

ADMINISTRATION

Township Clerk's Department

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change	
A. LOTTERY LICENCES										
Raffle or Bingo (prize less than \$250.00)	Per Licence		\$ 5.50	\$ 5.71	N	\$ 5.71	January 1, 2025	\$ 0.21	4%	
Raffle or Bingo (prize exceeding \$250.00)	Per Licence		3% of prize value per AGCO						N/A	N/A
B. COMMISSIONING OF DOCUMENTS										
Commissioner Fee - Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 26.00	\$ 27.00	N	\$ 27.00	January 1, 2025	\$ 1.00	4%	
Commissioner Fee - Non-Resident	Per Document (up to max of 3 copies), fee waived for pension documents		\$ 36.00	\$ 37.00	N	\$ 37.00	January 1, 2025	\$ 1.00	3%	
C. TOWNSHIP DOCUMENTS, PHOTOCOPIES, BY-LAWS and AGREEMENTS										
Reinspections	Per Page		\$ 1.23	\$ 1.27	Y	\$ 1.43	January 1, 2025	\$ 0.04	3%	
Extracts of Council, Committee Minutes or Reports, Miscellaneous Bylaws, deed agreements, etc. (certified by the Clerk)	Per Page		\$ 2.51	\$ 2.58	Y	\$ 2.92	January 1, 2025	\$ 0.08	3%	
Maps										
a. 8.5" x 11"	Per Map		\$ 1.05	\$ 1.08	Y	\$ 1.23	January 1, 2025	\$ 0.03	3%	
b. 11" x 17"	Per Map		\$ 2.06	\$ 2.12	Y	\$ 2.40	January 1, 2025	\$ 0.06	3%	
Assembly	Per Map		\$ 3.10	\$ 3.19	Y	\$ 3.61	January 1, 2025	\$ 0.09	3%	
d. E Scale	Per Map		\$ 5.15	\$ 5.30	Y	\$ 5.99	January 1, 2025	\$ 0.15	3%	
Photocopies/Printing										
Black and White	Per Page		\$ 0.27	\$ 0.28	Y	\$ 0.32	January 1, 2025	\$ 0.01	5%	
Colour	Per Page		\$ 0.53	\$ 0.55	Y	\$ 0.62	January 1, 2025	\$ 0.02	3%	
Preparation of Agreements	Per Incident		Recoveries of all costs with a minimum charge of \$250							

ADMINISTRATION (continued)

Finance Department

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
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D. MISCELLANEOUS ITEMS

Municipal Memorabilia									
a. Municipal Pin	Per Pin		\$ 4.42	\$ 4.65	Y	\$ 5.25	January 1, 2025	\$ 0.22	5%
b. Municipal Flag	Per Flag		\$ 91.15	\$ 94.69	Y	\$ 107.00	January 1, 2025	\$ 3.54	4%

E. PHOTOCOPIES

Photocopies/Printing									
Black and White	Per Page		\$ 0.27	\$ 0.28	Y	\$ 0.32	January 1, 2025	\$ 0.01	5%
Colour	Per Page		\$ 0.53	\$ 0.55	Y	\$ 0.62	January 1, 2025	\$ 0.02	4%

F. PROPERTY TAXES

Tax Statement of Account	Per Roll/Property		\$ 12.00	\$ 13.00	N	\$ 13.00	January 1, 2025	\$ 1.00	8%
Tax Certificate	Per Roll/Property		\$ 57.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ 3.00	5%
Reprint of Tax Bill	Per Bill/Request		\$ 16.00	\$ 17.00	N	\$ 17.00	January 1, 2025	\$ 1.00	6%
Reprint of Receipts	Per Page		\$ 2.10	\$ 2.20	N	\$ 2.20	January 1, 2025	\$ 0.10	5%
Tax Registration Administration (plus disbursements)	Per Property Plus Actual Costs		\$ 720.00	\$ 740.00	N	\$ 740.00	January 1, 2025	\$ 20.00	3%
Interest on Accounts Receivable	Per Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Penalty on Unpaid Tax Installments	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Interest on Outstanding Property Taxes	Per Roll/Account	1 and 1/4% per month of unpaid balance, non compounding, applied 1st day of month							
Taxes - Additions to the Roll			36.00	\$ 37.00	N	\$ 37.00	January 1, 2025	\$ 1.00	3%
Accounts Receivable	Per Addition		36.00	\$ 37.00	N	\$ 37.00	January 1, 2025	\$ 1.00	3%
Property Tax Account/Assessment Research	Per Hour		41.00	\$ 43.00	N	\$ 43.00	January 1, 2025	\$ 2.00	5%

G. OTHER RATES

Non-Sufficient Funds (Cheque or EFT)	Per Payment		41.00	\$ 42.00	N	\$ 42.00	January 1, 2025	\$ 1.00	2%
Cheque Conversion - Foreign Funds	Per Cheque		21.00	\$ 22.00	N	\$ 22.00	January 1, 2025	\$ 1.00	5%
Administration Charge - Incorrect account used	Per Account		21.00	\$ 22.00	N	\$ 22.00	January 1, 2025	\$ 1.00	5%
Application for Purchase of Municipal Lands (Including Road Allowances)	Per Incident	\$1,200 application fee							

FIRE EMERGENCY SERVICES

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. FILE SEARCH									
Letters of Compliance	Per Report		\$ 120.00	\$ 180.00	N	\$ 180.00	January 1, 2025	\$ 60.00	50%
Insurance Company Reports	Per Report		\$ 120.00	\$ 180.00	N	\$ 180.00	January 1, 2025	\$ 60.00	50%
LLBO Letters of Compliance	Per Report		\$ 120.00	\$ 180.00	N	\$ 180.00	January 1, 2025	\$ 60.00	50%
File Search/File Reports - Information	Per Report		\$ -	\$ 180.00	N	\$ 180.00	January 1, 2025	New	New
B. FIRE SAFETY & CODE INSPECTIONS									
Residential									
Residential - Single Dwelling Units	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Residential - Duplex	Per Hour	3 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Multi-units (Apartments, 3-5 Units)	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Each Unit After 5 Units	Per Additional Unit	1 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Commercial and Industrial									
First 5,000 Sq Feet or any part thereof	Flat Fee		\$ 200.00	\$ 240.00	N	\$ 240.00	January 1, 2025	\$ 40.00	20%
Each additional 5,000 Sq Ft or part thereof	Fee = \$150 for each additional 5,000 Sq Ft or part thereof		\$ 150.00	\$ 180.00	N	\$ 180.00	January 1, 2025	\$ 30.00	20%
Plus inspect each suite in addition to base building	Flat Fee		\$ -	\$ 60.00	N	\$ 60.00	January 1, 2025	New	New
Multi-Units (Hotel/Motel)									
1 - 10 units	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Over 10 units	Per Hour	3 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Assembly & Institutional									
First 5,000 Sq Feet or any part thereof	Flat Fee		\$ 200.00	\$ 200.00	N	\$ 240.00	January 1, 2025	\$ 40.00	20%
Each additional 5,000 Sq Ft or part thereof	Fee = \$180 for each additional 5,000 Sq Ft or part thereof		\$ 150.00	\$ 150.00	N	\$ 180.00	January 1, 2025	\$ 30.00	20%
Refreshment Vehicle	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Reinspection (Follow up on a violation)	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
C. ACCREDITATION INSPECTIONS									
Day Care: Home Day Care with less than 5 children	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Day Care: Licenced Day Cares with occupant load of 40 or less	Per Hour	3 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Day Care: Licenced Day Cares with occupant load of more than 40	Per Hour	4 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Nursing Homes	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Rest Homes	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Old Age Homes	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%

NOTE 1: The above Accreditation Inspection Fees are not applicable to inspections required pursuant to Business Licensing By-laws.

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
D. MISCELLANEOUS INSPECTIONS									
Occupant Load Inspections and Approvals LLBO		2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Fire Route Approvals and Letters		2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Public Hall Inspections and Occupant Loads		2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Fireworks Inspections and Approval									
a. Site Inspection Sale and Storage	Per Hour	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Bingo Hall Issuance of Licence Inspections	Per Hour/ Required annually	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Storage Tank Inspections	Per Inspection	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
Propane Licence Application Review (Basic)	Per Hour	2 Hour Minimum	\$ -	\$ 60.00	N	\$ 60.00	January 1, 2025	New	New
Propane Licence Application Review (Complex)	Per Hour	3 Hour Minimum	\$ -	\$ 60.00	N	\$ 60.00	January 1, 2025	New	New
Request for LLBO Licence Inspections									
a. Premises	Per Inspection	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
b. Patios	Per Inspection	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
c. Special Occasion	Per Inspection	2 Hour Minimum	\$ 60.00	\$ 60.00	N	\$ 60.00	January 1, 2025	\$ -	0%
E. FIRE SUPPRESSION									
Fire Watch (Alarm system issues, or post fire)	Per Hour		Current MTO rate per hour per truck + staff costs + 10 % administration costs				January 1, 2025	Varies	Varies
Clean up After a Fire (Not Overhaul)	Per Hour (4 man crew)		Current MTO rate per hour per truck + staff costs + 10 % administration costs				January 1, 2025	Varies	Varies
F. SECURE BUILDINGS									
Secure Building	Per Building		Current MTO rate per hour per truck + staff costs + 10 % administration costs				January 1, 2025	Varies	Varies

