



TOWNSHIP OF WAINFLEET

"Wainfleet - find your country side!"

APPLICATION FOR USE OF PARKS AND OUTDOOR FACILITIES

Name of Organization/Applicant:		
Address:		
City:	Province:	Postal Code:
Phone No:	Email:	
Name of Person in Charge:		
Address:		
City:	Province:	Postal Code:
Phone No:	Email:	
Facility to be rented:	<input type="checkbox"/> SOCCER FIELD(S)	<input type="checkbox"/> BASEBALL DIAMOND(S)
<input type="checkbox"/> MOORE ROOM	<input type="checkbox"/> PAVILLION	<input type="checkbox"/> TENNIS COURT
Is this a community event? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Date(s) Required:		
Purpose:	Anticipated Attendance:	
Liability Insurance Policy for Function: \$		
If you have your own 2 million dollar public liability insurance policy, a copy of this policy is required indicating "The Township of Wainfleet" as an additional insured party for this event. Alternatively, insurance may be purchased through the Township's insurance provider.		
Is admission being charged? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state amount: \$	
Event to commence at:	Event to end at:	
The Organization/Applicant accepts the Township of Wainfleet's Rules and Rentals Rates and accepts responsibility for damage to Township property and/or injuries to any person or persons arising from our occupancy of this facility.		
Rules, as set forth on the attached sheet, have been noted. We recognize the Township's right to cancel or revise a booking at any time.		
Signature:	Date:	
Completed applications must be returned to Jeremy Worrall or Connie Stewart along with payment for the rental according to the Township of Wainfleet Fee Schedule by cash or cheque. For information regarding rentals please contact Jeremy Worrall at 905-899-1283.		
Personal information contained on this form is collected under the authority of the Municipal Act, R.S.O. 1990, Chapter M.45, and will be used to process applications for rental of Township of Wainfleet's Facilities.		

Special Requirements:

Temporary Road Closure (attach list with times)

Map of Proposed Route (attach)

Parking Restrictions (if required)

Use of Picnic Tables, Garbage Cans, Water, Hydro, Concession Stand, Moore Room (attach list of times and dates)

**TOWNSHIP OF WAINFLEET
RULES FOR USE OF PARKS AND OUTDOOR FACILITIES**

1. **THAT** applications for the use of Township of Wainfleet owned facilities must be in writing on the approved form and signed by a responsible official of the organization/applicant.
2. **THAT** it be expressly understood and agreed that organizations using Township of Wainfleet owned facilities assume full responsibility for the proper supervision of any activities they conduct therein and are solely responsible for any claims arising out of their improper supervision of such activities; and they agree to indemnify and save harmless the Township of Wainfleet from all claims arising there from.
3. **THAT** the Public Liability Insurance Policy for your function must be purchased and provided to Township staff prior to the event.
4. **THAT** the organization/applicant be responsible for any taxes imposed on the sale of tickets and that all arrangements in regard to taxes be made directly with the Controller of Revenue for the Province of Ontario.
5. **THAT** no changes or additions to electric wiring for power or lighting are to be made without authority. Requests for changes must be submitted to the Manager of Operations with ample time for approval, and all costs will be charges to the applicant.
6. **THAT** the Township of Wainfleet reserves the right to withhold facilities for any night when the facilities are required for purposes that the Township feels are just.
7. **THAT** unless expressly stated in the agreement to the contrary, bookings are canceled during all Statutory Holidays where Facilities supervision is needed.
8. **THAT** where facilities are rented without charge, or supervision charges only, the general clean-up and restoration is to be the responsibility of the user.
9. **THAT** any damage by the user or persons visiting the facility during the hours rented by an organization/applicant must be paid for in full by the organization/applicant.
10. **THAT** as per Bylaw 009-2005, regarding the consumption of alcoholic beverages on municipal lands and within municipal buildings and structures of the Township of Wainfleet be applied.
11. **THAT** Township staff reserve the right to cancel events due to unsatisfactory weather conditions that may cause undue damage to the parks or outdoor facilities.