



**THE CORPORATION OF THE TOWNSHIP OF WAINFLEET  
REGULAR MEETING OF COUNCIL MINUTES**

C01/17  
January 3, 2017  
7:00 p.m.  
COUNCIL CHAMBERS

PRESENT: A. Jeffs, B. Konc, R. Dykstra, T. Gilmore, T. Hessels

STAFF PRESENT: M. Kirkham, A. Cross

1. **Call to Order**  
Mayor Jeffs called the meeting to order at 7:03 p.m.
2. **National Anthem**
3. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest noted by members of Council.
4. **Presentations**  
There were no presentations scheduled.
5. **Public Hearings**  
There were no public hearings scheduled.
6. **Delegations**  
There were no delegations scheduled.
7. **Mayor's Announcements & Remarks**  
The Mayor's announcements are enclosed in the January 3, 2017 meeting folder.

**8. Adoption of the Minutes**

- a. Minutes of the Regular Meeting of Council held on December 6, 2016
- b. Minutes of the Special Meeting of Council held on December 20, 2016

**Resolution No. C-001-2017**

**Moved By** Terry Gilmore  
**Seconded By** Betty Konc

“**THAT** the minutes of the Regular Meeting of Council held on December 6, 2016, and the minutes of the Special Meeting of Council held on December 20, 2016 be adopted as circulated.”

**Carried**

**9. Staff Reports and Recommendations**

- a. Administrative Staff Reports
  1. ASR-001-2017 Re: Niagara Central Airport Commission Debenture

**RECOMMENDATION(S):**

**THAT** this report be received;

**AND THAT** Council approve the draft bylaw attached as "Appendix B" authorizing long term borrowing by way of a promissory note from the Wainfleet Cemetery Perpetual Care Trust Fund for capital improvements to be carried out by the Niagara Central Airport Commission."

**Resolution No. C-002-2017**

**Moved By** Ted Hessels  
**Seconded By** Betty Konc

“**THAT** Administrative Staff Report ASR-001-2017 Re: Niagara Central Airport Commission Debenture and the recommendations contained therein be adopted as circulated.”

**Carried**

2. ASR-002-2017 Re: Budget Schedule Amendment

**RECOMMENDATION(S):**

**THAT** this report be received;

**AND THAT** Council approve the amended 2017 Budget Schedule for consideration and adoption.

**Resolution No. C-003-2017**

**Moved By** Richard Dykstra  
**Seconded By** Terry Gilmore

"**THAT** Administrative Staff Report ASR-002-2017 Re: Budget Schedule Amendment and the recommendations contained therein be adopted as circulated."

**Carried as Amended (see below)**

**Resolution No. C-004-2017**

**Moved By** Ted Hessels  
**Seconded By** Terry Gilmore

"**THAT** the recommendations in ASR-002-2017 be amended to reflect the budget ratification date of February 14, 2017.

**AND THAT** the budget meeting on January 17, 2017 be videoed through Wee Stream."

**Carried**

b. Building Staff Reports

1. BSR-001-2017 Re: Building Permit Report (July-October, 2016)

**RECOMMENDATION(S):**

**THAT** this report be received.

**Resolution No. C-005-2017**

**Moved By** Richard Dykstra  
**Seconded By** Betty Konc

"**THAT** Building Staff Report Re: Building Permit Report (July-October, 2016) and the recommendations contained therein be adopted as circulated."

**Carried**

c. Bylaw Enforcement Staff Reports  
None submitted.

- d. Drainage Staff Reports  
None submitted.
- e. Fire Staff Reports  
None submitted.
- f. Planning Staff Reports  
None submitted.
- g. Public Works Staff Reports  
None submitted.
- h. Septic Department Staff Reports  
None submitted.

**10. Correspondence - Items for Consideration**

- a. Corr No. 360 - Ralph Walton, Regional Chair Re: Tax Policy Change – Requesting Council's Feedback

**Resolution No. C-006-2017**

**Moved By** Richard Dykstra  
**Seconded By** Betty Konc

"**THAT** Correspondence No. 360 Re: Tax Policy Change and the recommended action be referred to the Tax Clerk for the appropriate follow-up."

**Carried**

**11. Bylaws**

**Resolution No. C-007-2017**

**Moved By** Terry Gilmore  
**Seconded By** Betty Konc

"**THAT** the following bylaws be read and passed this 3rd day of January, 2017:

- a) Bylaw 001-2017 being a bylaw to borrow the sum of \$17, 998.93 to finance the Township's portion of the capital improvements to be carried out by the Niagara Central Airport Commission.
- b) Bylaw 002-2017 being a bylaw to amend Bylaw 004-2015 being a bylaw to appoint members to the Township of Wainfleet Public Library Board."

**Carried**

**12. Notices of Motion**

There were no notices of motion.

**13. Proclamations**

There were no proclamations.

**14. Other Business**

a) Correspondence

Alderman Konc stated that she would like Correspondence No. 361 placed on the next regular Council agenda for consideration, January 31, 2017.

**Resolution No. C-008-2017**

**Moved By** Betty Konc

**Seconded By** Ted Hessels

"**THAT** correspondence item No. 361 be placed on the agenda for Council's consideration January 31, 2017."

**Carried**

b) Burn Permits – Holiday Closure

Alderman Dykstra advised Council that he had received a complaint from a local business who is a permit holder of an annual burn permit. They intended to burn during the holidays and due to the office being closed, they could not reach staff to give them the approval.

Alderman Dykstra suggested that a clause be added to the burn permit outlining a process to follow if there is a holiday office closure and eliminate this from happening in the future.

**15. Closed Meeting**

There were no closed session items of business to discuss.

**16. Bylaw to Confirm the Proceeding of Council**

**Resolution No. C-009-2017**

**Moved By** Ted Hessels

**Seconded By** Terry Gilmore

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**"THAT** Bylaw 003-2017 being a bylaw to adopt, ratify and confirm the actions of the Council at its regular meeting held on the 3rd day of January, 2017, be read a first, second, and third time and finally passed this 3rd day of January, 2017.

**Carried**

**17. Adjournment of Meeting**

**Resolution No. C-010-2017**

**Moved By** Ted Hessels

**Seconded By** Terry Gilmore

**"THAT** Council for the Township of Wainfleet do now adjourn."

**Carried**

Council adjourned at 7:23 p.m.

A. Jeffs, MAYOR

M. Kirkham, Deputy Clerk

**APPROVED BY COUNCIL – JANUARY 31, 2017**