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
EMERGENCY RESPONSE ON PROVINCIAL HIGHWAYS to MTO- Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident.	1 Hour Minimum, time accrued rounded up the nearest 1/2 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
EMERGENCY RESPONSE ON MUNICIPAL AND REGIONAL ROADS to <u>NON-RESIDENTS</u> - Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
EMERGENCY RESPONSE ON REGIONAL & CONSERVATION AUTHORITY LANDS - to NIAGARA REGION or NPCA - Fire, Rescue, Hazardous Materials response, emergency standby, debris clean up, vehicle or scene stabilization, or other incident	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
PROHIBITED/UNAUTHORIZED OPEN AIR BURNING- Charges to be billed to the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
OUT OF CONTROL FIRES- Charges to be billed to the Permit Holder or the Property Owner	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
GAS LINE LEAKS AND STRIKES- Charges to be billed to the Utility Provider for Infrastructure failures (Leaks and spills). Charges to a property owner for strikes to a Distribution Line, where due diligence has not been taken causing an Emergency Response. (O.Reg.210/01)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
ELECTRICAL UTILITIES- (Power Lines down/arcing NO-FIRE creating a Public Hazard) Charges are for excessively long fire department "stand-bys" for "wires down" incidents - responses lasting in excess of one hour to be billed to the utility provider for any time past the first hour (no charge for first hour of service)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
HAZARDOUS MATERIALS & MARIJUANA GROW-OPS/ CLANDESTINE DRUG LABS.- Chagres may be billed to the Property owner or Carrier for The containment, elimination or amelioration of a spill or a pollutant. The containment, inspection and any services that may be required due to a Marijuana Grow-Op/ or Illicit Drug Lab operation.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
STANDBY for Public Safety Purposes (Filming, Community and Social Events, Emergency Standby for Public Safety)	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + materials costs + 10 % administration costs	January 1, 2025	Varies	Varies
STANDBY for Fire Watch for Suspicious Fires or Occupancies requiring fire alarms	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour					Current MTO rate per hour per truck + staff costs + 10 % administration costs	January 1, 2025	Varies	Varies
COST RECOVERY- for materials, supplies, services or equipment (including personnel costs) not normally supplied by the Fire Dept. but deemed necessary for Emergency response, Fire control measures, or for Fire Investigation purposes (including costs to rent, contract, demolish, shore up, or to otherwise make the property/premises secure and/or safe)						Full Cost Recovery + 10% administration costs	January 1, 2025	Varies	Varies

FIRE EMERGENCY SERVICES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
G. EMERGENCY RESPONSES AND STANDBY (Emergency and NON-Emergency)									
INDEMNIFICATION TECHNOLOGY- Recovery of costs related to emergency response (including damage or loss of equipment, consumables) from insurance carriers. Limits of policy coverage reflects partial cost recovery.	1 Hour Minimum, time accrued rounded up the nearest 1/4 hour		Current MTO rate per hour per truck + staff costs + 10 % administration costs				January 1, 2025	Varies	Varies

H. PERMITS

Open Air Burning									
Residential	Per Permit		\$ 13.00	\$ 14.00	N	\$ 14.00	January 1, 2025	\$ 1.00	8%
Non-Recreational/Agricultural Permit	Per Permit		No Charge		No Charge		January 1, 2025	N/A	N/A
Commercial, Industrial, Institution	Annual		\$ 200.00	\$ 200.00	N	\$ 200.00	January 1, 2025	\$ -	0%
Special Events	Per Permit		\$ -	\$ 14.00	N	\$ 14.00	January 1, 2025	New	New
Firework Permit	Per Permit		\$ 150.00	\$ 150.00	N	\$ 150.00	January 1, 2025	\$ -	0%

I. MISCELLANEOUS

Fire Safety Plan Review & Approval	Per Hour plus 10% Admin Fee	2 Hour Minimum	\$ 60.00	\$ 132.00	N	\$ 132.00	January 1, 2025	\$ 72.00	120%
Development & Site Plans Reviews	Per Hour plus 10% Admin Fee	2 Hour Minimum	\$ 60.00	\$ 132.00	N	\$ 132.00	January 1, 2025	\$ 72.00	120%
Fire Prevention Assistance	Per Hour plus 10% Admin Fee	2 Hour Minimum	\$ 60.00	\$ 132.00	N	\$ 132.00	January 1, 2025	\$ 72.00	120%
Training Officers Assistance	Per Hour plus 10% Admin Fee	2 Hour Minimum	\$ 60.00	\$ 132.00	N	\$ 132.00	January 1, 2025	\$ 72.00	120%
Fire Safety Training	Per Hour plus 10% Admin Fee	2 Hour Minimum	\$ 60.00	\$ 132.00	N	\$ 132.00	January 1, 2025	\$ 72.00	120%
False Fire Alarms - 1st Offence	Per Offence		Notice of By-Law Letter				January 1, 2025	N/A	N/A
False Fire Alarms - 2nd Offence	Per Offence		Warning Letter via- Registered Mail				January 1, 2025	N/A	N/A
False Fire Alarms - 3rd Offence or Subsequent within 12 month period	Per Offence		Current MTO rate per hour per truck + staff costs + 10 % administration costs				January 1, 2025	Varies	Varies
Provide and install Smoke and/or Carbon Monoxide and/or combination Smoke/Carbon Monoxide alarm	Per Incident		Alarm costs + 10% administration costs				January 1, 2025	Varies	Varies

PUBLIC WORKS DEPARTMENT

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. PERMITS									
Entrance Permit	Per Permit		\$ 163.72	\$ 169.03	Y	\$ 191.00	January 1, 2025	\$ 5.31	3%
Inspection Fee	Per Hour	Regular hours	Actual Costs				January 1, 2025	\$ -	0%
	Per Hour	Overtime hours	Actual Costs				January 1, 2025	\$ -	0%
Oversize/Overweight Load Permits									
Single Day Trip Permit	Per Permit		\$ 57.00	\$ 58.00	N	\$ 58.00	January 1, 2025	\$ 1.00	2%
Three-Month Period Permit	Per Permit		\$ 115.00	\$ 118.00	N	\$ 118.00	January 1, 2025	\$ 3.00	3%
One Year Period Permit	Per Permit		\$ 165.00	\$ 170.00	N	\$ 170.00	January 1, 2025	\$ 5.00	3%
Municipal Consent	Per Permit		\$ 115.00	\$ 118.00	N	\$ 118.00	January 1, 2025	\$ 3.00	3%
Road Occupancy Permit	Per Permit		\$ 41.00	\$ 42.00	N	\$ 42.00	January 1, 2025	\$ 1.00	2%
Site Alteration Permit	Less than 500m3	By-Law 025-2022	\$ 510.00	\$ 525.00	N	\$ 525.00	January 1, 2025	\$ 15.00	3%
Site Alteration Permit	500m3-1000m3	By-Law 025-2022	\$ 1,030.00	\$ 1,061.00	N	\$ 1,061.00	January 1, 2025	\$ 31.00	3%
Site Alteration Permit	1000m3+	By-Law 025-2022	\$ 1,545.00	\$ 1,591.00	N	\$ 1,591.00	January 1, 2025	\$ 46.00	3%
Site Alteration Road Damage Deposit	Per Permit		\$ 10,300.00	\$ 10,609.00	N	\$ 10,609.00	January 1, 2025	\$ 309.00	3%
Road Closing Recoveries	Per Incident		\$750 application fee plus recovery of all costs						
B. CULVERT INSTALLATIONS									
New Culvert Installations or Alterations	Per Culvert	Prepaid estimate based on site conditions. If the actual cost exceeds the estimate, the property owner will be invoiced for the excess, and if it's less, they will receive a refund	Actual Costs					Varies	Varies
C. EXCAVATING FEES									
Excavating	Per Request		Actual Costs					Varies	Varies
D. ADDRESSING									
New Address/911 sign	Per Change/Sign		\$ 154.00	\$ 159.00	N	\$ 159.00	January 1, 2025	\$ 5.00	3%
Change Address	Per Change		\$ 154.00	\$ 159.00	N	\$ 159.00	January 1, 2025	\$ 5.00	3%
E. TILE DRAINAGE									
Tile Drainage Loan Application Fee	Per Request		\$ 165.00	\$ 170.00	N	\$ 170.00	January 1, 2025	\$ 5.00	3%
Tile Drainage Township Inspection Fee	Per Request		\$ 220.00	\$ 227.00	N	\$ 227.00	January 1, 2025	\$ 7.00	3%

PUBLIC WORKS DEPARTMENT (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
F. TREES									
Removal of Hazardous Privately Owned Tree/Limbs That Are Encroaching Onto Road Allowances Or Public Walkways	Per Incident		Actual Costs				January 1, 2025	Varies	Varies
Removal or Trimming of Township Owned Trees/Limbs to Accommodate Personal Requests (Eg. Satellite Services, Etc)	Per Hour		\$ 165.00	\$ 170.00	N	\$ 170.00	January 1, 2025	\$ 5.00	3%
G. SIGNS									
Re-install Various Township Owned Signs Due to Accidents / Farm Machinery									
Regulatory Signs									
During Regular Business Hours	Per Sign		\$ 270.00	\$ 278.00	N	\$ 278.00	January 1, 2025	\$ 8.00	3%
After Regular Business Hours	Per Sign		\$ 385.00	\$ 397.00	N	\$ 397.00	January 1, 2025	\$ 12.00	3%
Warning Signs									
During Regular Business Hours	Per Sign		\$ 270.00	\$ 278.00	N	\$ 278.00	January 1, 2025	\$ 8.00	3%
After Regular Business Hours	Per Sign		\$ 385.00	\$ 397.00	N	\$ 397.00	January 1, 2025	\$ 12.00	3%
911 Signs									
During Regular Business Hours	Per Sign		\$ 165.00	\$ 170.00	N	\$ 170.00	January 1, 2025	\$ 5.00	3%
H. MISCELLANEOUS REPLACEMENTS									
Replacements due to accidents, farm machinery or construction equipment									
Guard Rails	Per Meter		\$ 195.00	\$ 201.00	N	\$ 201.00	January 1, 2025	\$ 6.00	3%
Road Damage									
Asphalt repairs	Per Sq M		Actual Costs				January 1, 2025	Varies	Varies
Surface treatment repairs	Per Sq M		Actual Costs				January 1, 2025	Varies	Varies
Sidewalk Damage	Per Sq M		Actual Costs				January 1, 2025	Varies	Varies
Street Sweeping			Actual Costs				January 1, 2025	Varies	Varies

