.  
COUNCIL CHAMBERS

**PRESENT:** A. Jeffs, R. Dykstra, T. Gilmore, T. Hessels, B. Konc

**STAFF PRESENT:** A. Cross, M. Ciuffetelli, A. Dashwood, R. Deguire, L. Gudgeon,  
S. Ivins, R. Nan

- 1. Call to Order**  
Mayor Jeffs called the meeting to order at 7:00 p.m.
- 2. National Anthem**
- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**  
Alderman Hessels declared a conflict with the closed meeting item listed on the agenda regarding the Indian Creek Municipal Drain.
- 4. Closed Meeting**

**Resolution No. C-232-2017**

**Moved By** Terry Gilmore  
**Seconded By** Richard Dykstra

"**THAT** Council now move into closed session to discuss:

Item under Section 239 (2) (b) (e) (f) of the Municipal Act, 2001, personal matters about an identifiable individual; litigation or potential litigation; and advice subject to solicitor-client privilege – Indian Creek Municipal Drain (1 item)"

**Carried**

**5. Rise & Report**

Council rose with report from closed session at 7:35 p.m.

Mayor Jeffs stated that Council went into closed session to receive legal advice regarding a legal proceeding affecting the Township and gave direction to legal counsel.

**6. Delegations**

- a. Denise Rittenhouse Re: Medical Marihuana Facility (Willford Road)  
*\*Speaking notes have been filed in the August 22, 2017 Council Meeting Folder\**

**Resolution No. C-233-2017**

**Moved By** Ted Hessels  
**Seconded By** Terry Gilmore

"**THAT** the presentation from Denise Rittenhouse Re: Medical Marihuana Facility (Willford Road) be received."

**Carried**

- b. Joan Davison/Ann McKibbon Recreation Master Plan Implementation Committee Co-Chairs Re: RMPIC Status Report

**Resolution No. C-234-2017**

**Moved By** Betty Konc  
**Seconded By** Richard Dykstra

"**THAT** the presentation by Joan Davison/Ann McKibbon, Recreation Master Plan Implementation Committee Co-Chairs Re: RMPIC Status Report be received."

**Carried**

**7. Mayor's Announcements & Remarks**

A copy of the Mayors announcements can be found in the August 22, 2017 Council meeting folder located at the Municipal Office.

**8. Adoption of the Minutes**

- a. Minutes of the regular meeting of Council held August 1, 2017

**Resolution No. C-235-2017**

**Moved By** Terry Gilmore  
**Seconded By** Betty Konc

"**THAT** the minutes of the Regular Meeting of Council held on August 1, 2017 be adopted as circulated."

**Carried**

**9. Staff Reports and Recommendations**

a. Building Staff Reports

1. BSR-008-2017 Re: Building Permit Report - July 2017

**RECOMMENDATION(S):**

**THAT** this report be received.

**Resolution No. C-236-2017**

**Moved By** Ted Hessels  
**Seconded By** Terry Gilmore

"**THAT** Building Staff Report BSR-008-2017 Re: Building Permit Report – July 2017 for the Township of Wainfleet and the recommendations contained therein be adopted as circulated."

**Carried**

2. BSR-009-2017 Re: Building Permit Fees

**RECOMMENDATION(S):**

**THAT** this report be received;

**AND THAT** a review of Building Permit Fees be included in the 2018 budget for council's consideration.

**Resolution No. C-237-2017**

**Moved By** Terry Gilmore  
**Seconded By** Richard Dykstra

"**THAT** Building Staff report BSR-009-2017 Re: Building Permit Fees for Agricultural Greenhouses and the recommendations contained therein be adopted as circulated."

**AMENDMENT:**

**Resolution No. C-238-2017**

**Moved By** Terry Gilmore  
**Seconded By** Richard Dykstra

"**THAT** Building Staff report BSR-009-2017 Re: Building Permit Fees for Agricultural Greenhouses and the recommendations contained therein be **REFERRED** back to the Chief Building Official with a focus on how to resolve the high building permit costs associated with construction of Agricultural Greenhouses."

**Carried**

b. Bylaw Enforcement Staff Reports

1. BESR-008-2017 Re: Monthly Statistical Report - July 2017

**RECOMMENDATION(S):**

**THAT** this report be received

**Resolution No. C-239-2017**

**Moved By** Betty Konc  
**Seconded By** Terry Gilmore

"**THAT** Bylaw Enforcement Staff Report BESR-008-2017 Re: Monthly Statistical Report – July 2017 and the recommendations contained therein be adopted as circulated."

**Carried**

c. Public Works Staff Reports

1. PWSR-014-2017 Re: Hydro One Supply Network

**RECOMMENDATION(S):**

**THAT** this report be received;

**AND THAT** Council direct staff to initiate the process of a Road Use Agreement with Hydro One for the installation of 2 new transformer stations.

**Resolution No. C-240-2017**

**Moved By** Terry Gilmore  
**Seconded By** Ted Hessels

"**THAT** Public Works Staff Report PWSR-014-2017 Re: Hydro One Supply Network and the recommendations contained therein be adopted as circulated."

**Carried**

**10. Review of Correspondence - Refer to Council**

**Resolution No. C-241-2017**

**Moved By** Betty Konc  
**Seconded By** Terry Gilmore

"**THAT** correspondence item No. C-183-2017 received from Sylvia Jones, MPP Re: Bill 141 - Sewage Bypass Reporting Act, 2017 be received for information."