PUBLIC WORKS DEPARTMENT (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
H. MISCELLANEOUS REPLACEMENTS (continued)									
Ditches									
Reinstating Ditches to Original Condition After Damage	Per Hour		\$ 200.00	\$ 206.00	N	\$ 206.00	January 1, 2025	\$ 6.00	3%
Street Lights	Per Light	Actual Costs					January 1, 2025	Varies	Varies
I. WEED REMOVAL									
Up to 600 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$175	Actual Costs				January 1, 2025	Varies	Varies
600 to 1,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$185	Actual Costs				January 1, 2025	Varies	Varies
1,000 to 1,1400 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$215	Actual Costs				January 1, 2025	Varies	Varies
1,400 to 2,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$225	Actual Costs				January 1, 2025	Varies	Varies
2,000 to 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$235	Actual Costs				January 1, 2025	Varies	Varies
Over 4,000 Sq Meters	Per Roll Number/Per Cut	Minimum Charge \$245	Actual Costs				January 1, 2025	Varies	Varies
J. CONSULTING SERVICES									
Consulting Costs to Review Supporting Technical Studies	Per Study/Document	If a consultant to review technical studies for an application is required, the applicant is responsible for all costs.	Actual Costs, Payable Upon Receipt of an Invoice From the Township				January 1, 2025	Varies	Varies

PARKS AND FACILITIES

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. ARENA									
Arena Ice Rental									
a. Weekdays Prime (Between 5pm and 11 pm)	Per Hour	1/3	\$ 172.57	\$ 177.74	Y	\$ 195.00	September 1, 2025	\$ 5.18	3%
b. Weekdays Prime (Between 5pm and 11 pm)	Per 1.5 hours	1/3	\$ 236.28	\$ 243.37	Y	\$ 267.00	September 1, 2025	\$ 7.09	3%
c. Weekends	Per Hour	1/3	\$ 172.57	\$ 177.74	Y	\$ 195.00	September 1, 2025	\$ 5.18	3%
d. Weekends	Per 1.5 hours	1/3	\$ 236.28	\$ 243.37	Y	\$ 267.00	September 1, 2025	\$ 7.09	3%
e. Weekdays Non Prime	Per Hour	1/3	\$ 146.02	\$ 150.40	Y	\$ 165.00	September 1, 2025	\$ 4.38	3%
f. Weekdays Prior to 8 am Non Wainfleet Minor Hockey or Figure Skating	Per Hour	1/3	\$ 195.58	\$ 201.44	Y	\$ 221.00	September 1, 2025	\$ 5.87	3%
g. Casual Ice (Between 8 am and 5 pm)	Per Hour	1/3	\$ 68.14	\$ 70.19	Y	\$ 77.00	September 1, 2025	\$ 2.04	3%
h. Minor Hockey and Figure Skating	Per Hour	1/3	\$ 123.01	\$ 126.70	Y	\$ 139.00	September 1, 2025	\$ 3.69	3%
i. Spring School	Per Hour	1/3	\$ 123.01	\$ 126.70	Y	\$ 139.00	September 1, 2025	\$ 3.69	3%
j. Elementary Schools	Per Hour	1/3	\$ 33.63	\$ 34.64	Y	\$ 38.00	September 1, 2025	\$ 1.01	3%
k. Secondary Schools and Church Youth Groups	Per Hour	1/3	\$ 68.14	\$ 70.19	Y	\$ 77.00	September 1, 2025	\$ 2.04	3%
Arena Floor Rental				\$ -					
a. First or One-Day Event	Per Day	3	\$ 752.21	\$ 774.78	Y	\$ 850.00	January 1, 2025	\$ 22.57	3%
b. Second Additional Day	Per Day	2/3	\$ 743.36	\$ 765.66	Y	\$ 840.00	January 1, 2025	\$ 22.30	3%
c. Third and Subsequent Days	Per Day	2/3	\$ 628.32	\$ 647.17	Y	\$ 710.00	January 1, 2025	\$ 18.85	3%
d. Use of Canteen Facility in Arena During Rental	Per Day	3	\$ 104.42	\$ 107.56	Y	\$ 118.00	January 1, 2025	\$ 3.13	3%
e. Moore Room - With Kitchen Facility	Per Hour	3	\$ 59.29	\$ 61.07	Y	\$ 67.00	January 1, 2025	\$ 1.78	3%
	Per Day (more than 4 hours)	3	\$ 146.02	\$ 150.40	Y	\$ 165.00	January 1, 2025	\$ 4.38	3%
f. Moore Room - Without Kitchen Facility	Per Hour	3	\$ 41.59	\$ 42.84	Y	\$ 47.00	January 1, 2025	\$ 1.25	3%
	Per Day (more than 4 hours)	3	\$ 116.81	\$ 120.32	Y	\$ 132.00	January 1, 2025	\$ 3.50	3%
Public Skating	Per Person		\$ 3.54	\$ 3.65	Y	\$ 4.00	September 1, 2025	\$ 0.11	3%

NOTE 1 - Arena Ice Rental Fees change September 1st of each calendar year

NOTE 2 - For multi-day events, the renters will be subject to a water & hydro usage surcharge based on metered water and hydro consumption. Usage will be charged on recovery basis.

NOTE 3 - All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

PARKS AND FACILITIES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
B. FIREFIGHTERS MEMORIAL COMMUNITY HALL									
Hall Rental	Per Hour	4	\$ 49.56	\$ 51.04	Y	\$ 56.00	January 1, 2025	\$ 1.49	3%
Hall Rental	Per Day	4	\$ 309.73	\$ 319.03	Y	\$ 350.00	January 1, 2025	\$ 9.29	3%
For Funeral Luncheons, Wainfleet Church Groups, Wainfleet Minor Sports Functions & Wainfleet School Groups	Per Day	4	\$ 154.87	\$ 159.51	Y	\$ 175.00	January 1, 2025	\$ 4.65	3%
C. BALL DIAMONDS									
Ball Diamonds									
a. Minor Ball	Per Player/Per Year	4	\$ 10.18	\$ 10.48	Y	\$ 11.50	January 1, 2025	\$ 0.31	3%
b. Adult	Per Game/Per Diamond	4	\$ 46.02	\$ 47.40	Y	\$ 52.00	January 1, 2025	\$ 1.38	3%
Tournament Rates									
a. Evenings 6 p.m. To 11 p.m.	Per Diamond	4	\$ 100.00	\$ 103.00	Y	\$ 113.00	January 1, 2025	\$ 3.00	3%
b. Saturdays and Sundays	Per Day/Per Diamond	4	\$ 240.71	\$ 247.93	Y	\$ 272.00	January 1, 2025	\$ 7.22	3%
D. SOCCER FIELDS									
Minor League	Per Player/Per Year	4	\$ 10.18	\$ 10.48	Y	\$ 11.50	January 1, 2025	\$ 0.31	3%
Field Rental	Per Field for Day	4	\$ 20.35	\$ 20.96	Y	\$ 23.00	January 1, 2025	\$ 0.61	3%
E. PARK PAVILION									
Family events (Non Licensed events)	Per Day	4	\$ 159.29	\$ 164.07	Y	\$ 180.00	January 1, 2025	\$ 4.78	3%
Large events including licensed events	Per Day	4	\$ 376.11	\$ 387.39	Y	\$ 425.00	January 1, 2025	\$ 11.28	3%
F. ADVERTISING									
Arena									
a. 4 x 4 Sign	Per Year	5	\$ 137.17	\$ 141.28	Y	\$ 155.00	September 1, 2025	\$ 4.12	3%
b. 4 x 8 Sign	Per Year	5	\$ 223.01	\$ 229.70	Y	\$ 252.00	September 1, 2025	\$ 6.69	3%
c. Board Space	Per 3 Years	5	\$ 1,663.72	\$ 1,713.63	Y	\$ 1,880.00	September 1, 2025	\$ 49.91	3%
d. 3x8 Sign	Per Year	5	\$ 196.46	\$ 202.35	Y	\$ 222.00	September 1, 2025	\$ 5.89	3%
e. 3x4 Sign	Per Year	5	\$ 123.01	\$ 126.70	Y	\$ 139.00	September 1, 2025	\$ 3.69	3%
f. 16x36 Sign	Per Year	5	\$ 100.00	\$ 103.00	Y	\$ 113.00	September 1, 2025	\$ 3.00	3%
Ball Park									
a. Outfield and Bleacher Fence 4x8	Per Year		\$ 223.89	\$ 230.61	Y	\$ 253.00	January 1, 2025	\$ 6.72	3%
b. Outfield and Bleacher Fence 4x4	Per Year		\$ 137.17	\$ 141.28	Y	\$ 155.00	January 1, 2025	\$ 4.12	3%
c. Outfield and Bleacher Fence 16x4	Per Year		\$ 100.00	\$ 103.00	Y	\$ 113.00	January 1, 2025	\$ 3.00	3%

NOTE 4 - All Rentals must provide proof of insurance. Insurance can be purchased through Township's Insurance Broker.

NOTE 5 - Arena Advertising Sign Fees change September 1st of each calendar year

CEMETERY FEES

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. SALE OF BURIAL RIGHTS									
Resident									
Single Grave Land Charge	Per Lot	1	\$ 852.84	\$ 878.43	Y	\$ 992.62	January 1, 2025	\$ 25.59	3%
Single Grave Care and Maintenance Charge	Per Lot	1	\$ 568.56	\$ 585.62	Y	\$ 661.75	January 1, 2025	\$ 17.06	3%
Single Cremation Land Charge	Per Lot	1/2	\$ 327.82	\$ 337.65	Y	\$ 381.55	January 1, 2025	\$ 9.83	3%
Single Cremation Care and Maintenance Charge	Per Lot	1/2	\$ 218.55	\$ 225.10	Y	\$ 254.36	January 1, 2025	\$ 6.56	3%
Youth or Baby (3.5' x 5') Under 10 Years of Age	Per Lot	1	\$ 344.21	\$ 354.54	Y	\$ 400.62	January 1, 2025	\$ 10.33	3%
Youth or Baby Care and Maintenance Charge	Per Lot	1	\$ 229.47	\$ 236.36	Y	\$ 267.08	January 1, 2025	\$ 6.88	3%
Non-Resident									
Single Grave Land Charge	Per Lot		\$ 1,493.79	\$ 1,568.48	Y	\$ 1,772.39	January 1, 2025	\$ 74.69	5%
Single Grave Care and Maintenance Charge	Per Lot		\$ 1,009.85	\$ 1,060.34	Y	\$ 1,198.18	January 1, 2025	\$ 50.49	5%
Single Cremation Land Charge	Per Lot	2	\$ 757.40	\$ 795.27	Y	\$ 898.65	January 1, 2025	\$ 37.87	5%
Single Cremation Care and Maintenance Charge	Per Lot	2	\$ 504.92	\$ 530.17	Y	\$ 599.09	January 1, 2025	\$ 25.25	5%
Youth or Baby (3.5' x 5') Under 10 Years of Age	Per Lot		\$ 784.35	\$ 823.57	Y	\$ 930.63	January 1, 2025	\$ 39.22	5%
Youth or Baby Care and Maintenance Charge	Per Lot		\$ 523.45	\$ 549.62	Y	\$ 621.07	January 1, 2025	\$ 26.17	5%
B. SALE OF COLUMBARIUM NICHE									
Resident									
Columbarium Niche Rows A & F	Per Niche	3	1,230.91	\$ 1,292.45	Y	\$ 1,460.47	January 1, 2025	\$ 61.55	5%
Columbarium Niche Rows B & E	Per Niche	3	1,325.59	\$ 1,391.87	Y	\$ 1,572.82	January 1, 2025	\$ 66.28	5%
Columbarium Niche Rows C & D	Per Niche	3	1,420.28	\$ 1,491.29	Y	\$ 1,685.16	January 1, 2025	\$ 71.01	5%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	217.22	\$ 228.08	Y	\$ 257.73	January 1, 2025	\$ 10.86	5%
Columbarium Care and Maintenance Rows B & E	Per Niche	3	233.93	\$ 245.62	Y	\$ 277.56	January 1, 2025	\$ 11.70	5%
Columbarium Care and Maintenance Rows C & D	Per Niche	3	250.64	\$ 263.17	Y	\$ 297.38	January 1, 2025	\$ 12.53	5%
Non-Resident									
Columbarium Niche Rows A & F	Per Niche	3	1,854.83	\$ 1,947.58	Y	\$ 2,200.76	January 1, 2025	\$ 92.74	5%
Columbarium Niche Rows B & E	Per Niche	3	1,957.89	\$ 2,055.78	Y	\$ 2,323.03	January 1, 2025	\$ 97.89	5%
Columbarium Niche Rows C & D	Per Niche	3	2,060.93	\$ 2,163.97	Y	\$ 2,445.29	January 1, 2025	\$ 103.05	5%
Columbarium Care and Maintenance Rows A & F	Per Niche	3	327.32	\$ 343.69	Y	\$ 388.37	January 1, 2025	\$ 16.37	5%
Columbarium Care and Maintenance Rows B & E	Per Niche	3	345.50	\$ 362.78	Y	\$ 409.94	January 1, 2025	\$ 17.28	5%
Columbarium Care and Maintenance Rows C & D	Per Niche	3	363.69	\$ 381.88	Y	\$ 431.52	January 1, 2025	\$ 18.18	5%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
C. INTERMENTS:									
Resident									
Adult	Per Burial		\$ 1,016.24	\$ 1,046.72	Y	\$ 1,182.80	January 1, 2025	\$ 30.49	3%
Adult (Winter Rates December 15 - March 15 Annually)	Per Burial		\$ 1,202.00	\$ 1,238.06	Y	\$ 1,399.01	January 1, 2025	\$ 36.06	3%
Child (1 - 16 years)	Per Burial		\$ 682.95	\$ 703.44	Y	\$ 794.89	January 1, 2025	\$ 20.49	3%
Stillborn or Infant (Under 1 Year) No Vault	Per Burial		\$ 429.44	\$ 442.32	Y	\$ 499.83	January 1, 2025	\$ 12.88	3%
Stillborn or Infant (under 1 year) With Vault	Per Burial		\$ 519.05	\$ 534.62	Y	\$ 604.12	January 1, 2025	\$ 15.57	3%
Cremated Remains (Including Opening & Closing of Columbarium Niche)	Per Burial		\$ 491.73	\$ 506.48	Y	\$ 572.32	January 1, 2025	\$ 14.75	3%
Cremated Remains (Winter Rates December 15 - March 15 Annually) (Including Opening & Closing of Columbarium Niche)	Per Burial		\$ 592.26	\$ 610.03	Y	\$ 689.33	January 1, 2025	\$ 17.77	3%
Non-Resident									
Adult	Per Burial		\$ 1,382.38	\$ 1,451.50	Y	\$ 1,640.19	January 1, 2025	\$ 69.12	5%
Adult (Winter Rates December 15 - March 15 Annually)	Per Burial		\$ 1,635.77	\$ 1,717.56	Y	\$ 1,940.85	January 1, 2025	\$ 81.79	5%
Child (1 - 16 years)	Per Burial		\$ 929.42	\$ 975.89	Y	\$ 1,102.75	January 1, 2025	\$ 46.47	5%
Stillborn or Infant (Under 1 Year) No Vault	Per Burial		\$ 584.42	\$ 613.64	Y	\$ 693.41	January 1, 2025	\$ 29.22	5%
Stillborn or Infant (under 1 year) With Vault	Per Burial		\$ 706.36	\$ 741.67	Y	\$ 838.09	January 1, 2025	\$ 35.32	5%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
C. INTERMENTS (continued):									
Cremated Remains (Including Opening & Closing of Columbarium Niche)	Per Burial		\$ 656.85	\$ 676.56	Y	\$ 764.51	January 1, 2025	\$ 19.71	3%
Cremated Remains (Winter Rates December 15 - March 15 Annually) (Including Opening & Closing of Columbarium Niche)	Per Burial		\$ 790.64	\$ 814.36	Y	\$ 920.22	January 1, 2025	\$ 23.72	3%
D. EXTRA CHARGES									
Interment of Regular Burials									
Late Arrivals (After 3:00 - Weekdays)	Per Burial		\$ 458.95	\$ 472.71	Y	\$ 534.17	January 1, 2025	\$ 13.77	3%
Saturday Morning (Arriving Before 12 Noon)	Per Burial		\$ 458.95	\$ 472.71	Y	\$ 534.17	January 1, 2025	\$ 13.77	3%
Saturday Afternoon (Arriving After 12 Noon)	Per Burial		\$ 775.84	\$ 799.11	Y	\$ 903.00	January 1, 2025	\$ 23.28	3%
Sundays or Holidays	Per Burial		\$ 775.84	\$ 799.11	Y	\$ 903.00	January 1, 2025	\$ 23.28	3%
Non-Resident Interred in Resident Grave (Apply to New Purchased Lots)	Per Burial		\$ 921.92	\$ 949.58	Y	\$ 1,073.03	January 1, 2025	\$ 27.66	3%
Interment of Cremated Remains									
Late Arrivals (After 3:00 - Weekdays)	Per Burial/Niche		\$ 302.69	\$ 311.77	Y	\$ 352.30	January 1, 2025	\$ 9.08	3%
Saturday Morning (Arriving Before 12 Noon)	Per Burial/Niche		\$ 349.67	\$ 360.16	Y	\$ 406.98	January 1, 2025	\$ 10.49	3%
Saturday Afternoon (Arriving After 12 Noon)	Per Burial/Niche		\$ 446.93	\$ 460.33	Y	\$ 520.18	January 1, 2025	\$ 13.41	3%
Sundays or Holidays	Per Burial/Niche		\$ 446.93	\$ 460.33	Y	\$ 520.18	January 1, 2025	\$ 13.41	3%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
E. DISINTERMENTS									
Disinterment Fees for Opening and Closing only	Per Opening/Closing	Additional services are provided by third parties (funeral homes, transfer services, medical officer, etc.)	\$ 2,185.45	\$ 2,251.02	Y	\$ 2,543.65	January 1, 2025	\$ 65.56	3%

F. FOUNDATION, MARKER, BRONZE WREATH & CORNER STONE SETTING:

Markers	Per Marker		\$ 149.89	\$ 154.39	Y	\$ 174.46	January 1, 2025	\$ 4.50	3%
Foundations	Per Cubic Foot (Minimum \$300.00)		\$ 55.69	\$ 57.36	Y	\$ 64.82	January 1, 2025	\$ 1.67	3%
Corner Stones	Set of Four Installed		\$ 218.55	\$ 225.10	Y	\$ 254.36	January 1, 2025	\$ 6.56	3%
Bronze Wreath for Columbarium Niche (Must be Purchased Through the Township of Wainfleet)	Per Wreath		\$ 731.30	\$ 753.24	Y	\$ 851.16	January 1, 2025	\$ 21.94	3%

G. REMOVAL/RELOCATING OF FOUNDATION, MARKERS, & CORNER STONES

Removal of Existing Flat Markers	Per Marker		\$ 84.71	\$ 87.25	Y	\$ 98.59	January 1, 2025	\$ 2.54	3%
Removal of Corner Stones	Per Cornerstone		\$ 43.71	\$ 45.02	Y	\$ 50.87	January 1, 2025	\$ 1.31	3%
Relocation of Corner Stones	Per Cornerstone		\$ 43.71	\$ 45.02	Y	\$ 50.87	January 1, 2025	\$ 1.31	3%
Removal of Existing Foundations									
Existing foundation < 36" by 14"	Per Foundation		\$ 203.07	\$ 209.16	Y	\$ 236.36	January 1, 2025	\$ 6.09	3%
Existing foundation >= 36" by 14"	Per Foundation		\$ 266.90	\$ 274.91	Y	\$ 310.64	January 1, 2025	\$ 8.01	3%

CEMETERY FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
H. CONTRIBUTION TO CARE AND MAINTENANCE FUNDS FOR MONUMENTS									
Flat Marker (Under 173 Sq Inches)	Per Marker		No Charge					N/A	N/A
Flat Marker (Over 173 Sq Inches)	Per Marker		\$ 100.00	\$ 100.00	Y	\$ 113.00	January 1, 2025	\$ -	0%
Upright Marker Measuring 4 (Four) Feet in Height & Length or Under (Including Base)	Per Marker		\$ 200.00	\$ 200.00	Y	\$ 226.00	January 1, 2025	\$ -	0%
Upright Marker Measuring Over 4 (Four) Feet in Either Height & Length (Including Base)	Per Marker		\$ 400.00	\$ 400.00	Y	\$ 452.00	January 1, 2025	\$ -	0%

I. ARCHAEOLOGICAL ASSESSMENT FEES

Adult					N/A				
Adult (Winter Rates December 15 - March 15 Annually)					N/A				
Cremation Lot					N/A				
Cremation Lot (Winter Rates December 15 - March 15 Annually)					N/A				