**Carried**

**Resolution No. C-242-2017**

**Moved By** Betty Konc  
**Seconded By** Terry Gilmore

"**THAT** correspondence No. C-184-2017 received from Garth Manning, Member, CCSAGE NATURALLY GREEN Re: Judicial Review Support Request be endorsed at the next Regular Meeting of Council."

**Carried**

**Resolution No. C-243-2017**

**Moved By** Richard Dykstra  
**Seconded By** Terry Gilmore

"**THAT** correspondence item No. C-188-2017 received from Lou Rinaldi, Parliamentary Assistant to the Minister of Municipal Affairs Re: Changes to the Municipal Elections Act, 1996, under Bill 68 be received for information."

**Carried**

**11. Bylaws**

**Resolution No. C244-2017**

**Moved By** Terry Gilmore  
**Seconded By** Betty Konc

"**THAT** the following bylaws be now read and passed this 22<sup>nd</sup> day of August 2017

- a) Bylaw 038-2017 being a bylaw to authorize the corporation of the Township of Wainfleet to execute a Mutual Full and Final Release related to a confidential personnel matter involving the Corporation of the Township of Wainfleet
- b) Bylaw 040-2017 being a bylaw to amend Bylaw No. 1261-92 being a bylaw to adopt rules and regulations for cemeteries owned and operated by the Corporation of the Township of Wainfleet
- c) Bylaw 041-2017 being a bylaw to appoint a Screening and Hearing Officer for the purposes of the Administrative Monetary Penalty Bylaw 020-2014 for the Corporation of the Township of Wainfleet”

**Carried**

**12. Notices of Motion**

There were no notices of motion brought forward by members of Council.

**13. Proclamations**

There were no proclamations.

**14. Other Business**

Alderman Hessels requested that a corporate planning report be brought back to Council for additional information on the process to license a Medical Marihuana facility within the Township of Wainfleet.

Alderman Dykstra requested that the report address the comments/questions made in the delegation presented earlier in the meeting.

Alderman Konc requested that Planning staff bring a report to Council respecting definitions in the Townships Official Plan respecting 1) Limited residential development 2) Intensified development and 3) Character of neighbourhood.

**Resolution No. C-245-2017**

**Moved By** Ted Hessels

**Seconded By** Richard Dykstra

"**THAT** the Planner be hereby directed to report back to Council on the process of licensing a Medical Marihuana facility within the Township of Wainfleet."

**Carried**

**Resolution No. C-246-2017**

**Moved By** Betty Konc  
**Seconded By** Richard Dykstra

"**THAT** the Planner be hereby directed to report back to Council with definitions on limited residential development, intensified development and character of neighbourhood as it relates to the Townships Official Plan."

**Carried**

Alderman Dykstra stated that he had received complaints regarding the state of the parking lots, excessive trash and unusable portable washrooms at the Regional Beach. Mayor Jeffs said she would look into this.

**15. Discussion & Council Direction on CAO Recruitment**

Alderman Konc stated that she would like to move forward with the process to hire a new CAO for the Township.

Mayor Jeffs stated that she had a couple of candidates in mind and the motion to go into closed session was made.

**Resolution No. C-247-2017**

**Moved By** Richard Dykstra  
**Seconded By** Betty Konc

"**THAT** Council now move into closed session to discuss:  
a) Item under Section 239 (2) (b) of the *Municipal Act, 2001*, personal matters about an identifiable individual - Potential CAO Candidates"

**Carried**

**16. Rise & Report**

Council rose with report from closed session at 8:45 p.m.

Mayor Jeffs advised that Council met in closed session to discuss potential candidates of the vacant CAO position at the Township.

**17. Closed Session**

**Resolution No. C-248-2017**

**Moved By** Richard Dykstra  
**Seconded By** Terry Gilmore

**THAT** Council now move into closed session to discuss:

- a) Item under Section 239 (2) (e) of the Municipal Act, 2001, litigation or potential litigation, advice subject to solicitor-client-privilege – FWRN Update (1 item)
- b) Item under Section 239 (2) (c) of the Municipal Act, 2001, acquisition or disposition of land – Potential Acquisition of Land (2 items)
- c) Minutes of the closed meeting of Council held August 1, 2017

**Carried**

**18. Rise & Report**

Council rose with report from closed session at 9:35 p.m.

Mayor Jeffs advised that Council went into closed session to receive an update and legal advice regarding the Road Use Agreement between the Township of Wainfleet and the Wind Corporation. Council gave direction on negotiations.

Council discussed the potential acquisition of 2 properties and adopted the closed session minutes from August 1, 2017.

**19. Bylaw to Confirm the Proceeding of Council**

**Resolution No. C-249-2017**

**Moved By** Terry Gilmore  
**Seconded By** Betty Konc

"**THAT** Bylaw No. 042-2017 being a bylaw to adopt, ratify and confirm the actions of the Council at its regular meeting held on the 22<sup>nd</sup> day of August 2017 be read and passed this 22<sup>nd</sup> day of August, 2017."

**Carried**

**20. Adjournment of Meeting**

**Resolution No. C-250-2017**

**Moved By** Ted Hessels  
**Seconded By** Betty Konc



"**THAT** Council for the Township of Wainfleet do now adjourn."

**Carried**

Time – 9:35 p.m.

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A. Jeffs, MAYOR

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M. Ciuffetelli, DEPUTY CLERK

**Approved by Council September 12, 2017**