J. MISCELLANEOUS

Transfer of Interment Rights	Per Transfer		\$ 136.59	\$ 140.69	Y	\$ 158.98	January 1, 2025	\$ 4.10	3%
Duplicate Certificate	Per Certificate		\$ 32.78	\$ 33.77	Y	\$ 38.15	January 1, 2025	\$ 0.98	3%
Genealogical Search Requests	Per Record/Name		\$ 32.78	\$ 33.77	Y	\$ 38.15	January 1, 2025	\$ 0.98	3%
Return Sales of Plot- Administration Fee			\$ 109.27	\$ 112.55	Y	\$ 127.18	January 1, 2025	\$ 3.28	3%

NOTES:

- 30 (Thirty) year provision (persons who have resided in Wainfleet for over 30 years are eligible for the resident rate - a signed letter of confirmation submitted to the Township is required).
- Size of new cremation plots are 2 feet x 3 feet each
- 2 (Two) urns are allowed in each columbarium niche (totalling the maximum size of 10" x 10" x 10")

DRAINAGE

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. APPORTIONMENT									
Drainage Apportionment Section 65(2) (Per Property/Drain)	Per Parcel		\$ 109.00	\$ 112.00	N	\$ 112.00	January 1, 2025	\$ 3.00	3%
Drainage Apportionment Section 65 (2) (Multiple Property/Drain)	Per Parcel		\$ 109.00	\$ 112.00	N	\$ 112.00	January 1, 2025	\$ 3.00	3%
Drainage Apportionment - Section 65 (1) by Engineer (Per Property/Drain)	Per Parcel		Actual Costs				January 1, 2025	Varies	Varies
B. CULVERTS AND FARM CROSSINGS									
Inspection and Documentation of Existing, Non-Report Farm Crossings and Culverts	Per Request		No Charge					N/A	N/A
Providing Specifications and Inspection of New Farm Crossings and Culverts on a Municipal Drain (When Landowner Does Work) .	Per Request		No Charge					N/A	N/A
Providing Specifications, Installation and Inspection of New Farm Crossings and Culverts on a Municipal Drain (Township Does Work).	Per Request		Actual Costs					Varies	Varies
Temporary Culvert Agreements	Per Agreement		\$ 384.00	\$ 396.00	N	\$ 396.00	January 1, 2025	\$ 12.00	3%
C. OTHER RATES									
Drainage Lawyer Certificate	Flat Fee		\$ 27.00	\$ 28.00	N	\$ 28.00	January 1, 2025	\$ 1.00	4%
Formulation of a Mutual Agreement Drain as Per the Drainage Act	Per Agreement		\$ 218.00	\$ 225.00	N	\$ 225.00	January 1, 2025	\$ 7.00	3%
Billing/Maintenance Fee	Per Property		\$ 5.40	\$ 5.60	N	\$ 5.60	January 1, 2025	\$ 0.20	4%

PLANNING APPLICATION FEES

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. OFFICIAL PLAN AMENDMENTS									
Amendment to the Official Plan	Per Application	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants.	\$ 4,841.00	\$ 4,986.00	N	\$ 4,986.00	January 1, 2025	\$ 145.00	3%
Aggregate Resource-Quarry/Pit Establishment or Expansion	Per Application		\$ 63,654.00	\$ 65,564.00	N	\$ 65,564.00	January 1, 2025	\$ 1,910.00	3%
Adjournment of an Official Plan Amendment (Applicable as determined by Council)	Per Request		\$ 361.00	\$ 372.00	N	\$ 372.00	January 1, 2025	\$ 11.00	3%
B. ZONING BYLAW AMENDMENTS									
Zoning Bylaw	Per Application	Fee and/or all charges incurred by (unless stated below) the Municipality from its Consultants.	\$ 4,326.00	\$ 4,456.00	N	\$ 4,456.00	January 1, 2025	\$ 130.00	3%
Removal of Holding Symbol	Per Application		\$ 721.00	\$ 743.00	N	\$ 743.00	January 1, 2025	\$ 22.00	3%
Temporary Use Bylaw (includes preparation of agreement)	Per Application		\$ 4,326.00	\$ 4,456.00	N	\$ 4,456.00	January 1, 2025	\$ 130.00	3%
Extension of a Temporary Use Agreement	Per Application		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%
Adjournment (Applicable as Determined by Council)	Per Request		\$ 361.00	\$ 372.00	N	\$ 372.00	January 1, 2025	\$ 11.00	3%
APO Zoning Bylaw (Condition of Consent)	Per Application		\$ 2,900.00	\$ 2,987.00	N	\$ 2,987.00	January 1, 2025	\$ 87.00	3%
C. COMMITTEE OF ADJUSTMENT/MINOR VARIANCES & CONSENTS									
Minor Variances	Per Application	Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 1,303.00	\$ 1,342.00	N	\$ 1,342.00	January 1, 2025	\$ 39.00	3%
Adjournment (Applicable if Requested by the Applicant)	Per Request		\$ 309.00	\$ 318.00	N	\$ 318.00	January 1, 2025	\$ 9.00	3%
New Lot Creation	Per Lot		\$ 1,833.00	\$ 1,888.00	N	\$ 1,888.00	January 1, 2025	\$ 55.00	3%
Right-of-Way and/or Easement and Boundary Adjustments	Per Lot		\$ 1,303.00	\$ 1,342.00	N	\$ 1,342.00	January 1, 2025	\$ 39.00	3%
Final Certification	Per Lot		\$ 237.00	\$ 244.00	N	\$ 244.00	January 1, 2025	\$ 7.00	3%
Changes to Conditions (Includes Administration and Mailing Fees Required to Process Requests for Change in Conditions, Under Section 53(23) of the Planning Act.)	Per Request		\$ 592.00	\$ 610.00	N	\$ 610.00	January 1, 2025	\$ 18.00	3%
Validation of Title/ Validation Order Bylaw	Per Application		\$ 953.00	\$ 982.00	N	\$ 982.00	January 1, 2025	\$ 29.00	3%
Certificate of Cancellation	Per Request		\$ -	\$ 244.00	N	\$ 244.00	January 1, 2025	New	New

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
D. DEVELOPMENT AGREEMENTS									
Agreement Preparation	Per Agreement	Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 2,575.00	\$ 2,652.00	N	\$ 2,652.00	January 1, 2025	\$ 77.00	3%
Agreement Amendment	Per Agreement		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%
Release or Partial Release Agreement	Per Agreement		\$ 592.00	\$ 610.00	N	\$ 610.00	January 1, 2025	\$ 18.00	3%
Agreement as a Condition of Consent	Per Agreement		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%
E. SITE PLAN CONTROL APPROVAL									
Site Plan Control Agreement		Fee and/or all charges incurred by the Municipality from its Consultants.							
Level 1	Per Application		\$ 4,120.00	\$ 4,244.00	N	\$ 4,244.00	January 1, 2025	\$ 124.00	3%
Level 2	Per Application		\$ 2,266.00	\$ 2,334.00	N	\$ 2,334.00	January 1, 2025	\$ 68.00	3%
Level 3	Per Application		\$ 1,133.00	\$ 1,167.00	N	\$ 1,167.00	January 1, 2025	\$ 34.00	3%
Site Plan Agreement Amendment									
Level 1	Per Application		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%
Level 2 and 3	Per Application		\$ 567.00	\$ 584.00	N	\$ 584.00	January 1, 2025	\$ 17.00	3%
Discharge of Site Plan Agreement	Per Application	\$ 412.00	\$ 424.00	N	\$ 424.00	January 1, 2025	\$ 12.00	3%	
F. PLAN OF SUBDIVISION/CONDOMINIUM									
Draft Plan of Subdivision/Condominium	Per Application	Fee and/or all charges incurred by the Municipality from its Consultants. Added to the cost is any required peer reviews.	\$ 7,210.00	\$ 7,426.00	N	\$ 7,250.00	January 1, 2025	\$ 216.00	3%
Modification to Draft Approval	Per Application	Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 1,854.00	\$ 1,910.00	N	\$ 1,910.00	January 1, 2025	\$ 56.00	3%
Extension to Draft Approval	Per Application		\$ 1,030.00	\$ 1,061.00	N	\$ 1,061.00	January 1, 2025	\$ 31.00	3%
Subdivision or Condominium Agreement	Per Application		\$ 3,811.00	\$ 3,925.00	N	\$ 3,925.00	January 1, 2025	\$ 114.00	3%
Discharge of Subdivision or Condominium Agreement	Per Application		\$ 592.00	\$ 610.00	N	\$ 610.00	January 1, 2025	\$ 18.00	3%
Agreement Amendment	Per Application		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%
Condominium Conversion	Per Application		\$ 7,210.00	\$ 7,426.00	N	\$ 7,426.00	January 1, 2025	\$ 216.00	3%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
Final Approval	Per Application	Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 1,854.00	\$ 2,210.00	N	\$ 2,210.00	January 1, 2025	\$ 356.00	19%
Remove Part Lot Control	Per Application		\$ 1,236.00	\$ 1,273.00	N	\$ 1,273.00	January 1, 2025	\$ 37.00	3%

G. COMBINED APPLICATIONS

Official Plan and Zoning Bylaw Amendments	Per Application	Fee and/or all charges incurred by the Municipality from	\$ 8,755.00	\$ 9,018.00	N	\$ 9,018.00	January 1, 2025	\$ 263.00	3%
Consent and Minor Variance	Per Application		\$ 2,884.00	\$ 2,971.00	N	\$ 2,971.00	January 1, 2025	\$ 87.00	3%

H. PRE-CONSULTATION FEES (INCLUDE PRE-SUBMISSION REVIEW) *Not Credited to Application Fee. Non-Refundable.

Committee of Adjustment: Minor Variance/ Consent Applications, Level 3 Site Plan Control	Per Application		\$ 258.00	\$ 266.00	N	\$ 266.00	January 1, 2025	\$ 8.00	3%
Minor Zoning Bylaw Amendments and Level 2 Site Plan Control	Per Application		\$ 515.00	\$ 530.00	N	\$ 530.00	January 1, 2025	\$ 15.00	3%
Major Zoning Bylaw Amendments, Level 1 Site Plan Control, Official Plan Amendments, Subdivision/ Condominium Applications	Per Application		\$ 773.00	\$ 796.00	N	\$ 796.00	January 1, 2025	\$ 23.00	3%
Second and Subsequent Submissions (1 Year + Inactive or Significant Changes to Original Submission Requires Resubmission)	Per Application		\$ 515.00	\$ 530.00	N	\$ 530.00	January 1, 2025	\$ 15.00	3%

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
I. MISCELLANEOUS FEES									
Permitted Use Letter (Liquor License Clearance, Other)	Per Letter	Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 82.00	\$ 84.00	N	\$ 84.00	January 1, 2025	\$ 2.00	2%
Compliance Letter (Zoning, Subdivision, Site Plan)	Per Letter		\$ 206.00	\$ 212.00	N	\$ 212.00	January 1, 2025	\$ 6.00	3%
Copy of Official Plan									
a. Electronic Copy on a USB	Per Copy	Administration Fee and Cost of USB	\$ 26.00	\$ 27.00	N	\$ 27.00	January 1, 2025	\$ 1.00	4%
b. Paper Copy	Per Copy	Administration Fee and Cost of Printing	\$ 72.00	\$ 74.00	N	\$ 74.00	January 1, 2025	\$ 2.00	3%
Copy of Zoning Bylaw									
a. Electronic Copy on a USB	Per Copy	Administration Fee and Cost of USB	\$ 26.00	\$ 27.00	N	\$ 27.00	January 1, 2025	\$ 1.00	4%
b. Paper Copy	Per Copy	Administration Fee and Cost of Printing	\$ 52.00	\$ 54.00	N	\$ 54.00	January 1, 2025	\$ 2.00	4%
Appeal to Ontario Municipal Board Subpoena									
a. First Day	Per Day	1 Fee and/or all charges incurred by the Municipality from its Consultants.	\$ 927.00	\$ 955.00	N	\$ 955.00	January 1, 2025	\$ 28.00	3%
b. Second and each day thereafter	Per Day		\$ 464.00	\$ 478.00	N	\$ 478.00	January 1, 2025	\$ 14.00	3%
Deeming Bylaw	Per By-law	Fee and/or all charges incurred by the Municipality from its Consultants	\$ 577.00	\$ 594.00	N	\$ 594.00	January 1, 2025	\$ 17.00	3%
Encroachment Consent Letter	Per Letter			\$ 150.00		\$ 150.00	January 1, 2025	New	New
Encroachment Agreement	Per Agreement			\$ 500.00		\$ 500.00	January 1, 2025	New	New
Request to Lift 1 Foot (0.3m) Reserve	Per Request			\$ 250.00	N	\$ 250.00	January 1, 2025	New	New
Telecommunications Tower Consultation	Per Request			\$ 1,200.00	N	\$ 1,200.00	January 1, 2025	New	New
Telecommunications Tower Extension of Municipal Concurrence	Per Request			\$ 200.00	N	\$ 200.00	January 1, 2025	New	New
Special Events/Filming Permit	Per Request			\$ 500.00	N	\$ 500.00	January 1, 2025	New	New

NOTE 1 - Where a decision on a planning application is appealed to the Ontario Land Tribunal the Township will require payment by the applicant of all charges incurred by the Township and its Consultants. To secure such charges, the Township will require an initial deposit of \$8,000, such amount to be increased by the Township in the event the nature of the application indicates the initial deposit may be inadequate to totally defray the costs incurred. Any deposit monies not required to pay municipal or consultant's costs incurred by the Township shall be refunded.

PLANNING APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
J. CONSULTING SERVICES									
Consulting Costs to Review Supporting Technical Studies	Per Study/Document	If a consultant to review technical studies for an application is required, the applicant is responsible for all costs.	Actual Costs, Payable Upon Receipt of an Invoice From the Township				January 1, 2025	Varies	Varies

K.
1. Additional fees may be charged by the Region of Niagara and the Niagara Peninsula Conservation Authority. Applicants should always confirm fees with the appropriate agency.
2. Be advised that the Planning Act requires Notice of Public Hearing be given no later than twenty (20) days before a scheduled public meeting for Official Plan and Zoning Bylaw Amendments, fourteen (14) days for Consent Applications and ten (10) days for Minor Variance applications. In order to allow sufficient review time for an application, all applications should be submitted at least fourteen (14) days before the last day for giving Notice of Public Hearing under the Planning Act.
3. If an application is withdrawn before circulation to commenting agencies, ninety (90) percent of the fee less any consultant costs will be refunded; if withdrawn after circulation, but before notice of public meeting is given, fifty (50) percent of the fee less any consultant costs will be refunded and if withdrawn before any reports are prepared, twenty-five (25) percent of the fee less any consultant costs will be refunded.
4. Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.

PRIVATE ON-SITE SEWAGE SYSTEMS

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
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A. SEWAGE SYSTEM APPLICATIONS

New System	Per Application		\$ 1,274.00	\$ 1,312.00	N	\$ 1,312.00	January 1, 2025	\$ 38.00	3%
Holding Tank	Per Application		\$ 1,274.00	\$ 1,312.00	N	\$ 1,312.00	January 1, 2025	\$ 38.00	3%
Replacement Tank Only	Per Application		\$ 728.00	\$ 750.00	N	\$ 750.00	January 1, 2025	\$ 22.00	3%
Leaching Bed Repair Only	Per Application		\$ 698.00	\$ 719.00	N	\$ 719.00	January 1, 2025	\$ 21.00	3%
Other Minor Repair Not Listed Above (e.g. Baffles, Inlet, Outlet, Etc.)			\$ 365.00	\$ 376.00	N	\$ 376.00	January 1, 2025	\$ 11.00	3%

B. PLANNING ACT APPLICATION SEPTIC REVIEW FEES

Consent Applications	Per Application	1	\$ -	\$ 132.00	N	\$ 132.00	January 1, 2025	New	New
Minor Variance Applications	Per Application	1	\$ -	\$ 132.00	N	\$ 132.00	January 1, 2025	New	New
Site Plan Applications	Per Application	1	\$ -	\$ 132.00	N	\$ 132.00	January 1, 2025	New	New
Zoning By-law Amendment Applications	Per Application	1	\$ -	\$ 132.00	N	\$ 132.00	January 1, 2025	New	New
Official Plan Amendment Applications	Per Application	1	\$ -	\$ 132.00	N	\$ 132.00	January 1, 2025	New	New
Plan of Subdivision/Condominium Applications	Per Application	1	\$ -	\$ 750.00	N	\$ 750.00	January 1, 2025	New	New

NOTE 1 The above fees apply only to those lots serviced by private sewage systems

C. SPECIAL REQUESTS, MISC

Preliminary Site Inspections	Per Inspection	Related to proposed lot development where no other application has been made.	\$ 382.00	\$ 393.00	N	\$ 393.00	January 1, 2025	\$ 11.00	3%
File Searches	Per Half Hour or Part Thereof	Includes up to 10 pages of letter size copies or scan files	\$ 33.00	\$ 43.00	N	\$ 43.00	January 1, 2025	\$ 10.00	30%
Additional Letter Size Copies or Scan Files Not Cover in File Searches Above	Per Page		\$ 0.60	\$ 0.60	N	\$ 0.60	January 1, 2025	\$ -	0%

PRIVATE ON-SITE SEWAGE SYSTEMS (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
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D. REFUND OF PERMIT FEES

	Refund Amount
1. Where only administrative functions have been completed (application received and cost analysis complete)	70%
2. Where administrative, initial site visit and/or plans review have been started, but permit has not been issued	60%
3. Where the permit has been issued and no field inspections have been performed subsequent to permit issuance	40%
5. No fees shall be refunded after twelve (12) months from the date the permit was approved for issue.	

E. CONSULTING SERVICES

Consulting Costs to Review Supporting Technical Studies	Per Study/Document	If a consultant to review technical studies for an application is required, the applicant is responsible for all costs.	Actual Costs, Payable Upon Receipt of an Invoice From the Township	January 1, 2025	Varies	Varies
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BUILDING PERMIT APPLICATION FEES

Note: Permit fees for construction of Buildings and structures, listed by classification of major occupancy, are calculated on the basis of the Gross Floor Area of the Building in square meters (square feet is provided for information only), multiplied by the corresponding figure shown below for each occupancy classification or class of permit unless shown Otherwise.

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
Permit Fee (Minimum of \$242 Shall Apply Unless Otherwise Indicated)	Per Permit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
A. NEW CONSTRUCTION & ADDITIONS									
1 Assembly Occupancies - Group A									
School, Church, Restaurant, Theatre, Educational or Recreational Facility, and All Other Group A Buildings and Similar Occupancies	Per m ²		\$ 20.19	\$ 20.79	N	\$ 20.79	January 1, 2025	\$ 0.61	3%
2 Institutional Occupancies - Group B									
Hospital, Nursing Home, Reformatory, Prison and All Other Group B Buildings and Similar Occupancies	Per m ²		\$ 22.19	\$ 22.86	N	\$ 22.86	January 1, 2025	\$ 0.67	3%
3 Residential Occupancies - Group C									
a. Single Family Dwelling, Semi-Detached Dwelling & Duplex Dwelling, Multiple Unit Dwelling, Apartment Dwelling, Townhouse Dwelling, Hotels, Motels, Other Residential Buildings or Parts Thereof	Per m ²		\$ 16.32	\$ 16.81	N	\$ 16.81	January 1, 2025	\$ 0.49	3%
b. Residential Additions Other Than as Noted in Section 7 (d) Below.	Per m ²		\$ 16.32	\$ 16.81	N	\$ 16.81	January 1, 2025	\$ 0.49	3%
4 Business/Personal Services Occupancies - Group D									
Office, Bank, Medical Office/Clinic, Fire Hall and Similar Occupancies	Per m ²		\$ 18.47	\$ 19.02	N	\$ 19.02	January 1, 2025	\$ 0.55	3%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. NEW CONSTRUCTION & ADDITIONS (continued)									
5 Mercantile Occupancies - Group E									
Store, Shopping Mall/Plaza, Shop, Market, Retail Outlet and Similar Occupancies	Per m ²		\$ 16.95	\$ 17.46	N	\$ 17.46	January 1, 2025	\$ 0.51	3%
6 Industrial Occupancies - Group F									
Industrial Mall/Plaza/Garage, Plant, Factory, Warehouse, Manufacturing Building and Similar Occupancies.	Per m ²		\$ 11.97	\$ 16.76	N	\$ 16.76	January 1, 2025	\$ 4.79	40%
7 Special Occupancies/Categories									
a. Farm Buildings									
i. New Farm Buildings (Except as Noted in ii.)	Per m ²		\$ 2.58	\$ 2.58	N	\$ 2.58	January 1, 2025	\$ -	0%
ii. Additions or Alterations for Farm Buildings	Per m ²		\$ 2.58	\$ 2.58	N	\$ 2.58	January 1, 2025	\$ -	0%
iii. New Silos and Grain Bins	Per Building		\$ 300.96	\$ 300.96	N	\$ 300.96	January 1, 2025	\$ -	0%
iv. Greenhouses									
Per farm Greenhouse up to 463 m2 Gross Floor Area	Per m ²		\$ 2.58	\$ 2.58	N	\$ 2.58	January 1, 2025	\$ -	0%
Additional (m2) Charge per Farm Greenhouse with Gross Floor Area Exceeding 463 m2	Per m ²		\$ 1.49	\$ 1.49	N	\$ 1.49	January 1, 2025	\$ -	0%
b. Tents									
i) Not exceeding 225 sq m in aggregate area	Per Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
ii) Exceeding 225 sq m in aggregate area.	Per Unit		\$ 300.00	\$ 300.00	N	\$ 300.00	January 1, 2025	\$ -	0%
c. Park Model Trailer/Mobile Home and Similar Buildings	Per Unit		\$ 309.00	\$ 395.00	N	\$ 395.00	January 1, 2025	\$ 86.00	28%
d. Park Model Trailer/Mobile Home (Foundation Only)	Per Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
e. Portable Classrooms	Per Unit		\$ -	\$ 395.00	N	\$ 395.00	January 1, 2025	New	New

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. NEW CONSTRUCTION & ADDITIONS (continued)									
f. Accessory Buildings/Structures: Garage/Carport, Deck/Porch/Patio, Sunroom/Solarium, Shed or Other Accessory Building	Per m ²		\$ 6.40	\$ 7.00	N	\$ 7.00	January 1, 2025	\$ 0.60	9%
g. Communication Tower, Retaining Wall, Pedestrian Bridge, Wind Turbine, Crane Runway and Similar Buildings/Structures	For each \$1,000 of estimated value of construction with a minimum of \$511		\$ 18.07	\$ 18.61	N	\$ 18.61	January 1, 2025	\$ 0.54	3%
B. ALTERATIONS & REPAIRS:									
1 Interior Alterations/Repairs/Tenant Improvements									
a. Assembly Occupancies	Per m ²		\$ 6.03	\$ 10.40	N	\$ 10.40	January 1, 2025	\$ 4.37	73%
b. Institutional, Business/Personal Service and Mercantile Occupancies	Per m ²		\$ 6.83	\$ 11.43	N	\$ 11.43	January 1, 2025	\$ 4.60	67%
c. Residential Occupancies(including finished basements)	Per m ²		\$ 6.99	\$ 8.40	N	\$ 8.40	January 1, 2025	\$ 1.41	20%
d. Business/Personal Service Occupancies	Per m ²		\$ 5.69	\$ 9.51	N	\$ 9.51	January 1, 2025	\$ 3.83	67%
e. Mercantile Occupancies	Per m ²		\$ 4.97	\$ 8.73	N	\$ 8.73	January 1, 2025	\$ 3.77	76%
f. Industrial Occupancies	Per m ²		\$ 3.69	\$ 8.38	N	\$ 8.38	January 1, 2025	\$ 4.69	127%
2 Alter/replace Roof Structure	Per m ²		\$ 3.08	\$ 3.17	N	\$ 3.17	January 1, 2025	\$ 0.09	3%
3 Hot Surface Applications	Per m ²		\$ 3.08	\$ 3.17	N	\$ 3.17	January 1, 2025	\$ 0.09	3%
4 Fireplace, Woodstove, Insert, Chimney, or Similar	Per Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
B. ALTERATIONS & REPAIRS:									
5 Construction of Barrier Free Accessibility Facilities for Existing Dwellings	Per m ²		\$ 6.04	\$ 6.04	N	\$ 6.04	January 1, 2025	\$ -	0%
6 New Foundation (Dwelling)	Per m ²		\$ 4.45	\$ 4.58	N	\$ 4.58	January 1, 2025	\$ 0.13	3%
C. DEMOLITION:									
1 Buildings/Structures up to and Including 100 m ² in Building Area	Per Building or Structure		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
2 Buildings/Structures Greater Than 100 m ² in Building Area	Per 100 m ² in Building Area or Part Thereof		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
D. MISCELLANEOUS:									
1 Permit For Partial Occupancy of a Building Prior to Being Fully Completed (Does Not Apply to Single Family Dwellings)	Per Suite/Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
2 Permit for the Change of Use of a Building or Part Thereof (no Construction Required)	Per Suite/Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
3 Transfer of a Permit to a New Owner	Per Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
4 Request for Deferral of Permit Revocation	Per Unit		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
5 Permit to Move a Building/Structure	Per Building/Structure		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
6 Conditional Permit	Per Unit		\$ 984.12	\$ 1,013.65	N	\$ 1,013.65	January 1, 2025	\$ 29.52	3%
7 Non-Routine Inspections or Special Inspections	Per Hour, Min 1.5 hours		\$ 84.87	\$ 87.42	N	\$ 87.42	January 1, 2025	\$ 2.55	3%
8 Additional Plans Examination Fee (Once Permit is Issued)	Per Hour, Min 1.5 hours		\$ 84.87	\$ 87.42	N	\$ 87.42	January 1, 2025	\$ 2.55	3%
9 Re-Inspection Fee (Due to Improper Work, Not Ready or Similar) Flat Fee	Per Hour, Min 1.5 hours		\$ 84.87	\$ 87.42	N	\$ 87.42	January 1, 2025	\$ 2.55	3%
10 Request of a Limiting Distance Agreement	Per Agreement		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
11 Lot Grading Fee (for any permit on a property less than 1 hectare)	Per Application		\$ 299.75	\$ 350.00	N	\$ 350.00	January 1, 2025	\$ 50.25	17%
12 Compliance Letter (Building Permits and Orders)	Per Unit		\$ 120.00	\$ 120.00	N	\$ 120.00	January 1, 2025	\$ -	0%
13 Discharge of an Order Registered in the Land Registry Office (Includes original registration of Order)	Per Order		Actual Costs				January 1, 2025	Varies	Varies

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
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E. PARTIAL PERMIT/STAGED CONSTRUCTION:

1 Building Foundation - Complete to Grade Level (Plus Plumbing)				15% of applicable class above					
2 Building Shell				75% of applicable class above					
3 Building Completion				10% of applicable class above					

F. PLUMBING

For Plumbing Work Not Included in Any of the Above Classes of Permit	First Six (6) Fixtures		\$ 242.00	\$ 242.00	N	\$ 242.00	January 1, 2025	\$ -	0%
For Plumbing Work Not Included in Any of the Above Classes of Permit	Per Additional Fixture		\$ 11.77	\$ 12.13	N	\$ 12.13	January 1, 2025	\$ 0.35	3%
Storm Building Sewer	First 15m		\$ 103.00	\$ 106.09	N	\$ 106.09	January 1, 2025	\$ 3.09	3%
Sanitary Building Sewer	First 15m		\$ 103.00	\$ 106.09	N	\$ 106.09	January 1, 2025	\$ 3.09	3%
Waterline/Service	First 15m		\$ 103.00	\$ 106.09	N	\$ 106.09	January 1, 2025	\$ 3.09	3%
Sewer & Water Main	Over 15m+ Per m		\$ 3.09	\$ 3.18	N	\$ 3.18	January 1, 2025	\$ 0.09	3%

G. REFUND OF PERMIT FEES

	Refund Amount
1 Where only administrative functions have been completed (application received and cost analysis complete)	70%
2 Where administrative, zoning and plans examination functions have been performed	60%
3 Where the permit has been issued and no field inspections have been performed subsequent to permit issuance	40%
4 No fees shall be refunded after twelve (12) months from the date the permit was approved for issue	

BUILDING PERMIT APPLICATION FEES (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
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H. CONSTRUCTION PRIOR TO PERMIT ISSUANCE:

Where Construction Has Commenced Prior to the Issuance of a Permit for Any Class of Permit Described Herein.	Minimum fee per instance.	All applicable permit fees shall be doubled and the minimum permit fee.	\$ 485.00	\$ 500.00	N	\$ 500.00	January 1, 2025	\$ 15.00	3%
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I. EXPLANATORY NOTES

1 m ² is the gross area of all floors at or above grade measured from the outer face of exterior walls, outer limits of other supporting structure, and as noted Otherwise and includes mezzanines, lofts and habitable attics. (Imperial equivalents have been provided for information purposes.)
2 Major occupancy classifications are based on the Ontario Building Code.
3 Plumbing fees are normally included with the permit fees for the applicable class of permit. Fees for plumbing work only are listed in "F" above.
4 If, in the opinion of the Chief Building Official, the construction cannot be categorized or classed as described in the above schedule, the permit fee shall be (\$18.61) for each \$1,000 of estimated value of construction.
5 Moving permit authorizes moving only. A separate permit is required for the foundation and other applicable construction.
6 Notwithstanding the refund provision, no refund shall be made of any amount less than (\$242.00)
7 Permit Fee Increases are indexed based on the Consumer Price Index, Ontario Series, and are adjusted annually on the first of March.

J. DEPOSITS

In addition to fees payable to the above, the following amounts shall be paid at the time of permit issue and shall be held as security by the Township of Wainfleet until completion of the work for which the permit was issued.
a. Residential Accessory Buildings to be removed as a condition of the issuance of the Building permit - \$2,000 The existing structure must be demolished within (60) sixty days of Occupying the new structure.
b. All Other Buildings, including Dwellings and mobile homes, to be removed as a condition of the issuance of the Building permit - \$10,000 The existing structure must be demolished within (60) sixty days of Occupying the new structure.
c. For All Other Building, demolition and private sewage system permits: (i) \$500 deposit for permit fee up to \$500 (ii) \$1000 deposit for permit fee over \$500 (iii) \$2000 deposit, Per Dwelling
The property owner shall be responsible for any damage to municipal property during construction and shall be further responsible to ensure construction is carried out and completed as required by the Ontario Building Code.
The deposit is collected by the Township to provide securities for the completion of all applicable lot grading as per the approved lot grading plan and any potential damage that may occur to municipal property through the course of the permitted construction. Furthermore, the deposit is also held for the assurance that all necessary inspections are completed through the duration of construction and finally to ensure that the permit file can be appropriately closed at the conclusion of the works. An applicant shall be required to submit the applicable deposit(s) as specified above for each permit application submitted. Where the Township incurs costs by the applicant through the course of the construction process these costs shall be deducted from the submitted deposits and upon close of the permit, any deposit funds will be refunded to the applicant.
Any payments outstanding to the Township shall be deducted from the deposit by the Treasurer, Prior to the refund being issued.

BUILDING PERMIT APPLICATION FEES (continued)

J. DEPOSITS

d. Tracking of Construction Debris Deposit
 (i) \$500 for all categories of construction with permit fees exceeding \$1,000
 The property owner shall be responsible for any and all costs for Works required to repair damage to roads or right of way by vehicles going to/from the subject land during the course of erection, alteration, repair or demolition.
 e. Damage Deposit
 (i) \$1,200 for all categories of construction with permit fees exceeding \$1,000
 (ii) \$500 for any repair, replacement or installation of a new septic system.

K. PHOTOCOPYING and/or PRINTING

All documents required to be submitted as a condition of the permit application are the responsibility of the applicant. The following fees are required to be paid prior to the issuance of the permit should printing be required due to omission and/or electronic submission.

Description	Unit of Measure	B & W	Colour	HST Applicable (Y/N)
8 1/2" x 11"	Per Page	\$0.30	\$ 0.60	Y
8 1/2" x 14"	Per Page	\$0.38	\$ 0.76	Y
11" x 17"	Per Page	\$0.53	\$ 1.20	Y
Arch A	Per Page	\$1.79	\$ 2.51	Y
Arch B	Per Page	\$2.24	\$ 2.87	Y
Arch C	Per Page	\$2.54	\$ 3.47	Y
Arch D	Per Page	\$5.09	\$ 6.94	Y
Arch E1	Per Page	\$7.49	\$ 10.55	Y
Arch E	Per Page	\$10.79	\$ 14.03	Y

L. CONSULTING SERVICES

Consulting Costs to Review Supporting Technical Studies	Per Study/Document	If a consultant to review technical studies for an application is required, the applicant is responsible for all costs.	Actual Costs, Payable Upon Receipt of an Invoice From the Township	January 1, 2025	Varies	Varies
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BY-LAW ENFORCEMENT

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. BYLAW COMPLIANCE									
Order of Non-compliance	Per Order		\$ 163.91	\$ 168.83	N	\$ 168.83	January 1, 2025	\$ 4.92	3%
Certificate of Compliance	Per Item		\$ 109.27	\$ 112.55	N	\$ 112.55	January 1, 2025	\$ 3.28	3%
Discharge of an Order Registered in the Land Registry Office (Includes Original Registration of Order)	Per Item	Fee and/or all charges incurred by the Municipality from its Solicitor	Actual Costs				January 1, 2025	Varies	Varies
File a Notice of Appeal: AMPS Non-Parking	Per Item		\$ 400.00	\$ 400.00	N	\$ 400.00	January 1, 2025	\$ -	0%
Re-inspection Fee (After Two Inspections)	Per Item		\$ 109.27	\$ 112.55	N	\$ 112.55	January 1, 2025	\$ 3.28	3%
Works Undertaken by Township	Per Item		Actual Costs + 20% Admin. Charge				January 1, 2025	Varies	Varies
Works Undertaken by Contractor	Per Item		Actual Costs + 20% Admin. Charge				January 1, 2025	Varies	Varies
Officer Hearing Attendance	Per Hour		\$ 109.27	\$ 112.55	N	\$ 112.55	January 1, 2025	\$ 3.28	3%
B. EXOTIC ANIMAL REGISTRATION AND CARE									
Exotic Animal Bylaw - Impounding	Per Instance		Actual Costs					Varies	Varies
Exotic Animal Bylaw - Care of Impounded or Seized animals	Per Instance		Actual Costs					Varies	Varies
C. MEDICAL MARIHUANA FACILITY LICENSES									
New License Application	Per Licence	By-Law 057-17	\$ 773.00	\$ 800.00	N	\$ 800.00	January 1, 2025	\$ 27.00	3%
Renewal of License Application	Per Licence	By-Law 057-17	\$ 515.00	\$ 530.00	N	\$ 530.00	January 1, 2025	\$ 15.00	3%
Replacement of Lost or Destroyed License	Per Licence	By-Law 057-17	\$ 52.00	\$ 54.00	N	\$ 54.00	January 1, 2025	\$ 2.00	4%
Amendment To License	Per Licence	By-Law 057-17	\$ 103.00	\$ 106.00	N	\$ 106.00	January 1, 2025	\$ 3.00	3%
File a Notice of Appeal	Per Item	By-Law 057-17	\$ 400.00	\$ 400.00	N	\$ 400.00	January 1, 2025	\$ -	0%
D. SHORT TERM RENTALS									
New License Application/Renewal	Per STR Unit		\$ 1,000.00	\$ 1,000.00	N	\$ 1,000.00	January 1, 2025	\$ -	0%
File a Notice of Appeal	Per Item		\$ 400.00	\$ 400.00	N	\$ 400.00	January 1, 2025	\$ -	0%
E. ANIMAL CARE AND CONTROL FEES AND CHARGES									
Spayed/Neutered Dog	Per Tag		As Established by the Niagara SPCA				January 1, 2025	Varies	Varies
Fertile Dog	Per Tag		As Established by the Niagara SPCA				January 1, 2025	Varies	Varies
Voluntary Cat	Per Tag		As Established by the Niagara SPCA				January 1, 2025	Varies	Varies
Kennel Licence Fee	Per Kennel		As Established by the Niagara SPCA				January 1, 2025	Varies	Varies
File a Notice of Appeal	Per Item		400.00	\$ 400.00	N	\$ 400.00	January 1, 2025	\$ -	0%

LIBRARY

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
A. PHOTOCOPYING (Black and White)									
8 1/2 " X 11" (One-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.18	\$ 0.18	Y	\$ 0.20	January 1, 2025	\$ -	0%
8 1/2 " X 11" (Two-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	January 1, 2025	\$ -	0%
8 1/2 " X 14" (One-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.22	\$ 0.22	Y	\$ 0.25	January 1, 2025	\$ -	0%
8 1/2 " X 14" (Two-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.35	\$ 0.35	Y	\$ 0.40	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.27	\$ 0.27	Y	\$ 0.30	January 1, 2025	\$ -	0%
11" x 17" (One-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.40	\$ 0.40	Y	\$ 0.45	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.35	\$ 0.35	Y	\$ 0.40	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.31	\$ 0.31	Y	\$ 0.35	January 1, 2025	\$ -	0%
11" x 17" (Two-Sided)									
Less than 25 Copies	Per Sheet	1	\$ 0.49	\$ 0.49	Y	\$ 0.55	January 1, 2025	\$ -	0%
25 to 99 Copies	Per Sheet	1	\$ 0.44	\$ 0.44	Y	\$ 0.50	January 1, 2025	\$ -	0%
100 or More Copies	Per Sheet	1	\$ 0.35	\$ 0.35	Y	\$ 0.40	January 1, 2025	\$ -	0%

NOTE 1 - Photocopying charges are reduced to .08 per copy if patron supplies their own paper

LIBRARY (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
B. ADDITIONAL FEE-BASED SERVICES									
Laminating									
Credit Card Size	Per Item		\$ 0.58	\$ 0.58	Y	\$ 0.65	January 1, 2025	\$ -	0%
11" x 9"	Per Item		\$ 1.46	\$ 1.46	Y	\$ 1.65	January 1, 2025	\$ -	0%
9' x 14"	Per Item		\$ 1.95	\$ 1.95	Y	\$ 2.20	January 1, 2025	\$ -	0%
Printing									
Black and White	Per Page		\$ 0.27	\$ 0.27	Y	\$ 0.30	January 1, 2025	\$ -	0%
Colour (predominantly text, plus some graphics)	Per Page		\$ 0.58	\$ 0.58	Y	\$ 0.65	January 1, 2025	\$ -	0%
Full Colour - half a page	Per Page		\$ 1.11	\$ 1.11	Y	\$ 1.25	January 1, 2025	\$ -	0%
Full Colour - full page	Per Page		\$ 1.11	\$ 1.11	Y	\$ 1.25	January 1, 2025	\$ -	0%
Facsimiles									
Sending and Receiving			\$2.50 plus applicable long distance charges				January 1, 2025	Varies	Varies

LIBRARY (continued)

Description	Unit of Measure	Notes	2024 Base Fee	2025 Base Fee	HST Applicable (Y/N)	Total 2025 Fee	Effective Date	\$ Change	% Change
C. FACILITY AND EQUIPMENT RENTAL									
Meeting Room									
Non-Profit Groups									
Half - Day Rental (Up to Four Hours)	Per Rental		\$ 18.58	\$ 18.58	Y	\$ 21.00	January 1, 2025	\$ -	0%
Full-Day Rental	Per Day		\$ 27.43	\$ 27.43	Y	\$ 31.00	January 1, 2025	\$ -	0%
All Other Groups									
Half - Day Rental (Up to Four Hours)	Per Rental		\$ 31.86	\$ 31.86	Y	\$ 36.00	January 1, 2025	\$ -	0%
Full-Day Rental	Per Day		\$ 54.87	\$ 54.87	Y	\$ 62.00	January 1, 2025	\$ -	0%
Equipment									
d. LCD Projector	Per Day	2	\$ 47.79	\$ 47.79	Y	\$ 54.00	January 1, 2025	\$ -	0%

NOTE 2: The Library will not be responsible for any loss or damages that may occur through the use of any piece of Library equipment